

## ACADEMY NOMINATIONS

It is an honor for me to be able to nominate several outstanding young men and women each year to the U.S. Service Academies. The academies provide an excellent education and an exceptional opportunity to serve our country. Please make sure you read this packet in its entirety so that you have all the information you need to proceed through the nomination process.

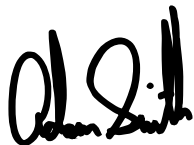
There are four service academies to which I can make nominations: The U.S. Air Force Academy in Colorado Springs, Colorado; the U.S. Military Academy in West Point, New York; the U.S. Merchant Marine Academy in Kingston, New York; and the U.S. Naval Academy in Annapolis, Maryland. The U.S. Coast Guard Academy, New London, Connecticut does not require a nomination.

To be considered for admission to a service academy, the candidate must meet the eligibility requirements, qualify medically, pass an aptitude test, and obtain a nomination from a source authorized by Congress.

Each applicant for nomination should submit a completed package to my Renton, WA office. If qualified, the applicant will be scheduled for an interview with a panel of retired and active duty military officers. The panel will review each package, conduct the interview, and then forward their nomination recommendations to me for final review. I will then nominate, to the academies, those applicants most qualified for appointment.

If there are extenuating circumstances which merit special attention, please contact my office for guidance. **All nomination packages must be received in my office no later than 5:00 PM on November 2, 2018. Please do not send any documentation to my Washington, D.C. office as it may not be forwarded to my Renton district office by the deadline.**

Thank you and good luck!



Adam Smith  
Member of Congress

## NOMINATION PACKAGE

1. **Submit all documents in a single envelope or folder with your name on the front.**
2. **Your folder must be organized and in order of the numerical requirements below.**
3. **Do not staple any of your paperwork.**
4. **Please do not submit your package until it is complete, any incomplete packages will not be considered.**
5. **It must be received by Congressman Smith's Renton, WA office no later than 5:00 pm on November 2, 2018. You are encouraged to call and check the status of your package.**

## REQUIREMENTS

1. **Application Form:** Your Ninth District Application should be typed. Please annotate on the form which of the academies with whom you have an open admissions file. **Please understand that you will not be considered for a nomination to an academy unless you have an open file with that particular academy**
2. **High School Transcript:** A sealed and certified copy of your High School transcript. Please do not have it forwarded directly from your school. Please include a copy of any college transcripts, if applicable.
3. **Your First Quarter senior grades or Quarter/Semester progress report.** An official print out from your school website can fulfill this requirement. If you have graduated high school, you will also need to provide grades/progress report from all higher education institutions attended.
4. **SAT/ACT Scores:** Official Student Score Reports or copies of these sheets only please. A printout of scores from the ACT/SAT website with the students name is acceptable.
5. **Resume:** You may use any standard resume format that best highlights your particular accomplishments. Please do not to exceed two pages in length.
6. **Personal Letter:** This is your best opportunity to express your thoughts, ideas, and goals. It can be as long or short as you wish, but remember the panel may use it as a basis for questions during the interview process. The letter should fully express to Congressman Smith your reasons for attending an academy as well as what your goals would be after graduation.
7. **Letters of Recommendation:** Three letters are required: one **must** be from either a teacher, guidance counselor or your principal. Letters of recommendation should be written by individuals who can assess your character, leadership ability, and participation in activities other than academic (i.e. Scouting, church, community service, employer). Submit your letters with your package; **please do not have individuals forward them directly to our office.**

# NINTH CONGRESSIONAL DISTRICT APPLICATION

FULL NAME (First Middle Last)

\_\_\_\_\_

PERMANENT ADDRESS

\_\_\_\_\_

\_\_\_\_\_

YEAR OF HS GRADUATION \_\_\_\_\_

HOME PHONE \_\_\_\_\_

CELL PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_

PARENT(S) OR GUARDIAN(S)

\_\_\_\_\_

ADDRESS (if different from Student)

\_\_\_\_\_

\_\_\_\_\_

HIGH SCHOOL \_\_\_\_\_

COUNSELOR \_\_\_\_\_ PHONE \_\_\_\_\_

**\*Please rank in order only the academies you wish to attend  
and with whom you have an open admissions file\***  
(1=highest, 5=lowest)

Air Force \_\_\_\_\_ Merchant Marine \_\_\_\_\_ Military \_\_\_\_\_ Naval \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## NOMINATION INFORMATION

In order to be considered for a nomination, a candidate must:

1. Reside in the 9<sup>th</sup> Congressional District of Washington.
2. Be at least 17 years old, and not have passed your 23<sup>rd</sup> birthday on July 1 of the year of admission.
3. Be a United States citizen.
4. Be unmarried, not pregnant, and have not incurred obligations of parenthood.
5. Be of excellent moral character.

A competitive candidate will typically exhibit the following qualifications:

1. Minimum SAT scores of 500 verbal and 550 math, or ACT scores of 25 English and 28 Math.
2. A 3.7 GPA on a 4.0 scale, and a ranking in the upper 20 percent of his or her class.
3. Notable participation and performance in extracurricular activities, including leadership.
4. Excellent health (medical fitness) and physical aptitude.

### SAT/ACT SCORES

Aside from your grades, your performance on the SAT or ACT is crucial to an academy's selection decision. The academies receive too many applications to judge each one on an entirely subjective basis. Most of what is known comes from your high school grades and standardized test scores. Once your file has been assessed it will be assigned a scaled score. Only if your scaled score is high enough will the other aspects of your resume be a factor in the admissions decision.

**You should register for these tests early in your junior year. This will give you time to re-take the tests if you feel that your initial scores do not reflect your true potential. Information regarding testing dates may be obtained through your high school counselor.**

The Military, Air Force, and Naval Academies will consider your highest verbal and math scores if you re-take the test, but the Merchant Marine Academy will average your scores.

Congressman Smith's SAT code is 0600 and ACT code is 7000.

## **MEDICAL EXAMINATION AND PHYSICAL APTITUDE**

Medical requirements vary from academy to academy. All candidates must take a Qualifying Medical Exam, please contact the academies directly if you have any questions about your eligibility. The Department of Defense Medical Examination Review Board (DoDMERB) will schedule the exam and evaluate the results once an admission file has been opened. It is important to schedule your exam as early as possible to allow time to resolve any potential medical issues. There is no cost to you for the exam.

All of the academies require applicants to pass a Candidate Fitness Assessment (CFA). The purpose of this test is to evaluate your coordination, strength, speed, agility and physical endurance. You will receive information from the academy as to how the CFA must be conducted and it will be your responsibility to ensure the results are sent to the academy. It is very important that each applicant maintain a vigorous exercise program in preparation for attending the academies.

**It is highly recommended that you have all your medical requirements and CFA completed before your interview.**

## **INTERVIEW**

Congressman Smith requires an interview prior to nominations. Interviews are conducted in December. You will be informed by mail/email of the date and time of your interview; if you have problems with the date/time please address them directly to the district office.

## **NOMINATION AND APPOINTMENT DATES**

Congressman Smith will submit his nominations to the academies in January. The academies notify applicants of an offer of appointment between January and mid-June.

All questions, concerns and requests for assistance must be addressed to the district office. Contact information is as follows:

Address:

Congressman Adam Smith  
ATTN: Military Academy Nominations  
15 South Grady Way, Suite 101  
Renton, Washington 98057

Phone Number:

(425) 793-5180 or 1-888-SMITH09

# **ADMISSIONS OFFICE**

## **United States Air Force Academy**

HQ USAFA/RRS  
2304 Cadet Drive, Suite 200  
USAF Academy, CO 80840-5025  
(800) 443-9266

<http://www.usafa.af.mil>

## **United States Coast Guard Academy**

15 Mohegan Avenue  
New London, CT 06320-4195  
(800) 883-USCG (883-8724)

<http://www.cga.edu>

## **United States Merchant Marine Academy**

300 Steamboat Road  
Kings Point, NY 11024-1699  
(800) 732-6267

<http://www.usmma.edu>

## **United States Military Academy (West Point)**

Director of Admissions  
United States Military Academy  
600 Thayer Road  
West Point, NY 10996-9902  
(914) 938-4041

<http://www.usma.edu>

## **United States Naval Academy**

Dean of Admissions  
United States Naval Academy  
117 Decatur Road  
Annapolis, MD 21402-5017  
(800) 638-9156

<http://www.nadn.navy.mil>

**If you have not already done so, you need to begin a questionnaire and/or initiate a candidate file with each academy in which you plan to apply. Please note that the material you supply our office is separate from what you'll be asked to supply the academies or any other congressional office.**