



**Congressman Mario Diaz-Balart**

**Service Academy Nomination Application Packet**



**ENCLOSED:**

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- Minimum Requirements
- Application Form
- Recommendation Form

## **Application Procedure for Service Academies through the Office of Congressman Mario Diaz-Balart**

*Note to Applicant:* You are being considered for a nomination to one or more of the service academies. You will not be considered for an academy which you have not designated as your choice on the application form. However, you must meet the scores listed on the “Minimum Requirements” for the respective academy in order to be scheduled for an interview.

1. **Application Form** – Complete application form and attach a recent, high-quality photograph.
2. **Recommendation Forms** – Ask your high school counselor or principal to complete one recommendation form, and choose two others to fill out a form, such as a teacher, coach, employer, or someone who knows you well. Have them return the completed form to you in a sealed envelope with their signature across the seal.
3. **Transcripts** – Ask your counselor or principal for a copy of your transcripts and make sure the transcript includes your course listing and grades, current G.P.A., and class rank. The transcript should be returned to you in a sealed envelope with their signature across the seal.
4. **Standardized Test Results** – To have scores forwarded to our office directly from the testing center, please use the following codes: SAT – 0275, ACT – 7345. Many transcripts will include copies of your SAT or ACT scores. If so, this is sufficient and you need not send in separate score results, unless you have updated scores. No scores will be accepted after the first business day in November.
5. **Deadline** – Send the above information to the Southeast Florida Office. Completed application packets must be received by the first business day in November. The mailing address is:  
8669 NW 36<sup>th</sup> Street Suite 100  
Doral, FL 33166
6. **Interview** – Interviews are held in mid-November, at the Southeast Florida Office. Qualified candidates will be contacted to schedule a fifteen-minute interview. If you are unable to attend, you must send a written request for a waiver with your application packet. Waivers will be granted only to those who have a military obligation or whose parents are stationed overseas on assignment.

## **Application Timeline**

### **March-November – COMPLETE PACKET**

Candidates must complete application packets and return them to Congressman Diaz-Balart's Southeast Florida Office.

### **First Business Day of November – DEADLINE**

All required information for a completed application packet must be received by this date. Please make sure to use sufficient postage.

### **December – INTERVIEWS**

Qualified candidates are interviewed for approximately 15 minutes by Congressman Diaz-Balart's Service Academy Advisory Board. Interviews are held at the Southeast Florida Office.

### **Early January – NOTIFICATION**

Congressman Diaz-Balart submits nominations to the academies and notifies all interviewed candidates of nomination status a few weeks after the interviews have taken place.

### **December-May**

Although some appointments are offered beyond May, the academies will make the majority of appointments between December and May.

### **Late June or Early July**

Appointed cadets are due at the U.S. service academies.

## Minimum Requirements

**Note to Applicant:** The completion of these requirements makes one eligible, but does not guarantee a nomination. Congressman Diaz-Balart will submit the nominations to each academy, and selection is competitive. If you have not yet started a file at the academy of your choice, do so immediately.

<b>Academy</b>	<b>Minimum Requirements</b>	<b>Minimum Scores</b>	<b>Average Scores</b>
<b><i>U.S. Naval Academy</i></b> Office of Admissions 52 King George Street Annapolis, MD 21402-1318 (410) 293-1858	U.S. Citizen/Age 17-21 Unmarried/No Dependents Nomination req'd PAE and DODMERB exams 6 years post-grad active duty	SAT V-520, M-600 ACT E/R-25, M/S-26 Highest is taken	SAT V-580, M-650 ACT E/R-27, M/S-30
<b><i>U.S. Air Force Academy</i></b> Office of Admissions 2304 Cadet Drive, Ste 2300 USAF Academy, CO 80840 1-800-443-9266	U.S. Citizen/Age 17-21 Unmarried/No Dependents Nomination req'd CFT and DODMERB exams 6 years post-grad active duty	SAT V-580, M-560 ACT E/R-25, M/S-25 Highest is taken	SAT V-567, M-659 ACT E/R-28, M/S-29
<b><i>U.S. Military Academy</i></b> Office of Admissions Building 606 West Point, NY 10996 (845) 938-4041	U.S. Citizen/Age 17-21 Unmarried/No Dependents Nomination req'd PAE and DODMERB exams 6 years post-grad active duty	SAT V-480, M-540 ACT E/R-20, M/S-23 Highest is taken	SAT V-561, M-646 ACT E/R-27, M/S-28
<b><i>U.S. Merchant Marine Academy</i></b> Office of Admissions 300 Steamboat Road Kings Point, NY 11024 (516) 726-5644	U.S. Citizen/Age 17-21 No Marriage Restrictions Nomination req'd PAE and DODMERB exams 8 years post-grad reserve duty	SAT V-540, M-560 ACT E/R-22, M/S-24 Highest is taken	SAT V-600, M-600 ACT E/R-27, M/S-27
<b><i>U.S. Coast Guard Academy</i></b> Office of Admissions 31 Mohegan Avenue New London, CT 06320 1-800-883-8724	U.S. Citizen/Age 17-21 Unmarried/No Dependents No nomination required DODMERB exam only 6 years post-grad active duty	SAT V-630, M-650 ACT E/R-25, M/S-26 Highest is taken	SAT V-620, M-650 ACT Composite-27

PAE: Physical Aptitude Exam / CFT: Candidate Fitness Test / DODMERB: Department of Defense Medical Examination Review Board

## Application Form

Please rank the academies 1-4. Please do not rank any academies that you have not applied to.

<u>    </u> U.S. Naval Academy	<u>    </u> U.S. Air Force Academy
<u>    </u> U.S. Military Academy	<u>    </u> U.S. Merchant Marine Academy

### I. Personal Data

Full Legal Name: _____	SSN: _____
Home Address: _____	
Mailing Address: _____	
Home Phone: _____	Mobile Phone: _____
Email Address: _____	Are you a U.S. Citizen? Y/N
Date and Place of Birth: _____	
Name of Parents/Legal Guardians: _____	
Name of High School: _____	Date of Graduation: _____

### II. Academic Data

GPA (weighted): _____	GPA (unweighted): _____
ACT Scores: E _____ M _____ R _____ SC _____	SAT Scores: V _____ M _____ W _____
Class Rank: _____ of _____ (Top _____%)	
Currently Attending: <input type="checkbox"/> High School <input type="checkbox"/> Junior College <input type="checkbox"/> 4 year College <input type="checkbox"/> Prep School	
If attending college, are you on scholarship? If yes, explain: _____ _____	

### III. Leadership Data

Please check all applicable:		
<input type="checkbox"/> Boys'/Girls' State or Nation	<input type="checkbox"/> School Newspaper/Yearbook Editor	<input type="checkbox"/> Track/Cross Country _____ years
<input type="checkbox"/> Eagle Scout	<input type="checkbox"/> Jr. ROTC Officer	<input type="checkbox"/> Volleyball _____ years
<input type="checkbox"/> Boy Scout/Girl Scout	<input type="checkbox"/> Debate Club	<input type="checkbox"/> Wrestling _____ years
<input type="checkbox"/> Key Club/Interact	<input type="checkbox"/> Language	<input type="checkbox"/> Other Sport _____ years
<input type="checkbox"/> National Honor Society	<input type="checkbox"/> Church Membership	<input type="checkbox"/> Civil Air Patrol & Navy Sea Cadets
<input type="checkbox"/> Officer of Class/Student Council	<input type="checkbox"/> Football _____ years	<input type="checkbox"/> Hours worked per week (after school) _____
<input type="checkbox"/> Officer of School Club	<input type="checkbox"/> Baseball/Softball _____ years	<input type="checkbox"/> Hours worked per week (summer) _____
<input type="checkbox"/> Academic Honors Club	<input type="checkbox"/> Basketball _____ years	
<input type="checkbox"/> School Band/Chorus	<input type="checkbox"/> Swimming _____ years	
List any other: _____		

IV. **Essay:** Briefly state why you want to attend the academy of your choice.

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V. **Attachments:** You are encouraged to attach a resume or list of honors and awards, activities, or any information you feel is pertinent to your application.

VI. **Signature:** I, the undersigned, declare that the information I have provided on this application form is true and correct, and complete to the best of my knowledge and belief.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please print your name as it appears on the line above

Southeast Florida Office:  
8669 N.W. 36<sup>th</sup> Street, Suite 100  
Miami, Florida 33166  
305-470-8555

**Congressman Mario Diaz-Balart's**  
**Service Academy Nomination**  
**Recommendation Form**

**NOTE TO CANDIDATE:** You are required to submit three recommendation firms --- (1) from you high school counselor or principal, and (2) others from a math or science teacher, coach, employer, or someone who knows you well. Have them return the completed forms to you in a sealed envelope with their signature across the seal. Send recommendation forms, application form, transcripts, and SAT or ACT scores to the District office by the first business day of November.

1. Name of Applicant \_\_\_\_\_
- |               |        |            |        |
|---------------|--------|------------|--------|
|               | Last   | First      | Middle |
| Address _____ | Street | City/State | ZIP    |

**NOTE TO RECOMMENDER:** The person whose name appears above is applying for admission to one of the United States Service Academies. The academies provide a college education leading to a career as a military officer. The questions posed below suggest the kind of information that would be helpful in the selection process; however, it is provided for your convenience only, and we would welcome your additional comments in whatever form you see appropriate. Your assistance in this candidate's evaluation is very helpful to us and is greatly appreciated. Please seal and sign the back flap of the envelope and return to the candidate, who will submit it unopened with his/her application. Please know their DEADLINE IS THE FIRST BUSINESS DAY OF NOVEMBER.

2. How long have you known the applicant and in what capacity? \_\_\_\_\_
- \_\_\_\_\_
3. What do you consider to be the applicant's talents or strengths? \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
4. What do you consider to be the applicant's weaknesses? \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
5. Do you know of any personal circumstances or conditions which might affect the applicant's performance at the academy? \_\_\_\_\_ If yes, please explain:
- \_\_\_\_\_

6. Please give us your appraisal of the applicant in terms of the qualities listed below. Leave blank those which you have no information about.

	Exemplary Top 2%	Superior Top 5%	Excellent Top 15%	Good Top 1/3	Average Mid. 1/3	Poor Bot. 1/3
Intellectual Ability						
Ability to Work With others						
Leadership Qualities						
Creativity						
Motivation						
Maturity						
Overall Character						

7. Please comment on the ratings that you have assigned in item 6 above, and any additional statement about the applicant record, potential, or personal qualities which you believe would be helpful in considering this person's application for the service academies. (Do not hesitate to attach an additional sheet)

Recommender's signature \_\_\_\_\_

Recommender's name (Please print) \_\_\_\_\_

Position or Title \_\_\_\_\_ School or Firm \_\_\_\_\_

Address \_\_\_\_\_

Please return this form directly to the applicant as soon as possible in a sealed envelope with your signature across the seal.