

**These are notes on formatting for applicants completing this application in Microsoft Word.**

This Document was created in Microsoft Office Word 2007.

Margins: 0.25” top, bottom, left & right.

Font: Times New Roman 12

Headers & Footers: 0.25” from page tops and bottoms.

Questions 1 - 13 on Pages 3 – 7 are placed in text boxes laid out behind the text and anchored to absolute positions 0.25”, 3.0”, and 6.0” below the top margin.

Turn “Insert” on and off as needed to prevent the addition or deletion of lines, tabs, and spaces.

Turning on “Hide/Show” (The “¶”Symbol on Formatting Toolbar) will allow you to see important formatting commands within the document.

### Applicant Basic Fact Sheet

**Immediately Complete & Return to Congresswoman Norton's Office.**

**Name:** \_\_\_\_\_  
LAST First Middle

**Permanent Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_ **Zip:** \_\_\_\_\_

(If Different From Permanent Address)

**Current Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_ **Zip:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

**Father's Name:** \_\_\_\_\_ **Mother's Name:** \_\_\_\_\_

**Guardian's Name (If Applicable):** \_\_\_\_\_ **Your Date Of Birth:** \_\_\_\_\_ **Uncorrected Visual Acuity:** \_\_\_\_\_  
Your date of birth must be between 07/01/1988 and 07/01/1994.

**Social Security Number:** \_\_\_\_\_ **Weight:** \_\_\_\_\_ **Height:** \_\_\_\_\_

**High School:** \_\_\_\_\_ **Expected Year Of Graduation:** \_\_\_\_\_

Are You Attending College Or Academy Prep School?  Yes  No If Yes, Please Provide the School's Name & Address: \_\_\_\_\_

**College Phone:** \_\_\_\_\_ **College Fax:** \_\_\_\_\_ **Dates Attended:** \_\_\_\_\_

**Please Identify Any Other Sources You Plan To Contact for a Nomination**

Presidential  Vice Presidential  Senatorial  Other

**Are You Now In The Armed Forces?**  Yes  No. If Yes, Please Provide:

**Service:** \_\_\_\_\_ **Rank:** \_\_\_\_\_ **Entry Date:** \_\_\_\_\_

**Please Rank Your Preferences Among the US Service Academies to Which You Seek a Nomination:**

\_\_\_ US Military Academy \_\_\_ US Naval Academy \_\_\_ US Merchant Marine Academy \_\_\_ US Air Force Academy  
*Indicating Your Preferences Will Not Affect Congresswoman Norton's Consideration of Your First Choice.  
However, It Will Increase Your Potential For An Academy Nomination.*

Anticipate an interview with Congresswoman Norton's Service Academy Selection Board during the week of January 2 – 8, 2011. Notify Mr. Moore if you will NOT be available that week.

**Immediately complete & return Applicant Basic Fact Sheet to open your file with Congresswoman Norton**

### Applicant Checklist

Neatly type your answers. Return your completed application with this signed and dated checklist to:

Congresswoman Eleanor Holmes Norton  
ATTN: Cartwright Moore  
529 14<sup>th</sup> Street, NW, Suite 900  
Washington, DC 20045-1928

Attach Your  
2" x 2" (Passport Size)  
Photo Here.

Write Your Name  
On The  
Photo's Back.

Confirm that your references mailed your recommendations, and that your school(s) has mailed your official transcript. This checklist and all related materials are due at 17:00 (5:00 p.m.), Monday, December 13, 2010.

Name: \_\_\_\_\_  
LAST First Middle

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

1. I mailed this application on (date): \_\_\_\_\_
2. The below named persons mailed letters of recommendation on the indicated dates:
  - a) \_\_\_\_\_ Date: \_\_\_\_\_  
Science/Math Teacher Name
  - b) \_\_\_\_\_ Date: \_\_\_\_\_  
Name
  - c) \_\_\_\_\_ Date: \_\_\_\_\_  
Name
3. My high school mailed an official transcript which showed the classes I am taking or I took during the first grading period of my senior year on (date): \_\_\_\_\_
4. (If applicable) My College/Prep School mailed an official transcript which showed the classes I am taking or I took during the first grading period of this year on (date): \_\_\_\_\_
5. I requested my SAT scores be mailed to code **5462**
  - a) I last took the SAT on (date): \_\_\_\_\_, **and/or**,  
I requested my ACT scores be mailed to code **7319**
  - b) I last took the ACT on (date): \_\_\_\_\_
  - c) I anticipate retaking the SAT/ACT again on (date): \_\_\_\_\_
6. I have initiated files at the academies with which I seek nomination.
7. By signing, I certify: I am a resident of the District of Columbia, a Citizen of the United States, and this application is my own work product.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Attach This Applicant Check List to Your Completed Application.*

Candidate Name: \_\_\_\_\_

Please neatly type your answers in the space provided.

1. What are the most significant contributions you have made to your school and to your community?

2. What are your greatest strengths and weaknesses?

3. What is your most outstanding achievement? Please explain why you consider this so.

Candidate Name: \_\_\_\_\_

4. What experiences have prepared you for the Academies' rigors and demands?

5. Please provide examples of your leadership abilities.

Candidate Name: \_\_\_\_\_

6. List your team and sports participation. Note leadership positions and honors you received.

7. Please describe your work, volunteer, extracurricular, and/or community activities.

8. What are your academic interests?

Candidate Name: \_\_\_\_\_

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9. List your academic awards, honors, and prizes in order of importance to you.

10. What books you have recently read? Please explain which ones you found interesting or enjoyable.

11. Please describe any of your experiences, traits, and/or accomplishments, not previously mentioned in this application, which you feel the Selection Board might find instructive.

Candidate Name: \_\_\_\_\_

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12. Assuming an Academy offers you an appointment and you accept, what Military Occupational Specialties (MOS), Commissioned Officer Designators, or Air Force Officer Specialty Codes (AFSC) might you pursue upon receiving your commission? Why do these fields of service interest you?
13. Attach your doubled-spaced type written essay of 250-500 words explaining why you desire to attend a U.S. Service Academy to this page.

You may direct your questions or comments to:

Cartwright Moore  
Office of Congresswoman Eleanor Holmes Norton  
529 14<sup>th</sup> Street, NW, Suite 900  
Washington, DC 20045-1928

Voice: (202) 783-5065, Fax: (202) 783-5213, E-mail: [Cartwright.Moore@Mail.House.Gov](mailto:Cartwright.Moore@Mail.House.Gov).



Candidate Name: \_\_\_\_\_

The above-named candidate seeks a nomination to a U.S. Service Academy from Congresswoman Eleanor Holmes Norton. The transcript must list the candidate's senior year courses and, if available, any mid-term grades. Kindly forward the Candidate's official transcript to:

Congresswoman Eleanor Holmes Norton  
ATTN: Cartwright Moore, Service Academy Nominations  
529 14<sup>th</sup> ST NW STE 900  
Washington, DC 20045-1928  
Voice: (202) 783-5065, Fax: (202) 783-5213,  
E-mail: [Cartwright.Moore@Mail.House.Gov](mailto:Cartwright.Moore@Mail.House.Gov).

Direct your questions to Cartwright Moore. Mr. Moore's contact information appears above. The Congresswoman must receive official transcripts by 17:00 (5:00 p.m.) Monday, December 13, 2010.

Candidate Name: \_\_\_\_\_

**Congresswoman Eleanor Holmes Norton  
Science/Math Teacher's Recommendation for Service Academies – A**

This is my appraisal of the candidate's promise as a student at a United States Service Academy.

*Other Forms Are Acceptable. You May Use Additional Pages.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Nature and Length of Acquaintance with Candidate: \_\_\_\_\_

**Scan & E-Mail to:** [Cartwright.Moore@Mail.House.Gov](mailto:Cartwright.Moore@Mail.House.Gov) or **Post to:** Cong. Eleanor Holmes Norton, ATTN: Cartwright Moore, 529 14<sup>th</sup> ST NW STE 900, WASHINGTON, DC 20045-1928 by December 13, 2010

Candidate Name: \_\_\_\_\_

**Congresswoman Eleanor Holmes Norton  
Recommendation for Service Academies – B**

This is my appraisal of the candidate's promise as a student at a United States Service Academy.

*Other Forms Are Acceptable. You May Use Additional Pages.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Nature and Length of Acquaintance with Candidate: \_\_\_\_\_

**Scan & E-Mail to:** [Cartwright.Moore@Mail.House.Gov](mailto:Cartwright.Moore@Mail.House.Gov) or **Post to:** Cong. Eleanor Holmes Norton, ATTN: Cartwright Moore, 529 14<sup>th</sup> ST NW STE 900, WASHINGTON, DC 20045-1928 by December 13, 2010

Candidate Name: \_\_\_\_\_

**Congresswoman Eleanor Holmes Norton  
Recommendation for Service Academies – C**

This is my appraisal of the candidate's promise as a student at a United States Service Academy.

*Other Forms Are Acceptable. You May Use Additional Pages.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Nature and Length of Acquaintance with Candidate: \_\_\_\_\_

**Scan & E-Mail to:** [Cartwright.Moore@Mail.House.Gov](mailto:Cartwright.Moore@Mail.House.Gov) or **Post to:** Cong. Eleanor Holmes Norton, ATTN: Cartwright Moore, 529 14<sup>th</sup> ST NW STE 900, WASHINGTON, DC 20045-1928 by December 13, 2010