

Committee Resolution 115-21

Whereas, on April 25, 2018, the Committee on House Administration adopted Committee Resolutions 115-13 through 115-18 directing the House Chief Administrative Officer, House Sergeant-at-Arms and House Clerk to implement policies to strengthen the oversight of individuals employed by more than two offices as well as mitigate risks to the House, and to report back to the Committee within 30 days on those strategies.

Whereas, the House Officers described above submitted proposals on May 25, 2018;

Whereas, the Committee on House Administration allowed additional time to the House Officers to refine such proposals;

Resolved, the Committee on House Administration adopts the following standards and processes contained in the following:

- 1) May 25, 2018 Memorandum titled “Sergeant at Arms Plans for Implementation”, including Appendix 1;
- 2) May 25, 2018 Letter from Karen Haas, Clerk, outlining the Office of the Clerk’s plan for financial disclosure submissions; and
- 3) May 25, 2018 Letter from Phil Kiko, Chief Administrative Officer, including Appendices A, B, C, and D, as revised by the September 13, 2018 Letter from Phil Kiko, received by the Committee on House Administration on September 14, 2018, and as revised again on September 24, 2018 with respect to Appendices B and C.