

Grants.gov Release 16.3

Applicant Release Notes

Version 3

Production Deployment: October 20-22, 2018

Training Deployment: October 22-24, 2018



Release 16.3 Summary

- Enhance Reset Password process
- Require unique email address (merge accounts)
- Related Opportunities
 - Display in View Grant Opportunity
 - Include in Search results
- Related Submissions
 - Workspace Sign and Submit
 - Check Application Status / Submission Details
- Applicant S2S
 - Header V2.0
 - Specify Related Submissions
- New email notifications
 - SAM registration about to expire
 - S2S Certificate about to expire
- Other Enhancements
 - Track My Application: Clarify button and always show search criteria
 - Check Application Status: Add Application Filing Name as search criteria

Enhance Reset Password Process

- No longer collect secret question and answer during registration
- Enter a temporary code sent to your account's email address to reset forgotten password
 - User allowed to change Password after entering correct temporary code
- Change Password functionality after login is not affected

Forgot Password / Unlock Account

Enter required information to reset your password:

*Username:

Continue »

Cancel

Please enter temporary code below. This code was sent to the email address for this account.

Enter required information to reset your password:

*Username:

*Temporary Code:

Continue »

Resend Temporary Code

Cancel

Enter your new password below and click Submit.

Enter required information to reset your password:

*Username:

Your password must contain at least eight characters including: at least one uppercase letter (A-Z); at least one lowercase letter (a-z); at least one number (0-9); and at least one special character (e.g. ! @ # \$ % ^ & *).

*New Password: (Case Sensitive)

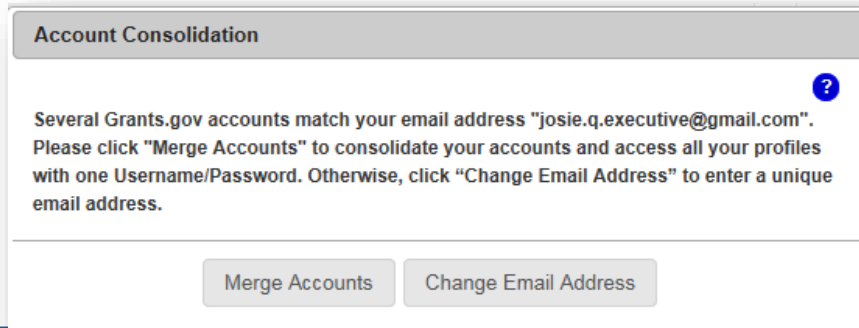
*New Password Confirm: (Case Sensitive)

Submit

Cancel

Require Unique Email Address (Merge Accounts)

- User accounts must have a unique email address for features such as password reset, email subscriptions, forum, etc.
 - Users must either merge their accounts or change their email address during the login process
 - Users will no longer be allowed to postpone this task if they have multiple accounts with duplicate email addresses



Related Opportunities – View Grant Opportunity

- From View Grant Opportunity, Applicants have ability to view related Opportunities
- Expand Keyword and Opportunity Number search to include Related Opportunities

VIEW GRANT OPPORTUNITY

ISN-ISNCTR-13-002 [Related Opportunities](#)

Global Biosecurity Engagement Activities
U.S. Department of State
Bureau of International Security and Non-Proliferation

Apply Subscribe

« Back | Link

SYNOPSIS | VERSION HISTORY | RELATED DOCUMENTS | PACKAGE

Print Synopsis Details ?

General **Related Opportunities** ?

Opportunities related to ISN-ISNCTR-13-002:

Opportunity Number	Opportunity Title	Agency Code	Posted Date	Close Date	Relationship Comments
SGA-DFA-PY-11-11	Opportunity Title One	DOS-ISN	Feb 19, 2017	May 19, 2017	SGA-DFA-PY-11-11 has been reissued as ISN-ISNCTR-13-002
N62473-12-R-FBBATS	Opportunity Title Two	DOS-ISN	Jan 01, 2016	Apr 01, 2016	

Close

Related Submissions – Submit Workspace

MANAGE WORKSPACE

Created
 Forms Passed
 Completed and Notified AOR
 Submit
 Agency Received
 «Back ?



07152015-KV-1 - PKG00031288
Opportunity Title on 7/15
QA AGENCY

Application Filing Name: Standard Non-Budget workspace [Edit Name]
Workspace ID: WS00010285 **Workspace Status:** Ready for Submission
AOR Status: Organization has AOR **Last Submitted Date:** May 04, 2017 **Opening Date:** ---
Workspace Owner: Kavitha Vernula dunsmultiowner **SAM Expiration Date:** Aug 20, 2020 **Closing Date:** Jul 15, 2020
DUNS: 0000000000000

[FORMS](#) | [VIEW APPLICATION](#) | [ATTACHMENTS](#) | [PARTICIPANTS](#) | [ACTIVITY](#) | [DETAILS](#) | [PREVIEW GRANTOR VALIDATION](#)

Workspace Actions:

Application Package Forms - Users are encouraged to follow [antivirus best practices](#) when Download

Include in Package	Form Name (Click to Edit)	Requirement	Form Status
<input checked="" type="checkbox"/>	SF424 (R & R) [V2.0]	Mandatory	Passed
<input checked="" type="checkbox"/>	Attachments [V1.1]	Mandatory	Passed
<input type="checkbox"/>	Assurances for Non-Construction Programs (SF-424B - R & R) [V1.1] READ-ONLY	Optional	---
<input type="checkbox"/>	CD511 Form [V1.1]	Optional	---
<input type="checkbox"/>	Key Contacts [V1.0]	Optional	---
<input type="checkbox"/>	Project/Performance Site Location(s) [V2.0]	Optional	---

Sign and Submit

If you would like to view any errors or warnings you would receive from the grant-making agency prior to submitting, please click on the [Preview Grantor Validation](#) tab.

To continue to submit the application package, click 'Sign and Submit' button below to complete the process. Otherwise, click 'Cancel'.

Is this a changed/corrected application? Yes No

Previous Grant Tracking Number:

Relate submissions to facilitate Grantors identifying resubmitted applications



Check Application Status - Related Submissions

CHECK APPLICATION STATUS

Please enter criteria and click Search:

Funding Opportunity Number: Grant Tracking Number:

DUNS: Application Filing Name:

Date Received: From: To:

Results: [Export Detailed Data](#)

Grant Tracking Number	DUNS	Funding Opportunity Number	Opportunity Package ID	Application Filing Name	Date/Time Received	Status	Status Date/Time↓	Submission Method	Actions
GRANT10509191	0000000000000	NIH-NIHCTR-13-002	PKG00225508	NIH1248191	Jul 16, 2015 11:11:11 AM EDT	Validated	Jul 16, 2015 11:11:11 AM EDT	Workspace	Details Download Related Submissions
GRANT10509192	0000000000000	ISN-ISNCTR-13-003	PKG00225509	DOS ISN GBEA I	Jul 16, 2015 11:11:11 AM EDT	Rejected with Errors	Jul 16, 2015 11:11:11 AM EDT	Workspace	Details Download

When Applicants relate resubmissions, they are able to view all related submissions



RELATED SUBMISSIONS

DUNS and Package Details:

DUNS: 0000000000000

Funding Opportunity Number – Title: ISN-ISNCTR-13-002 – Global Biosecurity Engagement Activities

Competition ID – Title: ISN-ISNCTR-13-002-AA990 – Biosecurity Competition I

Opportunity Package ID: PKG00225508

Related Submissions:

Grant Tracking Number	Date/Time Received	Status	Agency Tracking Number	Grant Tracking Number Replaced
GRANT10509198	Jul 16, 2015 11:25:11 AM EDT	Agency Tracking Number Assigned	ABC123456000	GRANT10509192
GRANT10509192	Jul 16, 2015 11:15:11 AM EDT	Rejected with Errors		GRANT10509191
GRANT10509191	Jul 16, 2015 11:11:11 AM EDT	Validated		

Manage Workspace / Submission Details - Related Submissions

MANAGE WORKSPACE Created Fill Out Forms Complete and Notify AOR Submit Agency Received Back ?

 **ISN-ISNCTR-13-002 - PKG23498075**
 Global Biosecurity Engagement Activities
 Department of State
 Bureau of International Security and Nonproliferat

Application Filing Name: DOS ISN GBEA I [Edit Name]
Workspace ID: WS01234567
AOR Status: Workspace has AOR
Workspace Owner: Mike Jones

Workspace Status: In Progress
Last Submitted Date: Mar 17, 2015
SAM Expiration Date: Jul 08, 2020

Opening Date: Dec 06, 2014
Closing Date: Dec 05, 2018
DUNS: 0000000000000

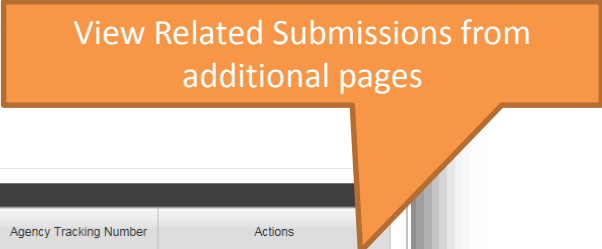
- FORMS
- VIEW APPLICATION
- ATTACHMENTS
- PARTICIPANTS
- ACTIVITY
- DETAILS
- PREVIEW GRANTOR VALIDATION

Workspace Details:

DUNS: 0000000000000
Organization: Digital Management, Inc.
Created On: Dec 06, 2015
Last Activity Date: Dec 06, 2015

Package Details:

CFDA(s): 19.033 - Global Threat Reduction
 81.089 - Fossil Energy Research and Development
Competition ID - Title: ISN-ISNCTR-13-002-AA990 - Biosecurity Competition I
Contact Information: Geraldine Kyazze
 Sr Acquisition and Assistance Spec
 Phone 703-259-6400



Workspace Grant Tracking Numbers:

Grants.gov Number	Date / Time Received	Status	Status Date	Submitted By	Agency Tracking Number	Actions
GRANT10579843	Jul 10, 2014 11:27:52 AM EDT	Agency Tracking Number Assigned	Jul 10, 2014 11:27:52 AM EDT	Joe Applicant	316497856	<a>Details <a>Download <a>Related Submissions
GRANT10579844	Jul 10, 2014 11:26:52 AM EDT	Agency Tracking Number Assigned	Jul 10, 2014 11:26:52 AM EDT	Joe Applicant	316497855	<a>Details <a>Download <a>Related Submissions
GRANT10579845	Jul 10, 2014 11:25:52 AM EDT	Agency Tracking Number Assigned	Jul 10, 2014 11:25:52 AM EDT	Joe Applicant	316497854	<a>Details <a>Download <a>Related Submissions
GRANT10579846	Jul 10, 2014 11:24:52 AM EDT	Agency Tracking Number Assigned	Jul 10, 2014 11:24:52 AM EDT	Joe Applicant	316497853	<a>Details <a>Download <a>Related Submissions
GRANT10579847	Jul 10, 2014 11:23:52 AM EDT	Agency Tracking Number Assigned	Jul 10, 2014 11:23:52 AM EDT	Joe Applicant	316497852	<a>Details <a>Download <a>Related Submissions

SUBMISSION DETAILS Back ?

Submission Details:

Grant Tracking Number: GRANT10590276 Related Submissions
Submission Method: Workspace - WS00000108
Funding Opportunity Number - Title: ISN-ISNCTR-13-002 - Global Biosecurity Engagement Activities

DUNS: 0000000000000
AOR Name: John Smith
Application Filing Name: DOS ISN GBEA I - Department of State, Bureau of International Security and Nonproliferat, Global Biosecurity Engagement Activities
Requested Amount: \$300,000

Applicant S2S

- Use Applicant Submission Header V2.0 instead of Header V1.0
 - After October 22, Header V1.0 will be retired
- Use **Get Opportunity List** web service instead of web services being retired:
 - **Get Opportunities**
 - **Get Opportunity Plus Comp Title**
- Web services will have a new optional input parameter to provide Previous Tracking Number in order to relate submissions
 - **Submit Application**
 - **Submit Application as Third Party**

Applicant Submission Header

Header-V1.0 (Cannot be used after R16.3)

Data Element	Type / Max Length	Required?
Hash Value	Base64Binary	Mandatory
Agency Name	60	Optional
CFDA Number	15	Mandatory if Package has a CFDA
CFDA Title	120	Optional
Funding Opportunity Number	100	Mandatory
Funding Opportunity Title	255	Optional
Competition ID	100	Mandatory if Package has a Competition ID
Opening Date	Date	Optional
Closing Date	Date	Optional
Application Filing Name	240	Optional

Header-V2.0

- Identify a Package using Opportunity Package ID
- Simplify data collected and remove Hash

Data Element	Type / Max Length	Required?
Package ID	11	Mandatory
Application Filing Name	240	Mandatory

Note: There is no impact to the submission files received by the Grantors.

New Email Notifications

- Your SAM Registration is expiring soon
 - Sent 60 days and 30 days before SAM expiration
 - Recipients: EBiz POC and users with any of the following privileges
 - Manage Organization
 - Submit Applications for My Workspace
 - Submit Applications for Organization Workspaces
- Your S2S Certificate is expiring soon
 - Sent 60 days, 30 days, and 15 days before Certificate expiration
 - Uses certificate expiration date provided on the Certificate Request Form
 - Recipients:
 - Certificate email address
 - EBiz POC and Applicants with “Manage Organization” or “Manage Certificates” privilege

Other Enhancements – Track My Application

TRACK MY APPLICATION

- GRANT APPLICATIONS**
 - » Apply for Grants
 - » Track My Application
- APPLICANT RESOURCES**
 - » Workspace Overview
 - » Applicant Eligibility
 - » Organization Registration
 - » Applicant Training
 - » Applicant FAQs
 - » Adobe Software Compatibility
 - » Submitting UTF-8 Special Characters
 - » Encountering Error Messages



Track and check the status of your submitted applications

- The system will only return a status for valid tracking numbers.
- Until the status is available for valid tracking numbers, the following message will be returned by the system: *Tracking number(s) entered currently being processed, please check back later.*
- For invalid tracking numbers entered, the system will return the following message: *The tracking number(s) entered below are not valid. Please make sure you entered the correct tracking number(s).*

To track Grants.gov submissions, enter up to five Grants.gov tracking numbers, one per line and click the "Track" button:

GRANT10589415
GRANT10589416

Track

Help: Online User Guide
 Find registration, search, and application instructions for all users in the [Grants.gov Online User Guide](#).

For detailed applicant information, review the Applicants section of the online user guide.

Help: Support Center
 Contact the Grants.gov Support Center to get help from a representative.

Email us at support@grants.gov or visit our [Support page](#).

Enhance Application tracking
 • Search box always visible

APPLICATION STATUS OF TRACKING NUMBER(S) ARE LISTED BELOW:

Opportunity Package ID	Opportunity Number	CFDA	Competition ID	Grant Tracking Number	Date/Time Received	Status	Status Date
PKG00026584	04222015-KJ-GGLF	00.000	SF424-OPT	GRANT10589415	Apr 23, 2015 12:12:53 PM EDT	Agency Tracking Number Assigned	May 31, 2017 10:31:26 AM EDT
PKG00026585	04222015-KJ-GGLF		SF424MAN-OPT	GRANT10589416	Apr 23, 2015 12:33:12 PM EDT	Received by Agency	Jun 30, 2016 02:06:02 PM EDT

Other Enhancements – Check Application Status

Add Application Filing Name to Search criteria and results

CHECK APPLICATION STATUS

Please enter criteria and click Search:

Funding Opportunity Number: Grant Tracking Number:

DUNS: **Application Filing Name**

Date Received: From: To:

Results: [Export Detailed Data](#)

Grant Tracking Number	DUNS	Funding Opportunity Number	Opportunity Package ID	Application Filing Name	Date/Time Received	Status	Status Date/Time↓	Submission Method	Actions
GRANT10509191	0000000000000	NIH-NIHCTR-13-002	PKG00225508	NIH1248191	Jul 16, 2015 11:11:11 AM EDT	Validated	Jul 16, 2015 11:11:11 AM EDT	Workspace	Details Download Related Submissions
GRANT10509192	0000000000000	ISN-ISNCTR-13-003	PKG00225509	DOS ISN GBEA I	Jul 16, 2015 11:11:11 AM EDT	Rejected with Errors	Jul 16, 2015 11:11:11 AM EDT	Workspace	Details Download
GRANT10509193	0000000000000	ISN-ISNCTR-13-004	PKG00225510	DOS ISN GBEA II	Jul 16, 2015 11:11:11 AM EDT	Agency Tracking Number Assigned	Jul 16, 2015 11:11:11 AM EDT	Workspace	Details Download
GRANT10509194	0000000000000	ISN-ISNCTR-13-005	PKG00225511	DB1143254	Jul 16, 2015 11:11:11 AM EDT	Validated	Jul 16, 2015 11:11:11 AM EDT	Workspace	Details Download
GRANT10509195	0000000000000	ISN-ISNCTR-13-007	PKG00225512	FD00000125	Jul 16, 2015 11:11:11 AM EDT	Validated	Jul 16, 2015 11:11:11 AM EDT	Workspace	Details Download
GRANT10509196	0000000000000	ISN-ISNCTR-13-008	PKG00225513	FD00000130	Jul 16, 2015 11:11:11 AM EDT	Received by Agency	Jul 16, 2015 11:11:11 AM EDT	Workspace	Details Download Related Submissions

RELEASE 16.3

USER ACCEPTANCE TESTING

User Acceptance Testing (UAT)

- Release 16.3 UAT Dates:
 - Round 1: 09/20/2018 to 10/03/2018
 - Round 2: 10/10/2018 to 10/11/2018
- To sign up or if you have any questions, please send an email to:
 - To: UAT@grants.gov
- Please provide the following information when you sign up:
 - Participant contact information
 - Type of user (Applicant UI, Applicant S2S)
 - Participation (confirmed or tentative)
- Guidelines will be provided before the testing begins. Users are encouraged to do ad-hoc testing as well and inform Grants.gov on what was tested.

SUMMARY OF USER IMPACTS



Upcoming Changes with User Impact (1 of 2)

- For the latest information on upcoming changes with user impacts, please check out the Grants.gov Notices page.

<http://www.grants.gov/web/grants/support/grants-gov-notices.html>

Affected Users	Effective Date	Notice
Applicant S2S	October 20, 2018 (Release 16.3)	Grants.gov will only accept new submission header V2.0 for Applicant S2S <ul style="list-style-type: none">After October 20, 2018, Applicant S2S systems will need to utilize the new submission header V2.0. Submission Header V1.0 will no longer be supported.Applicant web services Get Opportunities and Get Opportunity Plus Comp Title will no longer be supported. S2S applicants need to transition to use the Get Opportunity List web serviceGet Opportunities Expanded web service will be updated to return the opportunities with header V2.0No impact to Grantor web services
Applicant UI	October 20, 2018 (Release 16.3)	Applicant accounts with a duplicate email address will be required to merge their accounts to login to Grants.gov <ul style="list-style-type: none">To merge your accounts, you need access to the email address associated with the accounts. If you no longer have access to the email account or you do not want to merge these accounts, then you can change the email address to enter a unique email address.
Applicant, Grantor	October 20, 2018 (Release 16.3)	Grants.gov password reset process improvements <ul style="list-style-type: none">The process to reset a forgotten password will change to require you to enter a temporary password that will be sent to the email address associated with your Grants.gov account. Please ensure the email address associated with your Grants.gov account is up to date and accessible.

Upcoming Changes with User Impact (2 of 2)

Affected Users	Effective Date	Notice
Applicant S2S	December 31, 2019	<p>Following web services will be retired:</p> <ul style="list-style-type: none">• Get Opportunities Expanded: Replaced by Get Opportunity List• Get Application Status Detail: Replaced by Get Application Info• Get Application List: Replaced by Get Submission List• Get Application List As Third Party: Replaced by Get Submission List As Third Party