
Art Division Judging Process

For the 2019 competition year, there will only be one phase of national competition visual art judging. Judges will select first, second and third place based on the scores they provide during the digital image judging in April. The staff contact person listed on the entry form of each first place entry will be notified. Only the first place pieces from each category will be shipped in May from the VA medical centers to the Battle Creek VA Medical Center.

It is crucial to provide as much detail and information about the mediums/techniques used. Veterans will be allowed to submit two digital images for each two-dimensional art entry and three images for each three-dimensional art entry.

Retain each of your facility's first place winning entries and store them in a secure place. All gold medal winners from the National Art Division Competition will be invited to participate in the Festival. Veterans will be presented ribbons and medals for the first three places of the National Art Competition. *Note: VA staff contact persons will be notified via E-mail in late April with the 2019 competition results.

Tips for Taking Better Digital Art Images

- **The art piece should fill the photo** – get as close as possible so the piece fills the viewfinder of the camera. **Do not include the title card, show exhibit card, art award ribbon, etc. in the photo.**
- **Include the framing and matting of pictures** – these are part of the total presentation. Pedestals or bases that are part of the artwork should also be included in the digital image.
- **Frame the piece using a neutral background** – colorful backgrounds can alter the color of your piece by reflection onto it.
- **Two-dimensional pieces may submit two images** – one image as the total presentation and one image showing more detail.
- **Three-dimensional pieces may submit three images** – one image from the front, one image from the back or side and one in more detail.
- **Watch for shadows on the background** – move the item being photographed away from the background to eliminate shadows.
- **Be alert for glare** – try changing the direction and location of the lighting or soften the light by bouncing it off a wall or screen.

Art Division Rules



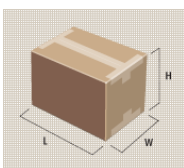
1. All CD's containing the electronic JPEG images and forms for the 2019 National Art Competition **MUST BE SUBMITTED/POSTMARKED by midnight of Friday, March 22, 2019.**
2. **First place ties in a category at the local competition MUST be re-judged at the local level as only one entry for each category will be accepted from each VA facility.** A formal competition is not required at the local level but is strongly encouraged. All eligible Veterans should be given the opportunity to participate regardless of degree of talent.
3. All artwork entered (except for the Military Combat Experience category #14) must have been **completed/photographed after April 1, 2018.** Artwork submitted in a prior year in any form of completion may not be entered again.
4. **Each VA facility may submit only one (1) entry in each art category** to the National level of the Art Competition.
5. Complete the art entry form **with as much detail about the process, medium or materials used as possible.** This information is shared with the judges while they are scoring each entry.
6. Artwork created by a **group** of Veterans (two or more Veterans) **will qualify** for entry into the National Art Competition. **See Category #34 - Group Art.**
7. **All art entries must be created solely by the Veteran and/or Veterans submitting the art entry.**
8. Reproductions of original two-dimensional artwork, photographs, or computer-generated art (including inkjet, Giclee and other types of reproduction methods) will not be accepted. The use of Giclee is only acceptable in Printmaking (category 9), Black and White Photography (category 11), Color Photography (category 12) and Digital Art (category 13).
9. All paintings, drawings, watercolors, pastels, photographs, graphics, collages and digital art must be ready to hang for display.
10. Sets in the fine arts and applied arts can contain **no more than three** pieces. Chess sets are an exception. The pieces must relate to one another in an obvious way to the judges in order to be classified as a set. **No sets** are allowed in the kit categories, unless a single kit contains a set such as a set of suncatcher Christmas ornaments in which case, no more than 3 pieces may be submitted for judging.
11. If an entry contains a craft kit, it must go into a craft kit category unless otherwise stated in the category definitions (for example: soapstone carving kits go into the carving category).
12. If it is required that the piece is placed under a clear protective layer, **Plexiglas** be used. Pieces placed under glass will be disqualified due to the risk of potential damage should the piece be shipped as a first place national competition winning piece to the Festival host site.
13. Working GUNS, KNIVES or other WEAPONS will **not** be accepted due to VA regulations banning these items from VA facilities.

14. **Electronic image files** in **JPEG** format of the art entries on a **CD** will be accepted as well as uploading the image(s) to the NVCA Competition SharePoint site <https://vaww.visn23.portal.va.gov/stc/NVCACompetition>.
- **Two** electronic jpeg images may be submitted for each two-dimensional entry. Please include one image of the art entry in its entirety and one image of the art entry in more detail.
 - **Three** electronic jpeg images for each three-dimensional entry will be accepted. Please include one image from the front of the art entry in its entirety, one image from the back or side of the art entry in its entirety, and one image of the art entry close up in more detail.
15. No one Veteran will be allowed to enter more than three art categories and one group category in the art division.
16. Entries that include personal collections such as spoons, medals, or coins (where the content of the entry is not created by the Veteran) will not be accepted.
17. No puzzles, including puzzle kits will be accepted.



18. **Dioramas and dipped art will not be accepted.** Diorama definition: a model representing a **SCENE** with three-dimensional figures. For further clarification please contact the national art chairpersons.

19. Entries that are first place national competition winning pieces **MUST** be fully assembled when shipped.
20. **VA staff contact persons:** Please explain to the Veterans entering the art division competition that their **artwork will be required to be available through the local and national competition process (through April)**. **All art entries that are selected as first place winners of the national competition in April will need to be shipped in May to Battle Creek, Michigan.**
21. **Artwork Size Restrictions** - Each national art entry must be able to fit into **one box**. The box can be up to 150 lbs., up to 165 inches in length and girth combined. Length cannot exceed 108 inches. To measure packages use the following formula: **length + 2x width + 2x height**
- Step 1.** Determining Length - Measure the longest side of the package, rounding to the nearest inch. This is your length.
- Step 2.** Determining Girth (2x Width + 2x Height). Measure the width of the package, rounding to the nearest inch. Multiply this number by 2. Measure the height of the package, rounding to the nearest inch. Multiply this number by 2. Add these two numbers together. This is your girth.
- Step 3.** Add the length and the girth together. This is your package measurement.



***Entries that exceed the weight and measurements indicated above will be disqualified.**

Fine Art Categories & Military Combat Experience



Note: The Art Division categories have been renumbered.

New!

Fine Art Chairperson for Categories 1-14: Nadene Stillings (OT1)

National Fine Art Chairperson
ENRM Veterans Hospital
200 Springs Road (Bldg. 4, Rm. B32)
Bedford, MA 01730

1. **Acrylic Painting** - The creation of original work by applying acrylic paint to a surface. The surface is not limited to canvas; it can be on wood, plaster, leather, metal, glass, etc.
2. **Oil Painting** - The creation of original work by applying oil paint, oil sticks, or oil pastels to a surface. The surface is not limited to canvas; it can be on wood, plaster, leather, metal, etc.
3. **Watercolor** - The creation of work using watercolor paint. The surface is not limited to canvas; it can be on wood, plaster, leather, metal, etc.
4. **Monochromatic Drawing** - A monochromatic drawing consists of lines that use a **single** color and shades of that color that may be done using pencil, ink, charcoal, etc. Any use of additional color should be entered into colored drawing.
5. **Colored Drawing** - A colored drawing consists of lines of two or more colors and may be done using colored pencils, markers, etc.
6. **Pastels** - An art medium in the form of a stick, consisting of pure powder pigment and a binder. A pastel is usually a painting rather than drawing because the color is applied in masses rather than lines. Encaustic painting should be entered into this category.
Note: Oil pastels should be entered into Oil Painting (2).
7. **Sculpture** - Art created by shaping, combining, modeling or casting materials such as plastic, clay, textiles, wax or polymers into a work of art. They may be free standing or relief.
Note: Carved sculptures should be entered into Carving category (18), metal sculptures should be entered into the Metalwork category (29), and glass sculptures should be entered in the Glasswork category (30).
8. **Pyrography** - A design burned into a surface by using wood burning tools. **The design must be original.** This process is typically done on wood, but can also be done on leather and other surfaces. If transfers or tracings are used, the piece must be entered in the Transfer/Engraving Art Kit category (46).
9. **Printmaking** - A multiple-replica (more than one copy or print) art form. It consists of an original print or proof from a master plate created through such processes as lithography, etching, woodcut, engraving, etc. Computer graphics must be entered into Digital Art category (13).



New!

10. **Pottery** - A **functional** piece of fired ceramic ware (bowl, vase, pot, etc.) The form can be wheel-thrown or hand-built, not slip cast in a mold. Porcelain is included in this category. Slip cast ceramics belong in category 15 or 16. Sculptural clay pieces should be entered into the Sculpture category (7).
11. **Black and White Photography** - A monochromatic photograph using black and white and varying shades of grey or sepia tones. Photographs must be mounted and framed. This category includes both film and digital forms of photography. Sepia and other tonal prints such as cyanotypes (blueprints) should be submitted into this category.
12. **Color Photography** - A color photograph. Photographs must be mounted and framed. This category includes both film and digital forms of photography.
13. **Digital Art** - Art that was created using digital technology in the process of its creation. The work is created entirely with a computer and includes 2D graphics as well as 3D graphics. All original entries must be printed, mounted and framed to qualify for this competition. It is **required** that the software programs used be listed in the “mediums/techniques used” section of the entry form. **Animation and videos will be disqualified.** **Note:** Digitally enhanced photography should not be entered into this category. Photography that has been digitally enhanced should be entered into either the Black and White Photography category (11) or the Color Photography category (12).
14. **Military Combat Experience** - The medium used must be a fine art or applied art medium. Unlike the other art categories, there are NO restrictions as to when the artwork was created however entries submitted previously into this category are not eligible to compete.

To enter this category there are four requirements:

- A **written statement/narrative explaining how the art relates** to the Veteran’s wartime experience, composed by the Veteran and/or his VA staff contact person of 25 to 225 words **must be included with each entry.** *Judging for this category equally takes into consideration the written narrative as well as the skill involved in the artwork.*
- The Veteran must have experienced combat duty during World War II, Korean War, Vietnam, Gulf War, Grenada, Panama, Kosovo, Somalia and other recognized combats or current combat operations.
- The artwork must **relate to the Veteran’s personal experience in that war or conflict** but does not need to be a graphic representation of that combat experience.
- Consent form 10-3203 (on pages 37-38) and 10-5345 (on page 19) must be signed and dated by the Veteran. The staff contact person submitting the entry for the Veteran should safeguard the signed consent forms at their VA facility.

Applied Art Categories & Group Art Category



Note: The Art Division categories have been renumbered.

New!

Applied Art Chairperson for Categories 15-34: **Karen Wait** (117/JB)
National Applied Art Chairperson
VA Medical Center
#1 Jefferson Barracks Drive
St. Louis, MO 63125

15. **Glazed Ceramics** - Clay pieces formed by pouring slip in a mold, bisque fired, and then finished with the application of glaze(s) and fired. Entries that contain bisque pieces that are painted and/or stained, as well as glazed, are to be entered into the painted ceramic category.
16. **Stained or Painted Ceramics** - Clay pieces formed by pouring slip in a mold, fired into bisque ware and finished with the application of stains or paints. **If firing is the last step when creating your piece, the piece must be entered into Glazed Ceramics.** Ceramics using both painting and glazing techniques should be entered into the stained or painted ceramics category.
17. **Woodworking** - This refers to pieces constructed of wood that may have a **functional/useful** purpose, such as a jewelry box, a chess set, a clock, etc. **Wood lathe work or wood turning is included in this category.**
18. **Carving - Decorative** art achieved by carving away unwanted materials from an original piece of material. It may be relief or in the round. Material used includes stone, wood, ivory and other hard substances. ***Note: Soapstone carving kits are to be included in this category.***
19. **Jewelry (not beads)** - Jewelry pieces made through casting, channeling, lost-wax, wire wrapping, etc. Jewelry incorporating beads should be entered in the Beadwork (category 31).
20. **Crocheting/Knitting** - The use of yarn or thread and a crochet hook, knitting needles or nifty knitters to create a pattern/design and is often a useful object.
21. **Mosaic** - The art of decoration with small pieces of colored glass, tile, stone or other hard material used to create a pattern or picture. Wood intarsia and marquetry are included in this category.
22. **Collage** - An artistic collage work may include newspaper clippings, ribbons, bits of colored or hand-made papers, portions of other artwork, photographs, and such, glued to a surface. Collage is two dimensional. Scrapbooks are not allowed.

23. **Assemblage** - A form of sculpture comprised of "found" objects arranged in such a way that they create a piece. These objects can be anything organic or man-made. Assemblage is three dimensional. Personal collections alone (for example: coin collections, medal collections, etc.) will not be accepted. (Dioramas will not be accepted.)
24. **Original Design in Needlework** - This includes stitchery, needlepoint, quilting, sewing a garment, soft sculpture, embroidery, cross stitch, and crewelwork, etc. These are ***original designs created and completed entirely by the Veteran*** that are usually worked on fabric (occasionally leather) with a needle to create a finished piece. It may be flat or three-dimensional. Pre-printed patterns on the fabric, the use of commercial patterns, charts or graphs should be entered in the Fabric Art Kit category (44) or Needlework Kit category (45).
25. **Original Design in Fiber Arts** - The use of a substance that can be separated into threadlike parts to create an **original** design in latch hook, rug punching, string art, basketry or weaving. Pre-printed patterns on the fabric, the use of commercial patterns, charts or graphs would be in the Latch Hook Kit category (39), Fabric Art Kit category (44), or Needlework Kit category (45).
26. **Knotting** - Lacework made by knotting cords, thread or other fibers. Beads, shells or other decorative materials may be used. Macramé and fly tying are examples of techniques that are in the knotting category. Tatting is included in this category.
27. **Leather Stamping** - Involves the use of shaped implements (stamps) to create an imprint onto a leather surface, often by striking the stamps with a mallet. Pre-cut leather pieces may be used. Kits are not accepted in this category. Kits that contain stamping should be entered into the Leather Kit category (35).
28. **Leather Carving/Tooling** - Uses metal implements to compress moistened leather in such a way as to give a three dimensional appearance to a two dimensional surface. Pre-cut leather pieces may be used. The main tools used to "carve" leather include: Swivel knife, veiner, beveler, pear shader, seeder, cam, and backgrounder. The swivel knife is held like a pencil and dragged along the leather to outline patterns. The other tools are punch-type implements struck with a wooden or raw hide mallet. The object is to add further definition by them to the cut lines made by the swivel knife. Entries that contain both stamping and carving/tooling are to be entered into this category as well. Kits are not allowed in this category. Kits that contain leather carving/tooling should be entered into the Leather Kit category (35).
29. **Metalwork** - The primary material used is metal. Tooling or punching a design or transfer, or metal assembled into a three-dimensional piece for decorative purposes are included in this category. Lathe work using metal is included in this category. Copper tooling should be entered into Transfer/Engraving Art Kit category (46).
30. **Glasswork** - Glass is used as the primary medium. Examples would include stained glass, hand-blown glass, fused glass and glass etching and enameling. Commercially shaped glass items that have been painted would be in one of the Fine Arts Painting categories.
31. **Beadwork** - Beads of any kind are used to create a design. Examples would include beaded jewelry, beaded belts or other items made on a beading loom, etc.

32. **Scroll Saw/Fretwork** - Decorative open patterns cut out of wood or metal using a scroll saw and/or files.
33. **Mixed Media** - The distinct blending of two or more art techniques to create an object. The use of two or more **applied or fine arts** techniques in the creation of a single piece of art. *Entries in this category must include a description. The types of art techniques must be identified on the entry form.*
34. **Group Art Category** - A single art entry created by a group of Veterans. Groups in art **are not limited in number of group members**. However no more than 8 eligible invited Veterans from the first place national competition winning entry in the Group Art category will be funded by the Festival. **Note: Entries in this category must meet all size and weight restrictions.**

Entries in Group Art category **MUST** also include:

- **A written statement/narrative** (25 to 225 words) by a VA staff person and/or Veteran group members that should include an explanation of the creative process, goals of the group, mediums/techniques used and any other useful information. *Judging for this category equally takes into consideration the written narrative as well as the skill involved in the artwork.*
- Consent form 10-3203 (on pages 37-38) and 10-5345 (on page 19) must be signed and dated by the Veteran. The staff contact person submitting the entry for the Veteran should safeguard the signed consent forms at their VA facility.

Kit & Special Recognition Categories



Note: The Art Division categories have been renumbered.

New!

**Kit Category and Special Recognition Chairperson
for Categories 35-50:**

Kari Fritz - National Craft Kit Chairperson
Geriatrics and Extended Care (654/18)
VA Sierra Nevada Health Care System
975 Kirman Avenue
Reno, NV 89502

- Definition of a Kit entry: All materials needed to complete the project are supplied in the kit.
- No puzzles, including puzzle kits will be accepted.
- Dioramas and dipped art will not be accepted. Diorama definition: A model representing a SCENE with three-dimensional figures. For further clarification please contact the national art chairpersons.
- Only ONE KIT PER ENTRY.
- Entries containing more than one kit will be disqualified (with the exception of Category #48 Combined Kits).

35. **Leather Kit** - A kit that comes pre-cut, pre-punched, pre-embossed and ready to finish, stain and/or lace.

36. **Wood Building Kit** - A wood kit that has a **useful function** such as birdhouses, carousels, cup racks, spice shelves, etc.

37. **Model Building (Plastic, Metal, Wood) Kit** - Snap together, glue together, or assembled plastic, metal, and/or wood **model** kits. (Diorama's will not be accepted. The definition of a diorama is a three-dimensional representation of a display or scene.)

38. **String Art Kit** - A kit that uses string to establish a design. This category includes dream catcher kits and beading kits that DO NOT involve the use of a needle.

39. **Latch Hook Kit** - A rug kit that comes in a unit with the right amount and color of yarn in the kit and the pattern already printed on the canvas.

40. **Craft Coloring Kit** - A pre-printed design on fabric, paper, wood, canvas, rugs, etc that the Veteran fills in with colors of their choice using colored pencils, markers, paint, etc.

41. **Figurine Painting Kit** - Pre-formed plaster, plastic, metal or wood 3 dimensional figures that the Veteran paints following a separate diagram and instructions included in the kit. There are no outlines on the piece indicating color application areas.

42. **Paint by Number Kit** - Involves applying oil, acrylic, or watercolor paints to the outlined numbered areas.

43. **Suncatcher or Sand Art Kit** - Suncatchers involve the application of transparent glass stains on a pre-formed and outlined plastic shape. Sand art involves colored sand applied to pre-shaped adhesive areas.
44. **Fabric Art Kit** - A kit that includes the use of commercial patterns and fabric (cloth or yarn) to create a pre-printed pattern or design. Cut-n-tuck kits would be included in this category.
45. **Needlework Kit** - A kit that utilizes yarn or thread applied with a needle to plastic, cloth or canvas. Embroider kits, crewel kits, needlepoint kits, etc., are in this category. Pieces created from pre-printed designs, the use of commercial patterns and graphs qualify for this category.
Note: Beading kits that involve the use of a needle are to be included in this category.
46. **Transfer/Engraving Art Kit** - Copper tooling kits, foil scratch art kits and wood burning kits are included in this category which involves incising images, designs or patterns onto a surface by rubbing, scratching, burnishing, cutting or burning.
47. **Mosaic Kit** - A kit that uses small pieces of colored glass, plastic, tile, stone or other hard material to create a pre-printed pattern or picture. Woodscapes and Pixel Art would be included in this category.
48. **Combined Kit** - The integration of two or more **distinctly different** kits to create a **single** work of art. A collection of model cars or ornaments, etc. will not be accepted.

Visual Art Special Recognition Categories

The Special Recognition category of the visual arts division is divided into two separate categories. The intent of these categories is to reinforce the concept of the arts as therapy, where an individual uses artistic expression to facilitate successful treatment outcomes. Entries and their accompanying written statement/narrative from the Veteran's VA staff contact person should focus on how the arts are used by the individual(s) to rise above severe limitations. ***Judging for this category equally takes into consideration the written narrative as well as the skill involved in the artwork.*** Entries submitted into the Art Special Recognition categories could be in the Fine Arts, Applied Arts, or Kits division and should be sent to **Kari Fritz, National Art Chairperson.**

49. **Special Recognition PD (physical disability)** - Entries that recognize individuals who exhibit creative expression through the visual arts while possessing significant ***physical limitations.***
50. **Special Recognition MH (mental health challenges)** - Entries that recognize individuals who exhibit creative expression through the visual arts while possessing significant ***emotional or mental health challenges.***

Entries in each of the two Special Recognition categories **MUST** also include:

- **A written statement/narrative** (25 to 225 words) by a VA staff person or the Veteran of why the Veteran is deserving of special recognition.
- Consent form 10-3203 (on pages 37-38) and 10-5345 (on page 19) must be signed and dated by the Veteran. The staff contact person submitting the entry for the Veteran should safeguard the signed consent forms at their VA facility.

Art Judging Criteria

Judges at the 2019 National level of competition will be ranking each art entry according to merit in the following criteria:

- **Creativity/Originality** - artistic expression and uniqueness of perspective and execution.
- **Skill** - the ability exhibited through all aspects of the creative process.
- **Total Presentation** - continuity and completeness. Factors considered include title, mounting, framing, etc.

Art Judging Score Sheet

Category Number:		Category Name:		
Title of Piece:				
Size of art piece in inches: <i>(Must meet size criteria as stated in Page 23, Rule 21)</i>	Length:	Width:	Height:	

CRITERIA	POINTS				
	Creativity/Originality	1	2	3	4
Skill	1	2	3	4	5
Total Presentation	1	2	3	4	5

TOTAL SCORE: _____

Submitting Digital Image Files

Upload images to the NVCA Competition SharePoint site:

<https://vaww.visn23.portal.va.gov/stc/NVCACompetition> OR submit images on a CD in JPEG format. **CD's sent to the national level of competition cannot be returned. Please make duplicate copies of the images and all paperwork for your records.**

Image/CD Requirements

- Images must be uploaded to the NVCA Competition site or submitted on a CD in JPEG format.
- The file size must not exceed 1MB. The maximum horizontal dimension is 1024 pixels and the maximum vertical dimension is 768 pixels.
- **Do not use any spaces when naming the images.**
- **Station numbers** for naming JPEG files are listed on pages 10-14.

Number of Images for Each Entry

Two-dimensional pieces may submit two images – one image as the total presentation and one image showing more detail.

Three-dimensional pieces may submit three images – one image from the front, one image from the back or side and one in more detail.

Image File Naming

Image file naming format: *Category number-first 5 letters of title-Veteran initials-station number.* Use capital letters for image title and use small letters for artist initials (first and last name only).

Example

IMAGE #1 - The first JPEG image of an oil painting titled "Sands of Time" created by John Doe from the Northern Arizona VA Health Care System in Prescott would be named:

02-SANDS-jd-649

IMAGE #2 - Name the **second** image with the number 2 following the **first four letters** of the title.

02-SAND2-jd-649

If the art piece is three-dimensional it is acceptable to submit three images:

IMAGE #3 - Name the **third** image with the number 3 following the **first four letters** of the title.

02-SAND3-jd-649

For Group Art entries omit Veterans' initials. For example, the entry above submitted into the Group Art category would be named *Category number-first 5 letters of title-station number.*

35-SANDS-649

Art Division Entry Submission Process



For the 2019 competition, **entry form information MUST BE submitted through the NVCA Competition SharePoint site via Excel format.** Contact any chairperson to receive the Excel document or contact Amy Kimbler via email at Amy.Kimbler@va.gov. You can also download the Excel document via the National Veterans Creative Arts Competition SharePoint Site:

<https://vaww.visn23.portal.va.gov/stc/NVCACompetition>

The National Veterans Creative Arts Competition SharePoint site can only be accessed by VA employees using a networked VA computer. Non-VA employees cannot access the SharePoint site.

VA staff contact person: Be sure to obtain additional Veteran contact information for your reference use only, to notify the Veteran of the competition results.

- All entries submitted to the national level of competition **must be uploaded or postmarked on or before Friday, March 22, 2019.**
- The National Veterans Creative Arts Chairpersons prefer entries be sent via the NVCA Competition SharePoint site however CDs containing images will also be accepted.
- It is recommended to send your mailed items with the option to track the packages to ensure delivery.
- It is recommended to send a cover page with any paperwork that is faxed.

2019 Local Level Veteran Participation



New this year!





Staff will need to complete the Local Level Veteran Participation tab on the 2019 NVCA Competition Data Entry Excel document. Upload the Excel document to the NVCA Competition SharePoint site or you may email the document to Amy Kimbler at Amy.Kimbler@va.gov. **See Page 3 for more information.**

Be sure to answer the following questions:

	Entries	Veterans
Total number of Entries and Veterans who participated in your local VA facility competition in the ART Division		

Art Division Checklist

Fine Art & Military Combat Experience Categories 1-14	Applied Art & Group Art Categories 15-34	Kit Categories & Special Recognition Categories 35-50
Nadene Stillings (OT1) National Fine Art Chairperson ENRM Veterans Hospital Bldg. 4, Rm. B32 – Art Studio 200 Springs Road Bedford, MA 01730 Phone: (781) 687-3199 FAX: (781) 687-3305 E-mail: Nadene.Stillings@va.gov	Karen Wait (117/JB) National Applied Art Chairperson VA Medical Center #1 Jefferson Barracks Drive St. Louis, MO 63125 Phone: (314) 652-4100 x64535 E-mail: Karen.Wait@va.gov	Kari Fritz (654/18) National Craft Kit Chairperson VA Sierra NV Health Care System 975 Kirman Avenue Reno, NV 89502 Phone: (775) 785-7119 FAX: (775) 785-7003 E-mail: Kari.Fritz@va.gov

Checklist of Items Necessary for National Judging:	
	Complete the Excel Art Division data entry tab on the worksheet for all entries being submitted into the Art Division. There are two (or three) tabs on the worksheet to complete: <ol style="list-style-type: none"> 1. Data Entry (one tab for all categories except Group Art; there is a separate tab for the Group Art entries) 2. Local Level Veteran Participation
	Contact Sheet for each sub-division. The contact sheet should include small images of each art piece. Include Category, Title of Piece, Complete Name of Veteran Artist.
	Images uploaded to the NVCA Competition SharePoint site or submit a CD with JPEG images to each chairperson. SharePoint Site: https://vaww.visn23.portal.va.gov/stc/NVCACompetition
	Therapeutic Arts Scholarship (TAS) Nomination Form – Only if nominating a Veteran for consideration to attend the Festival based on a therapeutic objective. Each VA medical facility may only nominate <u>one</u> TAS to the national level of competition. <ul style="list-style-type: none"> • Nomination Form (page 16)

Consent Form Information

It is no longer necessary to send the consent forms to the national chairpersons.

The staff contact person submitting the entry(ies) for the Veterans should safeguard the signed consent forms **at their VA facility.**

2019 Art Division Entry Form



NOTE: For the 2019 competition, **entry form information MUST BE submitted through the NVCA Competition SharePoint site via Excel format.** See Page 3 for more information.

New! Retain this paper entry form for your reference as needed.

Art Sub-Division Entering:	Fine Art (Categories 1-14)	Applied Art (Categories 15-33)	Craft Kit (Categories 35-50)
*Note: Art entries into Category 34: Group Art should use the entry form on page 36.			
Category Number:			
Category Name:			
Title of Piece:			
Veteran Name:			
*Veteran Phone Number: <i>(for local use only)</i>			
Size of artwork in inches <i>(Must meet size criteria as stated on page 23 – rule 21):</i>			
<i>Length:</i>	<i>Width:</i>	<i>Height:</i>	
Describe mediums and techniques used. For craft kits, please describe enhancements and techniques used. <i>Attach additional page if needed.</i>			
Mixed Media category entries must list the two (or more) techniques used to justify entry into this category.	1. 2.		

Veteran: Please initial below verifying the statements are true.

Initials

I confirm this art piece was completed after April 1, 2018. <i>Unless submitting an entry into the Military Combat Experience category.</i>	
I confirm that if my art piece is chosen as the first place winning entry, it will be exhibition ready when it is shipped to the Battle Creek VA Medical Center in May.	
I confirm that this piece is completely my own original design and artwork. <i>Entries into Kit Categories are exempt.</i>	
I have read all the rules for the division in which I am entering.	

Staff: Please initial below verifying the statements are true.

I confirm that this Veteran meets eligibility criteria as specified on page 6 and is approved to enter the 2019 NVCA Competition as a representative of this VA facility.	
I confirm that the Veteran has signed the necessary consent forms (10-3203 and if necessary, 10-5345) to enter the 2019 NVCA Competition.	

Signature of Veteran

VA Staff Contact Signature

2019 Art Division – Group Art Entry Form (Cat. 34 only)



NOTE: For the 2019 competition, entry form information MUST BE submitted through the NVCA Competition SharePoint site via Excel format. See Page 3 for more information.

New! Retain this paper entry form for your reference as needed.

Category:	34-Group Art
Title of Piece:	
Veteran Group Name:	
Number of Veterans in Group:	

Last Name	First Name

Last Name	First Name

Size of artwork in inches (<i>Must meet size criteria as stated on page 23 – rule 21</i>):		
<i>Length:</i>	<i>Width:</i>	<i>Height:</i>
Describe mediums and techniques used. For craft kits, please describe enhancements and techniques used. <i>Attach additional page if needed.</i>		

Staff: Please initial below verifying the statements are true.

Initials

I confirm this art piece was completed after April 1, 2018.	
I confirm that if this art piece is chosen as the first place winning entry, it will be exhibition ready when it is shipped to the Battle Creek VA Medical Center medical facility in May.	
I confirm that these Veterans meet eligibility criteria as specified on page 6 and are approved to enter the 2019 NVCA Competition as a representative of this VA facility.	
I confirm that the Veterans have signed the necessary consent forms (10-3203 and 10-5345) to enter the 2019 NVCA Competition in this category.	

VA Staff Contact Signature

***NOTE: THIS CONSENT FORM (10-3203) MUST BE SAFEGUARDED AT THE VETERAN'S VA FACILITY. THIS FORM DOES NOT NEED TO BE SENT TO THE CHAIRPERSONS FOR NATIONAL JUDGING.**

Every Veteran must sign this form to compete in the local and national level of competition.



Department of Veterans Affairs

CONSENT FOR PRODUCTION AND USE OF VERBAL OR WRITTEN STATEMENTS, PHOTOGRAPHS, DIGITAL IMAGES, AND/OR VIDEO OR AUDIO RECORDINGS BY VA

Name of individual whose statement, likeness, or voice is requested:

NOTE: The execution of this form does not authorize production or use of materials except as specified below. The specified material may be produced and used by VA for authorized purposes identified below, such as education of VA personnel, research activities, or promotional efforts. It may also be disclosed outside VA as permitted by law and as noted below. If the material is part of a VA system of records, it may be disclosed outside VA as stated in the "Routine Uses" in the "VA Privacy Act Systems of Records" published in the Federal Register.

The purpose of this form is to document your consent to the Department of Veterans Affairs' (VA) request to obtain, produce, and/or use a verbal or written statement or a photograph, digital image, and/or video or audio recording containing your likeness or voice. By signing this form, you are authorizing the production or use only as specified below.

You are NOT REQUIRED TO CONSENT TO VA's REQUEST to obtain, produce, and/or use your statement, likeness, or voice. Your decision to consent or refuse will not affect your access to any present or future VA benefits for which you are eligible.

You may rescind your consent at any time prior to or during production of a photograph, digital image, or video or audio recording, or before or during your provision of a verbal or written statement. You may rescind your consent after production is complete if the burden on VA of complying with that request is not unreasonable considering the financial and administrative costs and the ease of compliance of the number of parties involved and **the Veteran's VA facility and the Dept. of VA Office of National Veterans Sports Programs & Special Events.**

The photograph, digital image, and/or video or audio recording will be produced while I am (describe the activity or situation) **(To Be Completed by the Department of Veteran Affairs, if applicable)**

A participant in an adaptive sport or creative arts therapy program sponsored by the Veteran's VA facility and the Office of National Veterans Sports Programs and Special Events (NVSP&SE) and the American Legion Auxiliary.

Check at least one of the following (to be completed by VA)

I hereby voluntarily and without compensation authorize Department of Veterans Affairs NVSP&SE and the Veteran's VA facility to produce a photograph, digital image, and/or video or audio recording of me (or of the above named individual if the individual is legally unable to give consent).

I hereby voluntarily and without compensation authorize Department of Veterans Affairs NVSP&SE and the Veteran's VA facility to obtain or use a verbal or written statement from me (or the of the above named individual if the individual is legally unable to give consent).

I consent to allowing VA to record and use a verbal or written statement, or produce and use photographs, digital images, and video or audio recording for the purpose(s) identified below:

This product will be used: (NOTE: At least one of these boxes must be checked as well as a purpose described below) (to be completed by VA)

Internally (stay within VA) Externally (shared outside VA)

Please check the applicable purpose(s) (to be completed by VA)

Promotional Efforts:

Internal Publication (only VA) External publication (publicly available)

Other (Specify): Newspapers, radio stations, television stations, participant profiles, souvenir program booklet and DVD, and other media outlets. In addition, VA may release this information to sponsor organizations of the National Veterans Sports Programs and Special Events in the form of other media products to promote the positive aspects of creative arts therapy.

Research Activities: Study

Education Purposes:

Presentation Conference Publication in a Journal Training

Other (Specify):

VA ONLY Use:

Performance Improvement Quality Improvement Health Care Operations

Other (Specify):

All of the Above

NOTE: Do not sign this form unless one or more of the boxes above has been checked.

I have read and understand the foregoing, and I consent to the use of a verbal or written statement from me, and/or of my likeness and/or voice as specified for the above-described purpose(s). I understand that no royalty, fee, or other compensation of any kind will be made to me by the United States for such use. I understand that consent to obtain, produce, and/or use a verbal or written statement, photograph, digital image, and video or audio recording containing my likeness or voice is voluntary, and my refusal will not adversely affect my access to any present or future VA benefits for which I am eligible. I further understand that I may, at any time, rescind my consent prior to or during production of a photograph, digital image, or video or audio recording. I also understand that I may rescind my consent after production is complete if the burden on VA of complying with that request is not unreasonable considering the financial and administrative costs, the ease of compliance, and the number of parties involved.

Print Veteran Full Name (First and Last Name)	Veteran Signature	Date
<i>Permission Obtained By (TO BE COMPLETED BY VA)</i> Print VA Employee Full Name	Title	Date
<i>Signature of Person Obtaining Consent (TO BE COMPLETED BY VA)</i> Print VA Employee Full Name	VA Employee Signature	Date

IMPORTANT: If VA is providing or releasing any patient health or demographic information with the verbal or written statement, photograph, digital image, or video or audio recording, VA Form 10-5345, Request for and Authorization to Release Medical Records or Health Information, is required prior to the release of such data to any source outside VA.

2019 Sample Contact Sheet

The Contact Sheet contains small images of each art piece and is vital in assisting the National Art Chairpersons with what is being entered from your VA facility. It must be accurate as to category name and number and spelling of Veteran's names. **A contact sheet is required to be uploaded or sent even if submitting entries via upload to the NVCA Competition SharePoint site.** Send a separate Contact Sheet for Fine Art, Applied Art and Craft Kits to the appropriate art division chairperson.


Art Sub-Division:	Fine Art (Categories 1-14)	Applied Art (Categories 15-34)	Craft Kit (Categories 35-50)
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Please TYPE or PRINT LEGIBLY

VA and Staff Contact Information

VA Staff Contact Name:		Routing Number:
Phone Number:	E-mail (Required):	
Station Number: <i>(See pages 10-14 for a list of station numbers)</i>		
Facility Address:		
City:	State:	Zip:

Total number of Entries listed below:	
Total number of eligible Veterans listed below, counting each Veteran only once:	
Art images from this facility are being submitted to the national level of competition via:	SharePoint or CD

SAMPLE		
 Oil Painting "Sands of Time" John Doe 02-SANDS-jd-649		