

**OFFICE OF SENATOR TOM CARPER
INTERNSHIP APPLICATION**

PERSONAL INFORMATION

Name: _____ Date of Birth: _____

School Address (until ___ / ___ / ___): _____

Phone: _____

Permanent Address: _____

Academic Email Address: _____

Permanent Email Address: _____

Parent(s)' or Guardian(s)' Names: _____

Parent(s)' or Guardian(s)' Address(es): _____

Parent(s)' or Guardian(s)' Phone: _____ or _____

INTERNSHIP PREFERENCES

Session of interest (circle one):

Spring Summer Fall

Office Preference (circle one):

Dover, DE Georgetown, DE Wilmington, DE Washington, DC

First Choice: _____

Second Choice: _____

Are you applying to any other Senate office internships this semester? Yes No

AVAILABILITY

Please indicate the days and times you are available:

From: ___ / ___ / ___ to ___ / ___ / ___ M T W Th F _____ am/pm to _____ am/pm

SCHOOL INFORMATION

College or University: _____

Year (circle one):

Fr So Jr Sr Graduate Student

Major/Minor: _____ GPA: _____ out of _____

DELAWARE CONNECTION

Please explain your connection to the State of Delaware:

RÉSUMÉ INFORMATION

Please submit a resume with your application. In the space below, or on a separate sheet of paper, select two things you would most like us to see from your résumé, describe them in greater detail, and explain why they make you a strong candidate for our internship program.

- 1) _____

- 2) _____

ADDITIONAL MATERIALS

In addition to this application form and your résumé, please submit a cover letter, a letter of recommendation, and a writing sample (500-word max). Your writing sample can be an assignment or publication you worked on for school, another internship or job.

WORK ELIGIBILITY (answer one)

The law requires this office to comply with the E-Verify Program established by the Department of Homeland Security (DHS) and the Social Security Administration (SSA). If you are selected by our Office for a paid internship or will receive other remuneration from our Office, the Office will verify with the DHS and the SSA that you are eligible for employment in the United States.

If you are an applicant for a **paid** internship, can you truthfully certify one of the following: (1) I am a United States citizen; or (2) I am lawfully admitted for permanent residence and am seeking citizenship as outlined in 8 U.S.C. § 1324b(a)(3)(B); or (3) I am (i) admitted as a refugee under 8 U.S.C. § 1157 or granted asylum under 8 U.S.C. § 1158 and (ii) I have filed a declaration of intention to become a lawful permanent resident and then a citizen when eligible; or (4) I owe allegiance to the United States under the law.

See Pub L. 113-235 § 704 (Dec. 16, 2014). Yes _____ No _____

If you are an applicant for an **unpaid** internship, can you truthfully certify that you are in the United States legally? Yes _____ No _____

STIPEND ELIGIBILITY

Can you truthfully certify that your receipt of a stipend during your internship with the office will not negatively impact any financial aid or scholarship arrangements you may have?

Yes _____ No _____

If you are receiving course credit, will payment negatively affect the grade you might receive for your courses?

Yes _____ No _____

CERTIFICATION

I certify that all of the information I have supplied on this application is true, correct, complete and made in good faith. I understand that a false or fraudulent answer to any question or item on any part of this application, or the withholding or omission of any information requested on this application, may be grounds for not considering me for an internship, or for terminating my internship after it begins, and may be punishable by fine or imprisonment (U.S. Code, Title 18 Sec. 1001).

Signature

Date