



MEETING REQUEST FORM

Thank you for contacting the Office of US Congresswoman Lauren Boebert.

To ensure that the appropriate individual is meeting with you on a given matter and because the Office is committed to maintaining the highest ethical standards, please provide the following information.

Please email your completed Request Form to Boebert.Scheduling@mail.house.gov

If you have any questions, please contact Erin at 202-870-4849.

<p>Requesting individual/organization: <i>Please identify the person(s) (name and affiliation) requesting the meeting, including any background information on the affiliated organization(s)</i></p>	
<p>Contact information: <i>Name, Email, Phone</i></p>	
<p>Please describe the action sought from the Office:</p>	
<p>Meeting Date: <i>If date is flexible, please indicate the range</i></p> <p>Please explain any time sensitivity that impacts the date of the meeting:</p>	
<p>Proposed meeting location: <i>City, State</i></p>	
<p>Expected meeting participants: <i>Name, title, and organizational affiliation</i></p>	
<p>Are any expected meeting participants registered lobbyists or lobbying organizations, and/or registered under the Foreign Agents Registration Act? <i>If yes, please identify</i></p>	
<p>Are any expected meeting participants a partisan political candidate, a</p>	

<p>representative of a political party or a registered political action committee (PAC)? <i>If yes, please identify</i></p>	
<p>Describe the proposed meeting topic/ agenda, provide available briefing materials, and identify desired outcome(s):</p>	
<p>Will the meeting involve legislation, broad policy options, or other general matters that involve a large and diverse range of persons and interests? <i>If yes, please describe</i></p>	
<p>Will the meeting involve regulations, rules, or other matters that impact a specific industry, sector of the economy, or group of persons? <i>If yes, please describe</i></p>	
<p>Will the meeting involve a litigation matter, a permit, a grant, a contract, or any other matter that involves specific parties? <i>If yes, please identify the matter and list the specific parties</i></p>	
<p>If the Congresswoman is unable to meet, is a staff level meeting desired? If yes, who specifically?</p>	
<p>Any additional notes or information?</p>	