



Information for Tax Preparers

Your Clients Can Get Replacement Social Security Tax Forms Online with Ease

If your clients currently live in the United States and need a replacement form SSA-1099 or SSA-1042S, we have a way for them to get an instant replacement quickly and easily. Encourage your clients to go online and get an instant replacement form with a *my* Social Security account at www.socialsecurity.gov/myaccount.

If your client is a noncitizen who lives outside of the United States and received or repaid Social Security benefits last year, we will send him or her form SSA-1042S. The forms SSA-1099 and SSA-1042S are not available for people who receive Supplemental Security Income (SSI).

A replacement SSA-1099 or SSA-1042S is generally available for the previous tax year after February 1.

For more information on when people may have to pay federal income taxes on their Social Security Benefits, visit www.socialsecurity.gov/planners/taxes.html.

Your clients can get their *Social Security Statement* anytime, online

Your clients can get their *Social Security Statement* online by using their personal *my* Social Security account. Their online *Statement* gives them secure and convenient access to their earnings records. It also shows estimates for retirement, disability, and survivors benefits.

Save Time — Business Owners can Report Wages Online

Do you manage payroll responsibilities for some of your clients? Use our Business Services Online (BSO) to report employee wages and verify names and Social Security numbers for W-2s.

Business Services Online is a suite of services that allows organizations, businesses, employers, and third parties to exchange information with Social Security securely over the internet.

BSO allows you to send W-2s and W-2cs to Social Security either by uploading a specifically formatted electronic file or by directly keying W-2s and W-2cs in an online form. This allows you to view the processing status, errors, and error notices for wage files and/or wage reports submitted by or for your company. In addition, a one-time 15-day extension of the deadline for resubmitting wage data can be requested.

You must register and create your own password to access Business Services Online. For more information, visit www.socialsecurity.gov/bso.

Contacting Social Security

The most convenient way to contact us anytime, anywhere is to visit www.socialsecurity.gov. There, you can: apply for benefits; open a *my* Social Security account, which you can use to review your *Social Security Statement*, verify your earnings, print a benefit verification letter, change your direct deposit information, request a replacement Medicare card, and get a replacement 1099/1042S; obtain valuable information; find publications; get answers to frequently asked questions; and much more.

If you don't have access to the internet, we offer many automated services by telephone, 24 hours a day, 7 days a week. Call us toll-free at **1-800-772-1213** or at our TTY number, **1-800-325-0778**, if you're deaf or hard of hearing.

If you need to speak to a person, we can answer your calls from 7 a.m. to 7 p.m., Monday through Friday. We ask for your patience during busy periods since you may experience a higher than usual rate of busy signals and longer hold times to speak to us. We look forward to serving you.



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