

Application for Nursing Home, Residential or In-Home Care

This application is used to apply for Nursing Home, Walver Services, or Optional State Supplementation (OSS) at the South Carolina
Department of Health and Human Services (SCDHHS). Please answer all questions as completely as possible as they apply to you or the
persons for whom you are applying. If you need help filling out this application, you can call 1-888-549-0820 (TTY 1-888-842-3620).

am applying for:	☐ Nursing Home	☐ Waiver Services	OSS	Presumptive Disability	This box for pilot use only
				Who?	

Federal law requires that anyone who applies for Medicaid for themselves must tell us about their citizenship or immigration status and provide or apply for a Social Security Number (SSN). We can help you apply for a SSN, and benefits will not be denied or delayed while the application is being processed. SSNs provided will be used to help the State agency determine eligibility. Each non-citizen applying for full Medicaid benefits must provide United States Citizenship and Immigration Services (USCIS) documents, such as an I-551 (Green Card) or I-94. Anyone applying as a non-citizen for emergency services only is not required to provide USCIS documents or a SSN.

Some family members of applicants may choose not to apply for Medicaid. In that case, they do not have to provide a SSN or citizenship or immigration status but will be required to provide information about their income and assets. Benefits to applicants will not be delayed or denied just because some family members do not wish to apply for themselves. Even though a person not applying for Medicaid is not required to provide a SSN, it is helpful for us to have this number as we gather the information we need to make a decision. We use SSN to help us check identity, verify eligibility and prevent fraud. We exchange information with other agencies according to Federal rules and to manage our programs.

How do I apply for benefits?

- You must fill out this application using <u>Black</u> or <u>Blue</u> ink or by <u>Typing</u> your answers. You are also able to apply online by going to www.SCDHHS.gov.
- Attach extra sheets if you need more space to answer any of the questions.
- You may mail your application to: <u>SCDHHS PO Box 100101 Columbia</u>, <u>SC 29202-3031</u>.
- To be valid, the application must have your name, contact information and be signed.
- If we do not have everything we need, you will get a list of what you need to send us.
- When we have everything we need, a decision will be made about your Medicaid eligibility. You should receive a letter within 45 days from the date we receive your application to tell you if you are eligible. If you need a disability determination, it may take up to 90 days.
- Immediately report any change in income or other information on your application to your local Medicaid office or by calling the call center at 1-888-549-0820.
- We may share this information with other Federal and state agencies as we gather what we need to make a decision.

1. Tell us who	is the person that needs help	(Applicant) aı	nd how we ca	n get in tou	ch.	Date Appli	cation Rec	eived by DHHS:		
Name (First, Midd	e Initial, Last)			County (Who	ere you liv	e)	_	want to get info ion by email? [ddress:		about this No
Home or Street A	ddress (include apartment or lot n	umber)	City	State		Zip Code				
Mailing Address	(If different from where you live)		City	State		Zip Code	Sr	at is your prefer ooken	_ Wr	ritten
Phone Numbers Home:	Work:		Ce	II:			Englis Spani Other	sh [English Spanis Other:	
	t the person(s) who needs nur de any dependents the persor						Anyone n	nis information is (ot applying for Med zen applying for Em	icaid cover	rage;
	Name	Relationship to the Applicant * (Use Relationship Codes shown below)	Marital Status Single, Married, Divorced, Widowed, Separated	Date of Birth	Sex	Is this person applying for Medicaid?	**See below Is this person applying for Family Planning?	Social Security Number	Race *** (Race codes shown below)	Is this person a US citizen?
1.	Applicant				☐ Male ☐ Female	☐ Yes ☐ No	☐ Yes ☐ No			☐ Yes ☐ No
2.	Spouse				☐ Male ☐ Female	☐ Yes ☐ No	☐ Yes ☐ No			☐ Yes ☐ No
3.					☐ Male ☐ Female	☐ Yes ☐ No	☐ Yes ☐ No			☐ Yes ☐ No
4.					☐ Male ☐ Female	☐ Yes ☐ No	☐ Yes ☐ No			☐ Yes ☐ No
5.					☐ Male ☐ Female	☐ Yes ☐ No	☐ Yes ☐ No			☐ Yes ☐ No
* Relationship Codes:	SP Spouse BF/GF Boyfriend/Girlfriend	NR Not Related	d OTH Other	CH Child (Nat	tural or Adopt	ed) SC S	Step-Child	GC Grandchild	NE Niec	ce/Nephew
	White/Caucasian 02 Black/African A Alaska Native 07 Asian		ulti Race her/Unknown	04 Federally Ro 09 Native Hawa			(Requires Veri	fication) 05 Oth 10 His	ner Native A panic	merican
leave	imited benefit program, which provides family this question blank, we will not assess you to seif anyone has Conservators	for Family Planning.						ily Planning is not full	Medicaid c	overage. If you

If yes, please give us a			
Conservatorship	Name and Phone Number:	Name and Phone Number:	
Guardianship	Name and Phone Number:	Name and Phone Number:	
Power of Attorney	Name and Phone Number:	Name and Phone Number:	

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4.	Do you or someone you are applying for want nursing home self yes, who:			ome? Yes	☐ No
5.	Do you or someone you are applying for want to go into a Resi	•	Home?	Yes	□ No
6.	Are you or someone you are applying for currently in a Hospita	ıl, Nursing Home, or Residentia	ıl Care Fa	cility? ☐ Yes ☐ No, at H	Home
	If yes, who: Da	te Entered:	Where:		
7.	Are you blind, disabled, or applying for someone who is blind	or disabled?		Yes	☐ No
	Name of Blind or Disabled Person	Is this Person Receiv	ving or App	olying for Social Security or S	SI
		Receiving Social Security	or SSI	Applying for Social Secu	urity or SSI
		Receiving Social Security	or SSI	Applying for Social Secu	ırity or SSI
8.	Have you or someone you are applying for received medical ser	vices in the past three months?		Yes	☐ No
	Person(s) Receiving Medical Services	N	onths Serv	rices Received	
	You will have to give us information about income and a	ssets for each month to see if	the perso	on may be Medicaid elig	ible
9.	Did you or someone you are applying for retire from the militar someone who has retired from the military or has a service relatif Yes, tell us who?	ted disability?	•		ent of No
10	. Has the applicant or spouse ever worked somewhere that has a lf yes, who was working, where and for how long?			may be eligible to receive ☐ Yes	e money?
11	. Has anyone in the home stopped working within the past year?			king, where, and when the jo	b ended.

12. Tell us about the income of each family member in the home. NO ONE IN THE HOME HAS ANY INCOME Before we can make a decision on your application, you may have to give us proof of income for the past 4 weeks. If checked, explain how you pay your bills **Income from Employment** Income from Employment Name of person working _____ Name of person working _____ Employer's Name ______ Employer's Name _____ Employer's Address _____ Employer's Address Employer's Phone Number (including area code) Employer's Phone Number (including area code) Gross amount earned per pay period before taxes? \$______ Gross amount earned per pay period before taxes? \$ How often paid? Weekly Every two weeks Twice a month Monthly How often paid? Weekly Every two weeks Twice a month Monthly When is it paid? When is it paid? Is anyone self-employed? Yes No If yes, please send copies of all the Personal and Business Federal income tax forms most recently filed with the IRS. Include all forms and schedules. Please tell us who is self employed and the name of the business: Do you or anyone in your home receive, or have applied for, any other income? Yes No If Yes, check all boxes that apply and complete the table below Supplemental Security Income (SSI) Social Security benefits (RSDI) Child Support Unemployment benefits Disability benefits Pension/retirement benefits Rental Income Veterans Administration (VA) benefits Military allotments Money from friends or relatives Alimony Worker's Compensation Federal Retirement (Civil Service, FERS) Land contract, mortgage or other notes payable to a household member (Please provide a copy of the contract, mortgage, note or other agreement) Other: Income How often Amount Person receiving/expecting money Comments source/type received received

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13. Look at the list below. Check the box for any that you check, please tell us about it on the		your spouse, or other person in your	home may own. For anything
When we start working on you	r application, you may be as	ked to send in proof of the assets you tel	l us about.
 ☐ Bank Checking Account ☐ Safe Deposit Box (Include a list of the contents) ☐ Stocks, Bonds, or Mutual Funds ☐ 401K, IRA or other Retirement Account ☐ DirectExpress Debit Card for SSA, SSI or other benefits 	 □ Bank Savings Account □ Car, Truck, Van □ Motorcycle, Boat, Camper □ Pre Need Burial Contract □ Other (Please be specific): 	 ☐ Certificate of Deposit ☐ Annuity (If Yes, provide a copy) ☐ Farm Machinery or Business Equipment ☐ Cemetery Burial Space 	☐ Trust Fund or Trust Account☐ Cash on Hand☐ Life Insurance☐ Money Set Aside for Burial
Owned By	Include the location	Tell us about the asset n, such as the name of bank or funeral home, ers or other information used to identify the asset	Current Value or Balance
14. Do you or your spouse own any property? If y Home (house, buildings and land where you live Land (not connected to the home)	Yes No	Other House or Building (not your home Vacation Home or Time Share Property	e)
What is the address/location of the property? List H	ome Property First	What is the address/location of the property o	erty?
Is this your Home Property or Primary Residence where you want to return to live if you are living somewhere ele		Owner 3 Maine.	

15. Does anyone have private h	nealth insurance, Medicaid from another state (otl	ner than SC), or Medicare?	Yes	☐ No
Policy Holder	List everyone covered by the insurance	Name of Insurance Company	Policy Nun Medicare N	
ı	Please include a copy of the front and back	of all health insurance cards		
If apply	ving for nursing home services, either Please answer questions 1		ıe,	
_	ursing home, does the applicant want to give (allo	cate) part or all of income to a spouse		home?
	lren or dependent adult, does the applicant want t	• • •		or No
18. Has the applicant or spouse	e ever worked somewhere that has a retirement b			money? ☐ No
If yes, who was working, where	and for how long?			
	and in whose name(s)?			□ No
20. Has the applicant or spouse	e closed any bank accounts in the past five (5) ye	ars?		☐ No
If yes, at what bank and in who	ose name(s)?			
<u>A.</u>	<u>B</u>			
		ate Closed:		
Closing Balance:	C	osing Balance:		

five (5) years?	Person to Whom it was Sold or Given	D (6'		Yes No
Item Sold or Given Away	Person to Whom it was Sold or Given	Date Give	en or Sold	Amount Received
22. Where has the applicant lived in the past	five (5) years?			
City	County	State	From	То
23. If ever married, give the following informa	ation about the applicant's spouse(s). (List	the most recent	first.)	
Name:			,	
Living In a medical facility Married living together Married living apart (Not Separated Current Address:	Separated – When or How long? Divorced Date and State/County when Phone Number:	re filed:		
Deceased Date of Death:	State and County where estate wa	as probated:		
Name:				
Divorced Date of Divorce: Deceased Date of Death:	State and County where divorce was State and County where estate was	was filed: as probated:		
Name:				
Divorced Date of Divorce:	State and County where divorce	was filed:		

24. Has the applicant received	. Has the applicant received an inheritance in the last five years?			
If YES, from whom?				
Date of Death:	State/County where estate was probated			
Additional inheritance?				
If YES, from whom?				
Date of Death:	State/County where estate was probated			

PLEASE READ THE FOLLOWING RIGHTS AND RESPONSIBILITIES AND SIGN THE APPLICATION ON PAGE 9

Rights and Responsibilities

Please read the following rights and responsibilities. If you disagree with a statement, your eligibility for programs may be impacted. A signature is required to complete the application process and submit your application to the agency.

- 1. I know that under federal law, discrimination isn't permitted on the basis of race, color, national origin, sex, age, or disability. I can file a complaint of discrimination by calling (888) 808-4238 or writing to the Civil Rights Division, SCDHHS, P.O. Box 8206, Columbia, SC 29202-8206.
- 2. I know I will be asked to cooperate with the agency that collects medical support from an absent parent. If I think that cooperating to collect medical support will harm me or my children, I can tell the agency and may not have to cooperate.
- 3. I assign and give my rights to any payments from a liable third party to the SCDHHS up to the payment amount that Healthy Connections has made for my medical care. This assignment applies to any of my minor children who may be injured. These payments may include payments from health insurance, legal settlements, or other third parties. I also understand that I have a duty to cooperate in identifying and providing information to assist Healthy Connections in pursuing third parties who may be liable to pay for care and services.
- 4. I understand that I must cooperate fully with state and federal workers if my case is reviewed. I also understand that, as a condition of eligibility, I must apply for and take steps to obtain any other benefits, including but not limited to annuities, pensions, retirement, disability and other benefits.
- 5. As an applicant/beneficiary for Medicaid services, I understand that there are two groups of people that are affected by estate recovery:
 - A person of any age who was a patient in a nursing facility, intermediate care facility for the intellectually disabled, or other medical institution at the time of death, and who was required to pay most of his/her income for the cost of care; or
 - A person who was 55 years of age or older when he/she received medical assistance consisting of nursing facility services, home and community based services, and hospital and prescription drug services provided to individuals in nursing facilities or receiving home community-based services.

I understand that upon receiving any of these services, the Department of Health and Human Services will file a claim against my estate (all personal and real property owned by me at my death) for the amount Medicaid has paid for my services.

D: 14				
DIANTO	and		nanci	hilitiac
RIUIIIS	anu	L G S	DOHSI	Dillies
Rights	~		P V V .	~

- 6. I know that I must tell SCDHHS within 10 days if any information I listed on this application changes and is different than what I wrote on this application. I understand that a change in my information could affect the eligibility for member(s) of my household.
- 7. The information I provide on this application and in future interaction with SCDHHS will be used to check my eligibility for help paying for health coverage, if I choose to apply. If the information I provide doesn't match electronic data, I may be asked to send proof. I know that, unless I specifically ask to be excluded, information collected will be securely stored in order to be sure that services provided to my family and me are sufficient and necessary.
- 8. If I think SCDHHS, the agency that administers Healthy Connections, the state's Medicaid program, has made an error I can appeal its decision. To appeal means to tell someone at SCDHHS that I think the action is wrong, and ask for a fair hearing. I must submit a written request for such a hearing to SCDHHS. I know that I may represent myself or be represented by someone other than myself.
- 9. I know that personal health information I provide or that is later gathered by SCDHHS is covered by the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and I will receive a Notice of Privacy Practices along with my Healthy Connections Card(s).

 I am signing this application under penalty of perjury. This means I have provided true answers to all the quilibration in truthful, there may be a penalty under federal law. 	estions on this form to the best of my knowledge. I know that if
By signing I state that I have read and agree to the rights and responsibilities stated on this page.	
Applicant's Signature:	Date:
If the applicant signs with an "X", the signature must have two figures are an authorized representative you may sign the application above as long as you have pro	o witnesses vided the information on FM 1282 (attached).
Witness 1:	Date:
Witness 2:	Date:
Do you want to name someone as your Authorized Representative for your case? If you name an Authorized Representative, there is a form for you to sign to give us permission to talk to the letters and notices to this person. Please check if this person has Power of Attorney Guardianship [is person about your case. We will also be able to send all
Please tell us about the person you would like to be your Authorized Representative:	
Name: Rela	ationship:
Please sign if you have filled out this application for someone:	
Signature:	Date:
I helped the applicant complete this application or I am applying for someone who is unable to act on his/her own bel benefits dishonestly is subject to criminal penalties. I certify that the answers on this form:	half. I understand that anyone helping an individual to receive

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City

Authorization for Release of Information and Appointment of Authorized Representative for Medicaid Applications/Reviews and Appeals

New ☐ Change ☐ AdditionRemove this person or organization as my authorized representative

7IP code

Apartment or suite number

Name of Medicaid applicant/member Social Security Number

Appointing an Authorized Representative

Name of Authorized Representative (First name, Middle name, Last name)

Authorized Representative's address (Leave blank if you don't have one.)

Would you like to allow someone to represent you on all matters related to your case?

You can give a trusted person or an organization permission to talk about your application with us, see your information, and act for you on matters related to your application, including getting information about your application and signing your application on your behalf. This person can also act for you on other matters, including reviews, appeals and managed care processes. This person is called an "authorized representative." The Medicaid eligibility worker can release any information regarding your application/review and status to your authorized representative or any member of the organization indicated on this form. More than one person or organization can serve as your authorized representative.

You can appoint, withdraw or change an authorized representative at any time. If you ever need to change your authorized representative, contact Healthy Connections. If you are a legally appointed representative for someone on this application, you do not need to complete this section.

State

Authorized Representative's phone number	Other phone number				
Authorized Representative's email address					
Organization name (if applicable)		Unit	* (if applicable)	ID numbe	r (if applicable)
		*It is be	st to identify a spe	ecific unit for	large organizations
OR					
Permission to Release Information					
By completing this section, you can give permission case, but they won't have the ability to act on your be release information about this application to this act Name of person/organization	oehalf like an autho	orized re	epresentative. You	rmation abo also give SC Phone	ut your application DHHS permission to
Address		City		State	ZIP
Unit (if applicable)	1	D Numl	per (if applicable)		
Medicaid applicant/member's signature		Date (m	m/dd/yyyy)		
If signing with an "X," please have two people sign b	elow as witnesses				
Witness:	Witn	ess:			

☐ Member is incapacitated and unable to sign. SCDHHS reserves the right to verify member's inability to sign. Provide reason:

Mail your signed form to: SCDHHS - Central Mail, PO Box 100101, Columbia, SC 29202-3101 Fax: (888) 820-1204

Healthy Connections

Notice of Non-Discrimination

The South Carolina Department of Health and Human Services (SCDHHS) complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. SCDHHS does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

SCDHHS provides free aids and services to people with disabilities, such as qualified sign language interpreters and written information in other formats (large print, braille, audio, accessible electronic formats, other formats). We provide free language services to people whose primary language is not English, such as gualified interpreters and information written in other languages. If you need these services, contact Janet Bell, ADA and Civil Rights Official, by mail at: PO Box 8206, Columbia, SC 29202-8206; by phone at: 1-888-808-4238 (TTY: 1-888-842-3620); or by email at: civilrights@scdhhs.gov.

If you believe that SCDHHS has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with the Civil Rights Official using the contact information provided above. You can file a grievance in person or by mail or email. If you need help filing a grievance, we are available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at https://ocrportal. hhs.gov/ocr/portal/lobby.jsf or by mail or phone at: U.S. Department of Health and Human Services, 200 Independence Avenue, SW, Room 509F, HHH Building, Washington, D.C. 20201 or by phone at: 800-368-1019, 800-537-7697 (TDD), Complaint forms are available at http://www.hhs.gov/ocr/office/file/index.html

Language Services

If your primary language is not English, language assistance services are available to you, free of charge. Call: 1-888-549-0820 (TTY: 1-888-842-3620).

si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-888-549-0820 (TTY: 1-888-842-3620).

خدمات المساعدة اللغوية تتوافر لك بالمجان. اتصل برقم $\overline{9080-942-888}$ (رقمهاتف الصم والبكم: 9080-842-888). إذا كنت تتحدث اذك اللغة، فإن

Se fala português, encontram-se disponíveis serviços linguísticos, grátis. Ligue para 1-888-549-0820 (TTY: 1-888-842-3620).

Если вы говорите на русском языке, то вам доступны бесплатные услуги перевода. Звоните 1-888-549-0820 (телетайп: 1-888-842-3620).

Nếu ban nói Tiếng Việt, có các dịch vu hỗ trở ngôn ngữ miễn phí dành cho ban. Goi số 1-888-549-0820 (TTY: 1-888-842-3620).

Se você fala português do Brasil, os serviços de assistência em sua lingua estão disponíveis para você de forma gratuita. Chame 1-888-549-0820 (TTY: 1-888-842-3620)

如果您使用繁體中文,您可以免費獲得語言援助服務。請致電1-888-549-0820 (TTY: 1-888-842-3620)

Falam tawng thiam tu na si le tawng let nak asi mi 1-888-549-0820 (TTY: 1-888-842-3620) ah tang ka pek tul lo in na ko thei.

धयद आप हृदी बोलते हृ तो आपके लिए मुफ्त म भाषा सहायता सेवाएं उपलब्ध हु। 1-888-549-0820 (TTY: 1-888-842-3620) पर कॉल कर।

한국어를 사용하시는 경우, 언어 지원 서비스를 무료로 이용하실 수 있습니다. 1-888-549-0820 (TTY: 1-888-842-3620)번으로 전화해 주십시오.

Haka tawng thiam tu na si le tawng let asi mi 1-888-549-0820 (TTY: 1-888-842-3620) ah tang ka pek tul lo in ko thei.

Si vous parlez français, des services d'aide linguistique vous sont proposés gratuitement. Appelez le 888-549-0820 (ATS: 888-842-3620).

နမ့်၊ကတိၤ ကညီ ကျိာ်အယိ, နမၤန့၊် ကျိာ်အတါမၤစၢၤလ၊ တလာ်ဘူဉ်လာာ်စ္၊ နီတမံးဘဉ်သ့န့ဉ်လီး. ကိး 888-549-0820 (TTY: 888-842-3620)

0820 (መስጣት ለተሳናቸው: 1-888-842-3620).

အကယ်၍ သင်သည် မြန်မာစကား ကို ပြောပါက၊ ဘာသာစကား အကူအညီ၊ အခမဲ့၊ သင့် င့်အတွက် စီစဉ်ဆောင်ရွက်ပေးပါမည်။ ဖုန်းနံပါတ် 888-549-0820 (TTY: 888-842-3620) သို့ ခေါ် ဆိုပါ။