



2018

**U.S. SERVICE ACADEMY
NOMINATION**

INSTRUCTIONS & APPLICATION

FOR THE OFFICE OF
CONGRESSMAN DEREK KILMER (WA-06)

**YOU HAVE
ALREADY SHOWN
YOUR COMMITMENT
TO SERVING OUR
NATION, AND I
APPLAUD YOU.
-REP. DEREK KILMER**

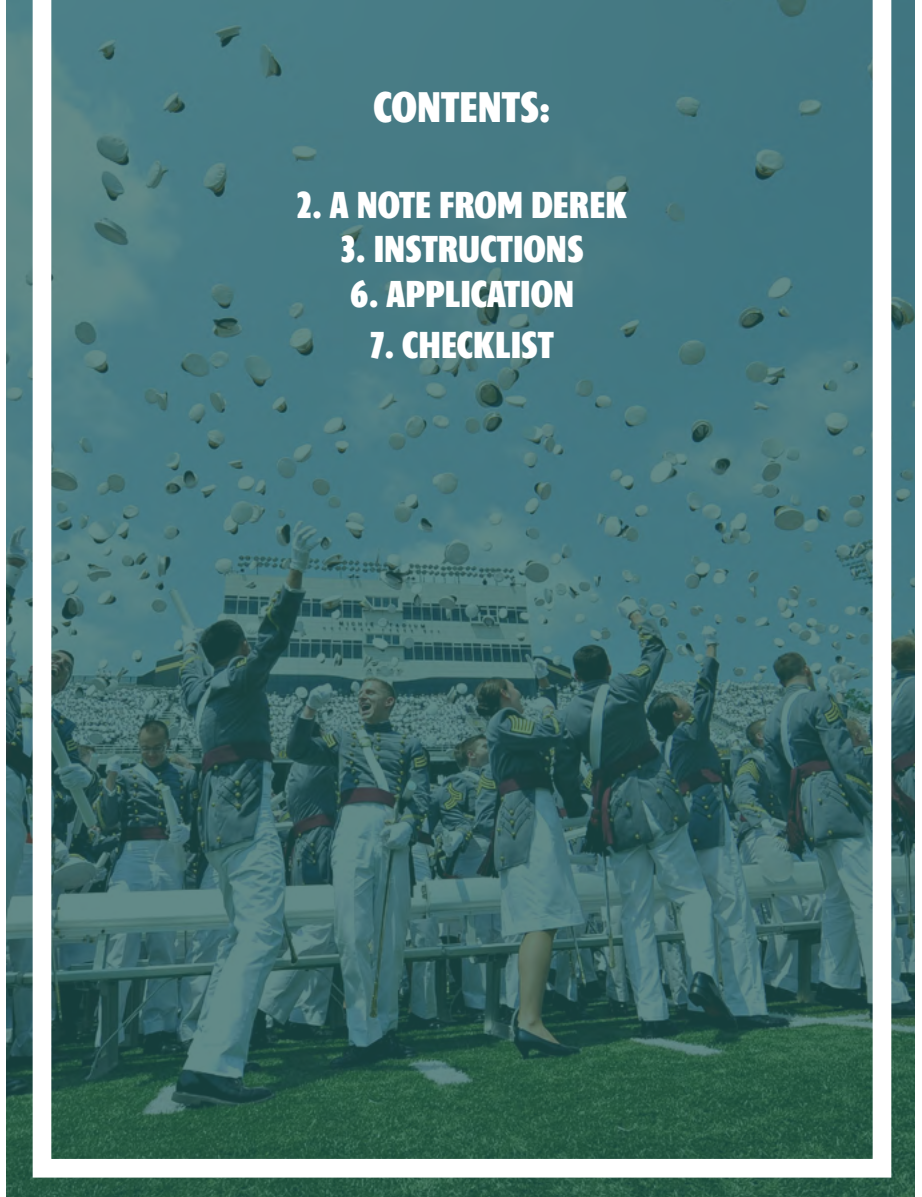
Dear Applicant,

Thank you for expressing interest in the United States Service Academies. As your Congressional Representative, each year I have the privilege of nominating a limited number of people to academies. By contacting my office, you have already shown your commitment to serving our nation, and I applaud you. Our United States Service Academies will push you to reach your full potential, both mentally and physically, while giving you the education and skills needed to serve your country as an officer.

As an applicant, you should begin the nomination process during the summer before your senior year of high school. The first step is to apply to each academy that you are interested in. The service academies are extremely competitive and you should consider applying to more than one to give yourself the best opportunity. You should seek nominations from every source, including myself and our senators, as well as the office of the Vice President of the United States.

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The nomination process is very competitive. I look at a number of factors such as your leadership experience, commitment to community, academic achievement, athletic ability, and strength of character. By reading this and submitting your application, you already have placed yourself among excellent company and I look forward to reviewing your application.

Sincerely,

Derek Kilmer
Member of Congress

“Our United States Service Academies will push you to reach your full potential, both mentally and physically, while giving you the education and skills needed to serve your country as an officer.”

NOMINATION APPLICATION INSTRUCTIONS FOR THE OFFICE OF CONGRESSMAN DEREK KILMER

It is our hope that any question you may have will be answered in these materials, so please ensure you read them fully before beginning the application. Every office has a particular process to follow, and we try to make ours simple. Included in this document is the application. Applications will be accepted during normal business hours from November 1st to November 16th. No applications will be accepted before or after. Be sure to complete the academy interest form on Rep. Kilmer's website to receive updates and important alerts about the process. In the order specified in the checklist, create one PDF file and save it to a thumb drive. This will need to be received by the Tacoma office by the deadline.

If you have any questions regarding this application, feel free to contact Rob Richards at rob.richards@mail.house.gov or (253) 272-3515.

Full Applications must be submitted, with all materials included by November 16, 2018 - again, no exceptions.

Remember that this is Rep. Kilmer's process, you should contact other nomination sources to find out their process as well.

Basic Qualifications and Common Characteristics of Successful Applicants

In order to be considered for a nomination, a candidate must:

- Reside in the 6th Congressional District. Applicants whose parents are active-duty military and are stationed in district but have legal addresses in another district or state, should contact the appropriate Congressional office from that area. Verify your Congressional District at house.gov.
- Be at least 17 years old, and not have passed your 23rd birthday on July 1 of the year of admission.
- Be a United States citizen.
- Be unmarried, not pregnant, and have no dependents.
- Be of excellent moral character.

A competitive candidate will typically exhibit the following qualifications:

- Minimum SAT scores of 500 in each of the three sections of the test (Mathematics, Critical Reading, and Writing), or minimum ACT scores of 25 in English and 28 in Mathematics, with an average of all four tests at a minimum score of 24.
- A ranking in the upper 20 percent of his/her class.
- Notable participation and performance in extracurricular activities, including leadership roles.
- Excellent health (medical fitness) and physical aptitude.

SAT/ACT SCORES

Aside from your grades, your performance on the SAT or ACT is crucial to an academy's selection decision. The academies receive too many applications to judge each one on an entirely subjective basis. Most of what is known comes from your high school grades and standardized test scores. Once your file has been assessed, it will be assigned a scaled score. Without an adequate scaled score, your application will not be considered. You should register for these tests early in your junior year. This will give you time to re-take the tests if you feel that your initial scores are not reflective of your true potential. Information regarding testing dates may be obtained through your high school counselor. The Army (West Point, Air Force, and Naval Academies) will consider your highest verbal and math scores should you retake the tests, but the Merchant Marine Academy will average your scores.

MEDICAL EXAMINATION AND PHYSICAL APTITUDE

Medical requirements vary between academies. All candidates must take a Qualifying Medical Exam (QME). Please contact the academies or visit their websites if you have any questions about your eligibility. The Department of Defense Medical Examination Review board (DoDMERB) will schedule the exam and evaluate the results once an admission file has been opened. If DoDMERB finds a disqualifying condition, it is up to the academy whether to issue a waiver or not. It is important to schedule your QME as early as possible to allow time to resolve any potential medical issues. There is no cost to you for the exam. All of the academies require applicants to pass a Candidate Fitness Assessment (CFA). The purpose of this test is to evaluate your coordination, strength, speed, agility, and physical endurance. You will receive information from the academy as to how the CFA must be conducted and it will be your responsibility to ensure the results are then sent to the academy. It is very important that each applicant maintain a rigorous exercise program in preparation for attending the academies. It is highly recommended that you have completed your QME and CFA prior to your interview with this office.

INTERVIEW

The interviews are conducted in either November or December. You will be informed by email of the date and time of your interview. If there are problems with the date and time of your scheduled interview please contact my district office to address any changes that need to be made. Please don't feel discouraged if you have to request another date and time, just make sure to let the district office know promptly. We do ask that applicants make every effort they are able to attend the scheduled interview to allow you to be interviewed by all panelists, and allow skype/hangouts interviews at our discretion.

NOMINATION AND APPOINTMENT DATES

Representative Kilmer will submit his nominations to the academies in December or early January. The academies will notify nominees of an offer of appointment sometime between January and July. All questions, concerns and requests for assistance must be addressed to the district office point-of-contact Rob Richards.

Address:

REPRESENTATIVE DEREK KILMER
ATTN: Service Academy Nomination
950 Pacific Avenue Suite 1230
Tacoma, WA 98402
Rob.Richards@mail.house.gov
Phone Number: (253) 272-3515

SERVICE ACADEMIES

USMA

600 THAYER ROAD
WEST POINT, NY
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(914) 938-4041
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CGA.EDU

YOU DO NOT NEED A
NOMINATION FOR USCGA.

NOMINATION APPLICATION PACKAGE REQUIREMENTS

Compile all documents into one PDF, in the order listed below for submission. It's recommended that you also keep a hard copy as well. **Remember, it is your responsibility to ensure all information has been received by the 5pm deadline.**

Incomplete submissions will not be considered.

Academy Interest Form: Please fill out the Academy Interest Form found on Rep. Kilmer's website to let our office know of your interest, to learn about upcoming academy nights or other events related to the service academies and to receive reminders and other communication from our office.

Please be aware that you will not be considered for a nomination to an academy unless you have also opened a candidate file with that particular academy. If you have not, please do so before you send a completed packet to our office.

In addition to the included application form, you are required to submit the following in your package:

High School Transcript: Include an unofficial copy as part of your application package, official copies submitted by the school separately are also accepted - but it is your responsibility to ensure receipt.

First quarter senior grades or quarter/semester progress report: a print-out from your school's website can fulfill this requirement. If you have graduated high school, you should also provide any transcripts/grade reports from all higher education institutions you have attended.

SAT/ACT Scores: Official Student Score Reports or copies of these sheets are preferred, but website printouts are acceptable if necessary. Copied information on transcripts provided by your school is not acceptable. Remember: it is your responsibility to make sure all materials are received on time.

Resume: Please do not exceed ONE page in length. You may use any standard resume format that best highlights your particular accomplishments.

Personal Essay: This is your best opportunity to give us insight into your values and make the case why you should be nominated. Please limit your essay to two pages, double spaced in a 12pt font of your choosing. In your essay describe yourself, your reasons for applying, and your goals both after high school and your aspirations following your potential service academy education.

Letters of Recommendation: We require three letters of recommendation. One must be from an invested teacher, guidance counselor, or principal at your high school. Letters of recommendation should be written by individuals who can assess your character, leadership ability, and participation in activities outside of academics. Submit your letters with your complete package in sealed envelopes; please avoid having individuals send their letters of recommendation directly to the office if possible.

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APPLICATION FOR NOMINATION TO A U.S. SERVICE ACADEMY FOR THE OFFICE OF CONGRESSMAN DEREK KILMER

First Name: _____ M.I.: _____ Last Name: _____
Cell Phone #: _____ Email Address: _____
Mailing Address: _____
City: _____ State: _____ Zip Code: _____ County: _____
Date of Birth: _____ Gender: _____ U.S. Citizen?
Name of High School: _____ 'City, State' of School: _____
GPA: _____ Class Size: _____ Class Rank: _____ Graduation Date: _____
SAT Total: _____ E-BRW: _____ Math: _____ Reading: _____ Analysis: _____ Writing: _____
ACT Comp: _____ Math: _____ Science: _____ STEM: _____ English: _____ Reading: _____ Writ: _____ ELA: _____

Name of Hometown Paper: _____

Do you give permission to use your name in a press release if offered admission?

In order of preference, below rank each academy you have or will apply to:

First Choice: Second Choice: Third Choice: Fourth Choice:

Please read before signing:

I have read and understand the information packet explaining the nominating procedure and I am familiar with the requirements. I am a citizen of the United States, or I will have attained citizenship before I enter the Academy. I am a resident of the State of Washington and the Sixth Congressional District. I understand that I must submit all necessary information in one packet between 9AM November 01 and 5PM November 16, 2018 to be considered for a nomination by United States Representative Derek Kilmer.

Signature

Date

SAVE FORM

PRINT FORM

CLEAR FORM

QUESTIONS?

CALL TACOMA:

ASK FOR

ROB RICHARDS

(253) 272-3515

NOMINATION APPLICATION PACKAGE CHECKLIST

Compile all documents into one PDF, in the order listed for submission in hard and digital format.

Remember, it is your responsibility to ensure all information has been received by the 5pm deadline.

Incomplete submissions will not be considered.

Have you registered as a candidate with the academy(ies) you wish to be considered for?

Have you completed the Application Form found in this document?

Did you upload your photo to the application?

Have you included your one page resume?

Have you included your personal essay?

Have you included three letters of recommendation including one from a school faculty or guidance member?

Have you included your high school and/or college transcripts?

Have you included your Official Student Score Report (or copies) for your SAT/ACT scores?

Have you included your first quarter senior grades or quarter/semester progress report?

Have you scheduled and/or completed your QME and CFA through the academy or academies you are applying to?

Have you looked into securing nominations from all sources you are qualified to receive them from? Check Academy websites for additional nomination options.

The Service Academies are extremely competitive. Have you thought about applying to more than one to give yourself the best opportunity to benefit from what they offer?

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