


YYYY EIA-863: PETROLEUM PRODUCT SALES IDENTIFICATION SURVEY

This report is **mandatory** under the Federal Energy Administration Act of 1974 (Public Law 93-275). Failure to comply may result in criminal fines, civil penalties and other sanctions as provided by law. **Title 18 USC 1001 makes it a criminal offense for any person knowingly and willingly to make to any Agency or Department of the United States any false, fictitious, or fraudulent statements as to any matter within its jurisdiction.** See Instructions for further details on the sanctions.

PART 1. RESPONDENT IDENTIFICATION DATA

 Begin here and follow numerical order unless instructed otherwise.		
Please provide corrections to company name, address, contact information, and telephone number in items 1 thru 8.		
1a. Company Name (only if different than the label)		
1b. Is company name change a result of a previous sale, merge, lease, or becoming a subsidiary since 20XX? <input type="checkbox"/> Yes <input type="checkbox"/> No		
1c. Doing business as (If different than company name)		
2. Name of Contact Person		
3. Contact's Telephone Number		
3a. Contact's Email		
4. Physical Address (e.g., Street Address, Building, Floor, Suite)		
5. Mailing Address (e.g., PO Box, RR)		
6. City	7. State	8. ZIP Code

For assistance in completing this form call 1-800-638-8812

The information reported in items 1-8 of Part I, Respondent Identification Data, of the EIA-863 will be protected and not disclosed to the public to the extent that it satisfies the criteria for exemption under the Freedom of Information Act (FOIA), 5 U.S.C. §552, the Department of Energy (DOE) regulations, 10 C.F.R. §1004.11, implementing the FOIA, and the Trade Secrets Act, 18 U.S.C. §1905.

With regard to the information reported in items 1-8 of Part I, the Federal Energy Administration Act requires the EIA to provide company-specific data to other Federal agencies when requested for official use. That information reported in Part I may also be made available, upon request, to another component of the DOE; to any Committee of Congress, the Government Accountability Office, or other Federal agencies authorized by law to receive such information. A court of competent jurisdiction may obtain this information in response to an order. That Part I information may be used for any non-statistical purposes such as administrative, regulatory, law enforcement, or adjudicatory purposes.

The information reported in Part 1 item 9-18, Parts II, Preparer Information, and III, Total Sales Volumes by State, of the EIA-863 will be used for statistical purposes only and is confidential by law. In accordance with the Confidential Information Protection and Statistical Efficiency Act of 2002 and other applicable Federal laws, your responses to Part I item 9-18, Parts II and III of Form EIA-863 will not be disclosed in identifiable form without your consent. Per the Federal Cybersecurity Enhancement Act of 2015, Federal information systems are protected from malicious activities through cybersecurity screening of transmitted data. Every EIA employee, as well as every agent, is subject to a jail term, a fine, or both if he or she makes public ANY identifiable information you reported.

9. Which of the following best describes your company's operating status at the end of 20XX? **(Check only 1 box)**

a. <input type="checkbox"/> Your company is in operation— sales include petroleum products.	} Skip Items 10 thru 18. Complete Parts II and III.
b1. <input type="checkbox"/> Your company was sold, or you merged with another company.	
b2. <input type="checkbox"/> You leased your company to another company.	} Complete items 10 thru 18. Also complete Part II and Part III for the portion of 20XX that you owned and operated the Company.
c. <input type="checkbox"/> Your company has permanently ceased operation.	
d. <input type="checkbox"/> Your company is a subsidiary of another company and all or some of your sales are reported by another company.	} Complete item 10 (date ceased) and Part II.
e. <input type="checkbox"/> Your company is a commissioned agent for another company and all or some of your sales are reported by another company.	
f. <input type="checkbox"/> Your company does not sell any petroleum products.	
	} Complete items 10 thru 18 Also, complete Part II and Part III for the portion of 20XX that you owned and operated the company.
	} Complete Part II and return (see instructions for "Where to Submit")

10. Enter the date your company sold, merged, leased, ceased operation, became a subsidiary, or became a commissioned agent:

Month	Day	Year

11. Enter name of the company you sold to/merged with/leased to/became a subsidiary of or commissioned agent for:

12. Enter name of the contact person of company in Item 11:

13. Contact's Telephone Number

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14. Physical Address (e.g., Street Address, Building, Floor, Suite)

15. Mailing Address (e.g., PO Box, RR)

16. City	17. State	18. ZIP Code
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Company Name	EIA ID Number	Reference Year YYYY	Page _____ of _____		
PART 2. PREPARER INFORMATION					
19. Preparer's Name	20a. Telephone Number	20b. Date			
20c. Email Address	21. Fax Number	22. FOR EIA USE ONLY			
Comments:					
PART 3. TOTAL SALES VOLUMES (BY STATE) FOR 20XX (REPORT IN ACTUAL GALLONS)					
23. Did your company sell No. 2 Distillate, No. 5 and No. 6 Residual Fuel Oil, Motor Gasoline, and/or Propane in 20XX? a. <input type="checkbox"/> Yes Answer item 24 b. <input type="checkbox"/> No Skip to item 25					
24. Enter below in lines "a" through "p" your company's total annual sales volumes in each State for the entire year of 20XX (report in actual gallons). Include all sales made by your divisions, branches, outlets, and subsidiaries. Report a sale in the State where the transfer of ownership occurred					
PLEASE NOTE: Enter the state you are reporting for in the blocks below using the 2-digit state abbreviation . If you have sales in more than two states make a copy of Part III, record your other states and attach to the original form. State abbreviations are listed on the last page of this form for your convenience.					
PETROLEUM CATEGORY		<input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>		
No. 2 Distillate Fuel Oil and No. 2 Diesel – please provide volumes for all that apply.		Volumes (report in actual gallons)	Volumes (report in actual gallons)		
a.	No. 2 Residential Fuel Oil sold for heating private homes (<u>Include</u> heating farm houses; <u>Exclude</u> apartments.)				
b.	No. 2 Fuel Oil for all other end uses (<u>Include</u> apartment buildings; <u>Exclude</u> diesel fuel oil and gasoline.)				
c.	No. 2 Diesel Fuel for all other end uses (<u>Include</u> agricultural use and on-highway use; <u>Exclude</u> gasoline.)				
d.	No. 2 Fuel Oil sold to Dealers, Resellers, and Refiners who will resell the product (<u>Exclude</u> gasoline.)				
e.	No. 2 Diesel sold to Dealers, Resellers, and Refiners who will resell the product (<u>Exclude</u> gasoline.)				
f.	Total No. 2 Fuel Oil and No. 2 Diesel sold in YYYY. (Add lines a thru e and enter amount here) →				
No. 5 and No. 6 Residual Fuel Oil – please provide volumes for all that apply.		Volumes (report in actual gallons)	Volumes (report in actual gallons)		
g.	No. 5 and No. 6 Fuel Oil sold to the Consumer (Examples: to electric utilities, to vessels for bunkering, to industrial and commercial users, to military.)				
h.	No. 5 and No. 6 Fuel Oil sold to Dealers, Resellers, and Refiners who will resell the product.				
i.	Total No. 5 and No. 6 Fuel Oil sold in YYYY. (Add lines g thru h and enter amount here) →				
Motor Gasoline and Gasohol – please provide volumes for all that apply. (Report Gasohol and Oxygenated Gasoline under Conventional, and include OPRG under Reformulated.)		Conventional Gasoline (report in actual gallons)	Reformulated Gasoline (report in actual gallons)	Conventional Gasoline (report in actual gallons)	Reformulated Gasoline (report in actual gallons)
j.	Motor Gasoline and Gasohol sold to the Consumer. (<u>Include</u> all grades of gasoline; <u>Exclude</u> No. 2 diesel and aviation gasoline.)				
k.	Motor Gasoline sold to Dealers, Resellers, and Refiners who will resell the product. (<u>Include</u> rack and DTW sales.)				
l.	Total Motor Gasoline sold in YYYY. (Add lines j thru k and enter amount here) →				

Company Name	EIA ID Number	Reference Year YYYY	Page _____ of _____
PLEASE ENTER THE 2-LETTER STANDARD STATE ABBREVIATION			
PETROLEUM CATEGORY			
Propane – please provide volumes for all that apply.		Volumes (report in actual gallons)	Volumes (report in actual gallons)
m.	Delivered Residential Propane. (Home heating, <u>including</u> farm houses.)		
n.	Propane sold to Customers for all other end uses. (<u>Include</u> commercial, industrial, agricultural, and propane powered motor vehicles.)		
o.	Propane sold to Dealers, Resellers, and Refiners who will resell the product.		
p.	Total Propane sold in YYYY. (Add lines m thru o and enter amount here) →		
<p>25. Does your company sell any of these other petroleum products? Check boxes for all that you sell. (Other does not include No. 2 Fuel Oil and No. 2 Diesel, No. 5 and No. 6 Residual Fuel Oil, Motor Gasoline, and Propane for which you have already reported volumes.)</p> <p>a. <input type="checkbox"/> Kerosene b. <input type="checkbox"/> No. 1 Distillate c. <input type="checkbox"/> Crude Oil d. <input type="checkbox"/> Other LPG</p> <p>e. <input type="checkbox"/> No. 4 Fuel Oil f. <input type="checkbox"/> Aviation Gasoline g. <input type="checkbox"/> Jet Fuel h. <input type="checkbox"/> Other: _____ <i>(Specify)</i></p>			
<p>26. Does your company sell and/or use propane for on-highway transportation use? Check appropriate box(es).</p> <p>a. <input type="checkbox"/> Sell b. <input type="checkbox"/> Use c. <input type="checkbox"/> No</p>			
<p>27. Does this firm currently sell (or has it ever sold) distillate fuel oil to railroad companies?</p> <p>a. <input type="checkbox"/> Yes b. <input type="checkbox"/> No</p>			
<p>Please submit this form to EIA by March 30, XXXX.</p> <p style="text-align:center;">For submission by mail: Oil and Gas Survey U.S. Department of Energy (EI-25) Attn: EIA-863 Ben Franklin Station PO Box 279 Washington, DC 20044-0279</p> <p style="text-align:center;">by fax: 1-202-586-9772</p> <p style="text-align:center;">by secure file transfer: https://signon.eia.doe.gov/upload/noticeoog.jsp See Section 6 in the instructions for additional information on how to file the EIA-863 electronically.</p>			

LIST OF STANDARD STATE ABBREVIATIONS

AL ... Alabama	KY ... Kentucky	ND ... North Dakota
AK ... Alaska	LA ... Louisiana	OH ... Ohio
AZ ... Arizona	ME ... Maine	OK ... Oklahoma
AR ... Arkansas	MD ... Maryland	OR ... Oregon
CA ... California	MA ... Massachusetts	PA ... Pennsylvania
CO ... Colorado	MI ... Michigan	RI ... Rhode Island
CT ... Connecticut	MN ... Minnesota	SC ... South Carolina
DE ... Delaware	MS ... Mississippi	SD ... South Dakota
DC ... District of Columbia	MO ... Missouri	TN ... Tennessee
FL ... Florida	MT ... Montana	TX ... Texas
GA ... Georgia	NE ... Nebraska	UT ... Utah
HI ... Hawaii	NV ... Nevada	VT ... Vermont
ID ... Idaho	NH ... New Hampshire	VA ... Virginia
IL ... Illinois	NJ ... New Jersey	WA ... Washington
IN ... Indiana	NM ... New Mexico	WV ... West Virginia
IA ... Iowa	NY ... New York	WI ... Wisconsin
KS ... Kansas	NC ... North Carolina	WY ... Wyoming