



U.S. Representative Patrick E. Murphy Service Academy Nomination Application

The class of 2021 will begin June 2017



U.S. Air Force Academy
Colorado Springs, Colorado



U.S. Military Academy
West Point, New York



U.S. Merchant Marine Academy
Kings Point, New York



U.S. Coast Guard Academy
New London, Connecticut



U.S. Naval Academy
Annapolis, Maryland

The deadline for submitting an application for consideration for a nomination through U.S. Representative Murphy's office is September 30, 2016



U.S. Representative Patrick E. Murphy

It is an honor for me to nominate a few exceptional young men and women each year to the U.S. Service Academies. I applaud you for your interest in attending a service academy and in serving our country. Please make sure you read this packet carefully so that you have all the information you need to navigate through the nomination process.

The United States has five service academies: The United States Air Force (USAFA), Naval (USNA), Military (USMA), Merchant Marine (USMMA), and Coast Guard (USCGA) Academies. Nominations are required for all but the U.S. Coast Guard Academy, to which appointments are made on the basis of an annual nationwide competition.

An applicant who is interested in a nomination to the USAFA, USNA, or the USMA should contact their Member of Congress, both U.S. Senators, and the Vice President (if highly qualified). You should apply to all sources available, however more than one nomination is not necessary. Candidates who wish to be considered to an academy must meet the requirements and standards for that respective academy. The candidate must meet medical standards, pass an aptitude test, and obtain a nomination from a source authorized by Congress.

If you are wishing to obtain a nomination to one of the U.S. Service Academies please have your completed packet sent directly to my district office in Palm Beach Gardens by September 30, 2016. If you are deemed to be a qualified candidate, you will be scheduled for an interview with my office's Service Academy Nominations Board. The board will review your packet, conduct an interview, and then notify me of their recommendations for my final review. At that juncture, I will then nominate the most qualified applicants for an appointment.

Officials at the academies advise individuals desiring nominations to request an application from the academy at the same time they seek nomination through their Member of Congress. Contact with the admissions office of the academy of your preference is necessary. The academy will create a file for the candidate and transmit general information on the academy along with detailed admissions requirements including a Prospective Candidate Questionnaire.

I wish you success in your application process and I thank you again for your interest in the Academy Nominations process.

Sincerely,

Patrick E. Murphy
Member of Congress
Florida, District 18

Basic Eligibility Requirements

- Must be a citizen of the United States.
- Applicant must be at least 17 years of age, but not yet reached their 23rd birthday on July 1st of the year admitted to the academy (Candidates applying to the Merchant Marine Academy must be at least 17 years of age and have not passed their 25th birthday as of July 1st of the year of admission).
- Must never have been married and have no legal obligation to support a child.
- Medically Qualified.

Residency Requirements

- Applicants must be residents of the 18th Congressional District of Florida.
- Note to Military Dependents: If you are a military dependent, you are required by law to apply for a nomination in your legal domicile.

When do I apply for a nomination?

- You should contact my office in the spring of your junior year of high school. For example, those students planning on entering the academy in 2017 (graduating class of 2021) should start this application process during the spring of 2016.

Personal Statement

- Should be no more than 1 page in length, typed, double-spaced and state why you want to attend a service academy.
- Make sure your full name is on the document.

Letters of Recommendation

- **Two Letters** of Recommendation.
- Letters of recommendation should be written on your behalf by non-family members who can speak about how you possess the qualifications and characteristics to attend a service academy.
- All letters must be signed and enclosed in a sealed envelope.
- Please have references use the provided enclosure labeled Reference Cover Sheet.

Personal Interview

- If your application meets eligibility requirements for admission to one of the U.S. Service Academies you will receive a letter for an interview with U.S. Representative Murphy's Academy Nominations Board. Interviews will be held on November 05, 2016. The Personal Interview is a mandatory piece of the application process.

How are candidates selected?

- Nominations are based on a "whole person" evaluation. Factors such as academic achievements, extra-curricular activities, leadership skills, physical aptitude, character and motivation are taken into consideration and compared with other applicants. These factors are considered during the interview process after it is determined that the candidate meets the basic requirements for admission to the respective academy.

SAT/ACT Scores

- The Scholastic Aptitude Test (SAT) and American College Test (ACT) scores are crucial to an academy's selection process. Due to the high volume of applications each academy cannot judge your application in a subjective manner. Your application will be judged by your high school grades and standardized test scores. Once your file has been evaluated then you will be given a scaled score. If your scaled score is high enough only then will other aspects of your resume factor in to the academy admissions decision process.
- U.S. Representative Murphy's **SAT code is 5966** and **ACT code is 7338**. If they are not listed on your official academic transcripts, SAT and ACT scores must be forwarded directly from the testing center to U.S. Representative Patrick Murphy's office located at 2000 PGA Boulevard, Suite A3220, Palm Beach Gardens, FL 33408. If you are selected for an interview, please bring any updated test scores with you.

U.S. Service Academy Admissions Office Information

U.S. Air Force Academy

HQ USAFA/RR
2304 Cadet Drive, Suite 2300
USAF Academy, Colorado 80840
Phone: (800) 443-9266
www.usafa.edu

U.S. Military Academy

Admissions Office
Building 606
West Point, New York 10996
Phone: (845) 938-4041
www.usma.edu

U.S. Merchant Marine Academy

Director of Admissions
300 Steamboat Road, Admissions Center
Kings Point, New York 11024
Phone: (866) 546-4778
www.usmma.edu

U.S. Naval Academy

Office of Admissions
Halsey Field House
52 King George Street
Annapolis, Maryland 21402
Phone: (410) 293-1858
www.usna.edu/admissions

U.S. Coast Guard*

U.S.C.G. Academy

Admissions
31 Mohegan Avenue
New London, Connecticut 06320
Phone: (800) 883-8724
www.cga.edu

U.S. Coast Guard Academy: A congressional nomination is not required for admission to the U.S. Coast Guard Academy. Therefore, it is not necessary to complete the attached application packet. Please visit the U.S. Coast Guard Academy's website for admissions information and application deadlines.

Academy Checklist

Applicant Name: _____ Social Security No. _____

Academy: ___ Air Force ___ Merchant Marine ___ Naval ___ Military

Do you currently reside out of the state of Florida? ___ No ___ Yes if yes, where? _____

Will you be outside the State on Interview Day? ___ No ___ Yes if yes, where? _____

Instructions

Please read all of the material carefully, then complete the required forms and provide all requested data by September 30, 2016. **All the required information must be mailed in a single mailing.**

I. In a large envelope, return the following items (I, II, III)

- | | |
|--|---|
| ___ Completed Application | ___ This checklist |
| ___ Academic Recommendation form in sealed envelope
with signature across seal (must be completed by school official) | ___ Two letters of recommendation in
sealed envelopes with signatures across
seal |
| ___ Personal Statement typed, outlining why you wish to attend
a service academy (1page only) | ___ Photograph approx. 2X3 |

II. Official High School, Junior College or College Transcripts

High School and college transcripts are used to measure an individual's scholastic achievements, interests and progress. **Transcripts must show your final junior year grades, GPA and approximate class rank.** An official, sealed transcript from all high schools, junior colleges or colleges you have attended should be returned to you in a sealed envelope. A report card copy will not be accepted as a substitute.

III. Qualifying Applicant Test Scores

SAT or ACT scores are required as part of the nomination process. If you have not taken the test before the application deadline, you will not be eligible for nomination during this cycle. If they are not noted on your official academic transcript, test scores must be forwarded directly from the testing center to the Palm Beach Gardens office by September 30, 2016.



U.S. Representative Patrick E. Murphy 18th District of Florida

U.S. Service Academy Application Class of 2021



Service Academy Application
Please legibly print on all required pages.
SUBMIT COMPLETED APPLICATION PACKAGE ONLY

Full Legal Name: _____

Social Security Number: _____

Date of Birth _____ Place of Birth _____

I am a _____ Female _____ Male Are you a United States Citizen? _____ Yes _____ No

Home Address (Home of Record if military):

Street: _____

City: _____ Zip: _____ County: _____

Home Telephone _____ Cell Phone _____

E-mail Address _____

Father's Name _____ Daytime Phone No. _____

Mother's Name _____ Daytime Phone No. _____

Mailing Address: (if different from above)

City/State: _____ Zip _____ County: _____

Please rank each of the Academies in your order of preference for attendance, with one being your first choice. Rank only the Academies you will attend if admitted.

_____ Air Force _____ Army _____ Navy _____ Merchant Marine

Have you been contacted directly by an Academy? [] Yes [] No

If yes, which Academy and who? _____

To what other sources have you applied? (Senators, ROTC, Vice President):

Activities, Honors & Employment

Extracurricular Activities (Additional sheets may be used if necessary)

(Please include both school-related and outside activities; note leadership positions held)

Freshman: _____

Sophomore: _____

Junior: _____

Senior: _____

Athletic Activities

(Please note varsity letters earned and leadership positions held.)

Freshman:

Sophomore:

Junior:

Senior:

Scholastic Honors

(Additional sheets may be used if necessary)

Freshman: _____

Sophomore: _____

Junior: _____

Senior: _____

Community Service

(Please include any awards)

Freshman: _____

Sophomore: _____

Junior: _____

Senior: _____

Employment

Please list any part-time or full-time jobs you have held since you have been in high school:

Employer	Date Employed	Hours/Week

I have read and fully understand the requirements and procedures for obtaining a nomination to the service academies by U.S. Representative Murphy, and do hereby apply for a nomination. I also understand the Academy Selection Board reserves the right to reject any application which contains inaccurate information.

Signature: _____

Date: _____

Educational Information

This form must be completed by the guidance counselor of the candidate for nomination to one of the United States Service Academies. (Reported information is not a substitute for required official documentation.)

Name of Applicant _____
Last
First
Middle

Social Security No. (last four) _____ Year in School _____

Name of School _____ Date of Graduation _____

Counselor _____ School Phone No. _____

Test Scores: Qualifying scores must be met and submitted by the application deadline.

SAT Scores Critical Reading _____ Math _____ Writing _____

ACT Scores Math _____ English _____ Writing Subscore (2-12) _____

Class Rank (circle one): Top 1% 5% 10% 25% 50% **Weighted/ Un-weighted GPA:** _____

Additional Academic Criteria (check all that apply)

___ Honors ___ AP Classes ___ IB Program ___ AICE Program

Please use the following scale to rate the applicants abilities	Excellent	Good	Fair	Poor
Leadership Characteristics				
Ability to get along with and work well with others				
Ability to work under pressure				
Ability to take criticism				
Ability to accept responsibility				
Attendance, punctuality and dependability				
Overall assessment of candidate				

Comments: _____

Date: _____

Signature: _____

**U.S. Representative Patrick E. Murphy
Academy Nomination Package**

Reference Cover Sheet

Applicant's name you are providing a reference for:

Your Name: _____

Address: _____

City: _____ State: _____ Zip: _____

E-mail: _____

Phone No.: _____

How long have you known the applicant?

Relationship to applicant:

Any prior Military Service and if so rank, branch, and years of service:

The applicant has requested that U.S. Representative Patrick E. Murphy consider him or her for a nomination to one or several of the Service Academies. Please state on a separate sheet of paper, your personal knowledge of his or her qualifications and motivation to attend a Service Academy. Please sign and place in a sealed envelope and give it to the applicant to add to their application for submission.

U.S. Service Academy Nominations Schedule

Thursday, June 16, 2016	Application process opens.
Friday, September 30, 2016	Application submission deadline. Applications received after this date will not be considered for a nomination.
Thursday, October 13, 2016*	Personal interview notices will be e- mailed to qualified candidates.
Saturday, November 05, 2016	Personal interview. Please keep this day open on your calendar. There are no make-up dates.
Thursday, December 01, 2016*	Nominee notification of status by mail begins.

*Date subject to change

Send All Service Academy Nominations Correspondence To

U.S. Representative Patrick E. Murphy

Attention: Service Academy Coordinator

2000 PGA Boulevard, Suite A3220

Palm Beach Gardens, Florida 33408

Telephone: (561) 253-8433

Fax: (561) 253-8436

Website: <http://patrickmurphy.house.gov>

Applications returned to office locations other than the Palm Beach Gardens office may cause delays in processing.

Service Academy Application Process Helpful Hints

- Read the application packet in its entirety before completing the application. **All application materials must be submitted at the same time in one large envelope.**
- Applications received at office locations other than the Palm Beach Gardens office may be delayed. If the application is sent to the Washington D.C. office the mail security policy will apply. This policy requires all mail to go through an irradiation process before it can be received and opened. When it reaches our staff in D.C. the forwarding process to the district office in Palm Beach Gardens can take another couple of weeks. If your application is sent to another location other than the Palm Beach Gardens office and arrives after the application deadline, it may be considered late and may not be accepted for the current nomination cycle.
- All applicants must be legal residents of the 18th Congressional District of Florida. For applicants whose parents are stationed overseas, the record of home must be in the 18th Congressional District of Florida to be considered for a nomination. To verify your address is within the district, please visit: www.house.gov.
- If you applied for a nomination during a previous year, you will need to complete the current application and resubmit all materials.
- Please do not have any additional recommendations sent on your behalf other than the two required as part of your official application package. Please follow the protocol listed under the Letters of Recommendation section of the application instructions.
- Applications without all of the requested materials are considered incomplete.
- Contact and register with each Service Academy that you are interested in. Applying to one academy does not mean you have applied to them all.
- Upon graduation from a Service Academy, you are obligated to serve a minimum of five years of active duty. Check directly with your academy of choice for specifics as they may vary from academy to academy.
- A nomination through Congressman Murphy's office does not guarantee the applicant will be accepted by a service academy. Offers of Appointment are made solely at the discretion of the academies.