

**Office of United States Congressman Charlie Crist, FL-13**  
**U.S. SERVICE ACADEMY NOMINATION PACKET**

**REQUIRED DOCUMENTS** An application file is considered complete in Congressman Crist's office when it contains the following items:

1) **Completed application form.** Applications must be typed or neatly written. For your convenience, the application is available online at <https://crist.house.gov/>. On the homepage, scroll over "Services" at the top of the page and then scroll down to "Service Academy Nominations." Please attach a recent wallet-size photograph of yourself to the application.

2) **Personal Statement.** Please attach a brief statement illustrating why you want to attend the academy of your choice. Please keep it no more than one page in length and include your name at the top of the page (see application for further details).

3) **Official Academic Transcript.** Please provide a copy of your official academic transcript(s) (high school and/or college). All transcripts must be originals bearing your school's official seal. Transcripts must come from the high school guidance counselor. College students are required to submit both high school and college transcripts.

4) **SAT and/or ACT scores.** Please submit all available standardized test scores. Due to costs associated with requests for original copies, guidance counselors may submit these scores with the candidate's official transcript in a sealed envelope. PLEASE NOTE: Candidates who receive appointments to the academies are usually in at least the top 20% of their class, with higher than average test scores in Math and English. We recommend that you check the websites of each academy for up-to-date detailed information on average test scores.

5) **Letters of Recommendation.** Please obtain recommendations from three people, including two from academic sources. The third recommendation may come from an academic source or a non-academic source such as a coach, employer, clergy, neighbor or other non-family member who can accurately comment on your character, abilities, and potential.

All letters of recommendation must be returned in a sealed envelope with their signature across the seal. All three letters must be submitted with your application by 5:00 PM on October 5, 2018. On the application form, please provide the names and contact information of those whom you expect to write your recommendations.

6) **Pre-Candidate Questionnaire.** Please obtain a Pre-Candidate Questionnaire from each Academy to which you are applying. This initiates your file at the Academy and permits the Academy to begin evaluating your candidacy. In turn, the Academy will keep Congressman Crist advised of your status.