



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT

Washington, DC 20415

Merit System
Accountability and
Compliance

April 6, 2018

CFC MEMORANDUM 2018-06

**TO: 2017 CFC FEDERATIONS AND INDEPENDENT CHARITIES AND
LOCAL FEDERAL COORDINATING COMMITTEES**

FROM: KEITH WILLINGHAM *Keith Willingham*
DIRECTOR, OFFICE OF THE COMBINED FEDERAL CAMPAIGN

SUBJECT: 2017 CAMPAIGN DISBURSEMENTS

Disbursements for the 2017 campaign will begin this week and will then continue monthly, beginning May 15th. The first disbursement your organization shall receive will include the net of all funds collected through February 28 minus the distribution fees. Based upon campaign costs and pledges, the distribution fees assessed for the 2017 campaign are 16.5 percent.

The Central Campaign Administrator will send all disbursements to federations and independent charities via ACH. Initial disbursement reports will be sent via email following the transfer of funds. Therefore, your organization may receive some funds for a day or two in your account before getting the initial report. Subsequent monthly disbursement totals will be available online by logging onto the [Charity Application System](#) and clicking on the "Donation Details" page.

Please note disbursement transactions typically take 2-5 days to post to your account, but may take longer in some cases. If you have not received your disbursement by close of business on April 9th, please log into the CFC Charity System and confirm that:

- You have a bank account on file;
- Your routing and bank account information is correct;
- Financial institution does not have any ACH Block Filters that prevent deposits or credits to your account; and
- Disbursements to your organization are not suspended.

Once you provide your organization's bank account information, your organization will receive its disbursement on the next disbursement cycle. If you believe all your information is correct and you have not received a disbursement, please contact the Charity Help Center:

1-888-232-4935
(Local/Int) 608-237-4935
TTY (Toll Free) 800-203-8280
TTY (Local/Int) 608-268-7740
support@cfccharities.org

In May, the CFC Charity System will be launching a new donations portal for *charities new section on the charity dashboard in the online system to view disbursement activity*. This will serve as a repository to view your monthly disbursement transactions, see your distribution fee summary, and your pending disbursements. This information will be available for your Federation and each of your member organizations. The launch of the donations portal will replace future Disbursement Summary email communications in favor of a self-service platform.