

US Department of Health and Human Services (HHS) Office of Inspector General Office of Evaluation and Inspections (OEI)



Gain real-world experience through an internship one of the most respected evaluation organizations in the Federal Government

<u>OEI Mission</u>: To protect the integrity of Department of Health and Human Services (HHS) programs, as well as the health and welfare of beneficiaries, by conducting evaluations that provide timely, useful, and reliable information and advice to decision makers. To learn more about OEI's work, you can review our reports at https://oig.hbs.gov/reports-and-publications/oei/subject_index.asp.

OEI conducts national evaluations to provide HHS, Congress, and the public with timely, useful, and reliable information on significant issues. These evaluations focus on preventing fraud, waste, and abuse and promoting economy, efficiency, and effectiveness in Departmental programs. To promote impact, our evaluations present practical recommendations to improve program operations. HHS programs touch the lives of all Americans. By evaluating and recommending improvements to HHS programs, OEI makes a real difference in the lives of people served by HHS programs and saves taxpayer dollars by reducing waste and fraud.

Position Description:

Student interns are professional OEI team members with substantive responsibilities. OEI seeks highly motivated and skilled individuals to contribute to our national evaluations of HHS programs from a broad, issue-based perspective and to advance our mission.

Regional Office Positions: Most evaluations are conducted from our regional offices. Working in small teams, analysts produce high-quality, quick-turnaround national evaluations. Interns in OEI regional offices are members of high-performing evaluation teams with responsibilities that may include:

- researching HHS program issues;
- designing evaluations;
- developing data collection instruments,
- collecting data through interviews, surveys, or other means;
- analyzing quantitative and qualitative data;
- developing evaluation findings and recommendations;
- writing reports; and
- briefing OIG leadership, HHS program officials, or external stakeholders on OEI work.

<u>Headquarters Positions</u>: OEI's headquarters team provides leadership, direction, and support to advance OEI's impact. Internships in OEI headquarters offer a range of responsibilities, which may include:

- strategic planning;
- evaluation support, including liaising with HHS program staff;
- followup on OEI recommendations;
- measuring and tracking OEI performance and impact;
- participating in working groups or collaborative projects with colleagues across OIG;
- providing input on OIG's key publications, including OIG's Work Plan, Semiannual Reports to Congress, and the Top Management Challenges Facing HHS;
- providing briefings and technical assistance on OEI's work to HHS and to Congress; and
- supporting OIG's leadership in the Inspections and Evaluation Committee for the Inspector General community.

Student Internship Opportunities: OIG regularly recruits students for internships in our headquarters offices (Washington DC and Baltimore, MD) and in our nine regional offices (Boston, MA; New York, NY; Philadelphia, PA; Atlanta, GA; Chicago, IL; Dallas, TX; Kansas City, MO; San Francisco, CA; and Baltimore; MD). Specific terms vary by posting and may include full-time or part-time positions, paid or on a volunteer basis, available to undergraduate or graduate students. (U.S. citizenship is required and Veterans' preference applies. We provide reasonable accommodations to applicants with disabilities.) Please check the Careers webpage at www.oig.hhs.gov or with your local college or university for information on specific internship opportunities.

Forefront of the Nation's efforts to fight fraud, waste, and abuse in Medicare, Medicaid, and more than 100 other HHS programs

www.oig.hhs.gov