

*Congress of the United States*  
*House of Representatives*  
**COMMITTEE ON HOUSE ADMINISTRATION**  
1309 Longworth House Office Building  
Washington, D.C. 20515-6157  
(202) 225-2061  
<https://cha.house.gov>

April 23, 2021

March 2021 Monthly Report

The Committee on House Administration Monthly Report includes the following:

- Summary of studies, investigations, and activities of the Committee;
- Statement of expenses for the month and year to date;
- Report of travel performed during March 1-31, 2021;
- List of Committee employees, job titles and gross monthly salaries;
- List of Committee Detailees.

This report is available to Members of the Committee for examination.

The March 2021 Committee on House Administration Monthly Report is available for public inspection at the Committee office in 1309 Longworth House Office Building.

## **Committee on House Administration Activities Report – March 2021**

### **Full Committee Hearings:**

Committee Funding for the 117th Congress – March 12, 2021.

### **Subcommittee on Elections Hearings:**

None.

### **Full Committee Meetings:**

Contestee Mariannette Miller-Meeke's Motion to Dismiss Notice of Contest Regarding the Election for Representative in the 117th Congress from the Second Congressional District of Iowa, and for other purposes – March 10, 2021.

### **Reports Filed:**

None.

### **Polls:**

None.

### **Floor Activity:**

**H.R. 1**, To expand Americans' access to the ballot box, reduce the influence of big money in politics, strengthen ethics rules for public servants, and implement other anti-corruption measures for the purpose of fortifying our democracy, and for other purposes.

Passed the House of Representatives 220-210 on March 3, 2021.

H.R. 1085, To award three congressional gold medals to the United States Capitol Police and those who protected the U.S. Capitol on January 6, 2021.

Passed the House of Representatives under suspension, 413-12 on March 17, 2021.

### Franking and Member Services

- Reviewed 765 requests for Advisory Opinions.
- Provided guidance and advice to Member offices on the use of congressional mail and other official communication resources.
- Provided individual office briefings on official communication rules and procedures for new congressional staff.
- Presented a Communications overview for district office staff attending the District Director Conference hosted by the Library of Congress.
- Incorporated additional disclosure documents to the Advisory Opinion Transparency website.
- Approved CMO and CSO requests and sent approval letters to offices.
- Reviewed and approved waivers.
- Advised Member offices on House rules and regulations.
- Provided guidance on the Paid Intern Program.

### Committee Funding and Oversight

- Provided operations guidance to Committee offices to ensure compliance with Handbook regulations.
- Evaluated Handbook regulations for areas of improvement.
- Reviewed Monthly Reports on committee activities and expenditures including franked mail expenditures.

### Oversight of Legislative Branch and Other Entities

#### *Library of Congress*

- Held regular monthly oversight meeting.

#### *Smithsonian*

- Held regular monthly oversight meeting.

#### *Architect of the Capitol*

- Held regular monthly oversight meeting.
- Held CVC oversight meeting.
- Participated in Transportation/Mobility Study Meetings.

#### *Office of the Clerk*

- Held regular monthly oversight meeting.

#### *Chief Administrative Officer*

- Held regular monthly oversight meeting.
- Held meetings regarding HIR oversight.

#### *Inspector General of the House*

- Held regular monthly oversight meeting.

#### *United States Government Publishing Office*

- Held regular monthly oversight meeting.

#### *United States Capitol Police*

- United States Capitol Police Monthly Oversight Meetings.
- United States Capitol Police OIG Monthly Oversight Meetings.

#### Oversight of Federal Election Law and Procedures

- Ongoing oversight of topics within the committee jurisdiction.
- Support ongoing work of the Subcommittee.
- Ongoing oversight of the Election Assistance Commission and Federal Election Commission.

Committee on House Administration

Detailees – March 2021

117<sup>th</sup> Congress

Name	Agency	Start Date	End Date	Majority/Minority

No Detailees to Report



**U.S. House of Representatives  
Monthly Financial Statement by Legislative Year - Committee Rollup**

Office: 10HO House Administration

Authorization Year 2021  
2021:117th Congress 1st Session  
Month: March 2021

**Budget to Actual**

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
EXPEN	** Authorization	1,477,496.97	0.00	1,477,496.97	0.00	0.00	0.00	0.00	0.00	1,477,496.97
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	1,164,878.53	1,164,878.53	(1,164,878.53)
	21 Travel	0.00	0.00	0.00	0.00	0.00	0.00	8,097.67	8,097.67	(8,097.67)
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	9,975.58	9,975.58	(9,975.58)
	24 Printing and Reproduction	0.00	0.00	0.00	0.00	0.00	0.00	2,349.29	2,349.29	(2,349.29)
	25 Other Services	0.00	0.00	0.00	0.00	0.00	0.00	11,249.07	11,249.07	(11,249.07)
	26 Supplies and Materials	0.00	0.00	0.00	0.00	0.00	0.00	16,396.70	16,396.70	(16,396.70)
	31 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	38,990.20	38,990.20	(38,990.20)
<b>Total</b>		<b>1,477,496.97</b>	<b>0.00</b>	<b>1,477,496.97</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,251,937.04</b>	<b>1,251,937.04</b>	<b>225,559.93</b>
AE200	** Authorization	1,350.00	0.00	1,350.00	0.00	0.00	0.00	0.00	0.00	1,350.00
<b>Total</b>		<b>1,350.00</b>	<b>0.00</b>	<b>1,350.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,350.00</b>
<b>Total</b>		<b>1,478,846.97</b>	<b>0.00</b>	<b>1,478,846.97</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,251,937.04</b>	<b>1,251,937.04</b>	<b>226,909.93</b>

  

Office	Program	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
10HO000	EXPEN	1,005,248.07	0.00	1,005,248.07	0.00	0.00	0.00	818,073.50	818,073.50	187,174.57
	AE200	1,350.00	0.00	1,350.00	0.00	0.00	0.00	0.00	0.00	1,350.00
	<b>Total</b>	<b>1,006,598.07</b>	<b>0.00</b>	<b>1,006,598.07</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>818,073.50</b>	<b>818,073.50</b>	<b>188,524.57</b>
10HO999	EXPEN	472,248.90	0.00	472,248.90	0.00	0.00	0.00	433,863.54	433,863.54	38,385.36
	<b>Total</b>	<b>472,248.90</b>	<b>0.00</b>	<b>472,248.90</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>433,863.54</b>	<b>433,863.54</b>	<b>38,385.36</b>
<b>Total</b>		<b>1,478,846.97</b>	<b>0.00</b>	<b>1,478,846.97</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,251,937.04</b>	<b>1,251,937.04</b>	<b>226,909.93</b>

**U.S. House of Representatives  
Monthly Financial Statement by Legislative Year - Committee Rollup**

Office: 10HO House Administration

Authorization Year 2021  
2021:117th Congress 1st Session  
Month: March 2021

**Disbursed Summary**

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN	11 Personnel Compensation	1101 Non-Statutory Compensation	397,940.13	1,157,284.09
		1104 Accrued Leave	1,566.67	7,594.44
		<b>Total</b>	<b>399,506.80</b>	<b>1,164,878.53</b>
	21 Travel	2101 Commercial Transportation	1,934.49	2,537.59
		2105 Lodging	2,610.20	3,655.75
		2110 Meals	399.94	996.90
		2120 Car Rental	234.44	471.29
		2125 Gasoline	50.07	50.07
		2135 Taxi/Parking/Tolls	64.99	386.07
		<b>Total</b>	<b>5,294.13</b>	<b>8,097.67</b>
	23 Rent, Communications, Utilities	2320 DC Telecom Equip (TRANSFER)	184.00	368.00
		2321 DC Telecom Serv (TRANSFER)	663.25	1,326.50
		2322 DC Telecom Tolls (TRANSFER)	4,113.96	7,541.08
		2335 HIR Graphics (TRANSFER)	270.00	740.00
	<b>Total</b>	<b>5,231.21</b>	<b>9,975.58</b>	
	24 Printing and Reproduction	2401 Printing & Reproduction	47.20	1,955.34
		2403 Photographic (TRANSFER)	144.00	384.00
		2405 Advertisements	9.95	9.95
		<b>Total</b>	<b>201.15</b>	<b>2,349.29</b>
	25 Other Services	2571 Technology Service Contracts	2,000.00	6,000.00
		2572 Web Dev Hst,Email & Rltd Serv	5,100.68	5,249.07
		<b>Total</b>	<b>7,100.68</b>	<b>11,249.07</b>
	26 Supplies and Materials	2602 Water	173.33	801.95
		2620 Office Supplies (Outside)	7,641.20	7,855.37
		2621 Office Supply (TRANSFER)	587.79	2,251.25
		2623 Software < \$500	4,800.00	5,033.00
		2630 Publications/Reference Mat'l	344.04	455.13
<b>Total</b>	<b>13,546.36</b>	<b>16,396.70</b>		
31 Equipment	3112 Computer Hardw Purch <\$25,000	36,832.68	36,832.68	
	3115 Computer Softw Purch <\$10,000	(4,800.00)	0.00	

Report ID: CC029

Run Date: 04/23/2021



**U.S. House of Representatives  
Monthly Financial Statement by Legislative Year - Committee Rollup**

**Office: 10HO House Administration**

**Authorization Year 2021  
2021:117th Congress 1st Session  
Month: March 2021**

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN	General Expenditures	3118 Maintenance / Repairs	196.00	676.52
		3131 Equipment Purchases	0.00	1,481.00
		<b>Total</b>	<b>32,228.68</b>	<b>38,990.20</b>
		<b>Total</b>	<b>463,109.01</b>	<b>1,251,937.04</b>
<b>Total</b>			<b>463,109.01</b>	<b>1,251,937.04</b>

# U.S. House of Representatives

## PAYROLL CERTIFICATION - FINAL

03/01/2021 to 03/31/2021

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO000 COMM ON HOUSE ADMINISTRATION

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
ABBOUD, KHALIL DEPUTY STAFF DIRECTOR	173,900.00	14,491.67	03/01/2021 to 03/31/2021	
ABRAHAMIAN, ARLET SHARED EMPLOYEE	12,000.00	1,000.00	03/01/2021 to 03/31/2021	
AGADA, ENUMALE MARGARET OVERSIGHT COUNSEL	93,000.00	7,750.00	03/01/2021 to 03/31/2021	
BRIGGS, PATRICK EDWARD JUDE PROFESSIONAL STAFF MEMBER	140,000.00	11,666.67	03/01/2021 to 03/31/2021	
CANNAN, GEORGINA CATHLEEN ELECTION COUNSEL	115,000.00	9,583.33	03/01/2021 to 03/31/2021	
CARPENTER, KYLIE L PROFESSIONAL STAFF - FRANKING	60,000.00	5,000.00	03/01/2021 to 03/31/2021	
CARR, HANNAH G STAFF ASSISTANT	70,000.00	5,833.33	03/01/2021 to 03/31/2021	
CLOUGH, MICHAEL RYAN SHARED EMPLOYEE	30,000.00	2,500.00	03/01/2021 to 03/31/2021	
DEFREITAS, MATTHEW ALBERT FRANKING STAFF DIR	150,000.00	12,500.00	03/01/2021 to 03/31/2021	
FLAHERTY JR, EDWARD CHIEF CLERK	173,900.00	14,491.67	03/01/2021 to 03/31/2021	
FLEET II, JAMES P.D. STAFF DIRECTOR	172,700.00	14,391.67	03/01/2021 to 03/31/2021	
HENLINE, ROBERT A DIRECTOR OF MEMBER SERVICES	127,500.00	10,625.00	03/01/2021 to 03/31/2021	
JACOBS, BRANDON M LEGISLATIVE CLERK	60,000.00	5,000.00	03/01/2021 to 03/31/2021	
JALATA, KULANI ASAFA ELECTIONS COUNSEL	100,000.00	8,333.33	03/01/2021 to 03/31/2021	
LASURE, AARON M PROFESSIONAL STAFF	145,000.00	12,083.33	03/01/2021 to 03/31/2021	
LEAVANDOSKY, STACEY E SHARED EMPLOYEE	90,489.00	7,540.75	03/01/2021 to 03/31/2021	
LEE JR, JEROME VERNON STAFF ASSISTANT	31,200.00	2,600.00	03/01/2021 to 03/31/2021	
MORALES GOMEZ, JOSE A. STAFF ASSISTANT	45,000.00	3,750.00	03/01/2021 to 03/31/2021	

# U.S. House of Representatives

## PAYROLL CERTIFICATION - FINAL

03/01/2021 to 03/31/2021

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO000 COMM ON HOUSE ADMINISTRATION

### SPECIAL & SELECT COMMITTEE - PERSONNEL

<b>Employee and Job Title</b>	<b>Annual Salary</b>	<b>Gross Pay</b>	<b>Period</b>	<b>Remarks</b>
MORGAN, TERI A DEPUTY STAFF DIRECTOR	160,000.00	13,333.33	03/01/2021 to 03/31/2021	
NASTA, SARAH MICHELLE ELECTION COUNSEL	120,000.00	10,000.00	03/01/2021 to 03/31/2021	
PELLEGRINI, GIANCARLO RIVERO ELECTIONS COUNSEL	140,000.00	11,666.67	03/01/2021 to 03/31/2021	
SCHLESINGER, MATTHEW C OVERSIGHT COUNSEL	115,000.00	9,583.33	03/01/2021 to 03/31/2021	
SINGH, SAI SAMARCHITA STAFF ASSISTANT	55,000.00	4,583.33	03/01/2021 to 03/31/2021	
TAYLOR, DANIEL DEPUTY STAFF DIRECTOR AND CHIEF COUNSEL	173,900.00	14,491.67	03/01/2021 to 03/31/2021	
TUCKER, DAVID MICHAEL PARLIAMENTARIAN	150,000.00	12,500.00	03/01/2021 to 03/31/2021	
WHIPPY, PETER N COMMUNICATIONS DIRECTOR	140,000.00	11,666.67	03/01/2021 to 03/31/2021	
WRIGHT, SEAN JAMES SENIOR ELECTIONS COUNSEL	160,000.00	13,333.33	03/01/2021 to 03/31/2021	
YOUNG, NATALIE JOY PRESS SECRETARY	57,500.00	4,791.67	03/01/2021 to 03/31/2021	

# U.S. House of Representatives

## PAYROLL CERTIFICATION - FINAL

03/01/2021 to 03/31/2021

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO090 HOUSE ADMIN-MINORITY STAFF

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
BRESSO, GINEEN MARIA SPECIAL COUNSEL	173,900.00	14,491.67	03/01/2021 to 03/31/2021	
COLLINS, RACHEL E COUNSEL	120,000.00	10,000.00	03/01/2021 to 03/31/2021	
CONKLIN, ELISABETH J DIRECTOR OF COMMUNICATIONS STANDARDS COMMISSION	70,000.00	5,833.33	03/01/2021 to 03/31/2021	
CROCKER, NICHOLAS LEE DIRECTOR OF MEMBER SERVICES	100,000.00	8,333.33	03/01/2021 to 03/31/2021	
CUNNINGTON, MICHAEL B PROFESSIONAL STAFF	60,000.00	5,000.00	03/01/2021 to 03/31/2021	P/R CHANGE 03/01/21
DAULBY, JENNIFER A REPUBLICAN STAFF DIRECTOR	173,900.00	14,491.67	03/01/2021 to 03/31/2021	
ERICKSON, CAMERON MARCUS LAW CLERK	45,000.00	3,750.00	03/01/2021 to 03/31/2021	P/R CHANGE 03/01/21
ESTRADA LOBO, ROBERTO PROFESSIONAL STAFF	47,000.00	1,827.78	03/01/2021 to 03/31/2021	TERMINATED 03/14/21
HAYS, CALEB JONATHAN GENERAL COUNSEL	173,900.00	14,491.67	03/01/2021 to 03/31/2021	
MANLEY, BRET A SHARED STAFF	100,000.00	0.00	03/01/2021 to 03/31/2021	TERMINATED 02/28/21
MONAHAN, TIMOTHY J DEPUTY STAFF DIRECTOR	170,000.00	14,166.67	03/01/2021 to 03/31/2021	
NEAL, AUBREY PATRICIA DIRECTOR OF MODERNIZATION INITIATIVES	90,000.00	8,333.33	03/01/2021 to 03/31/2021	
ORR, IAN FREDERICK STAFF ASSISTANT	45,000.00	3,750.00	03/01/2021 to 03/31/2021	APPOINTMENT 03/01/21
PEARCE, SARAH LING INTERN	21,599.00	1,379.94	03/01/2021 to 03/31/2021	APPOINTMENT 03/08/21
PERKINS, SLOANE THOMSON PRESS AND DIGITAL ASSISTANT	45,000.00	2,000.00	03/01/2021 to 03/31/2021	APPOINTMENT 03/15/21
PHELPS, ASHLEY COMMUNICATIONS DIRECTOR	100,000.00	8,333.33	03/01/2021 to 03/31/2021	
ROBERTS, CRAIG ANDREW SPECIAL ADVISOR	130,000.00	10,833.33	03/01/2021 to 03/31/2021	APPOINTMENT 03/01/21
ROSS, DAVID JOSEPH SHARED STAFF	10,000.00	833.33	03/01/2021 to 03/31/2021	

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

03/01/2021 to 03/31/2021

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO090 HOUSE ADMIN-MINORITY STAFF

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
SCHWALB, JANET GIULIANI DIRECTOR OF ADMINISTRATION	130,000.00	10,833.33	03/01/2021 to 03/31/2021	
SMITH, ELLIOT MICHAEL PROFESSIONAL STAFF	50,000.00	4,166.67	03/01/2021 to 03/31/2021	

SPECIAL & SELECT COMMITTEE - ACCRUED LEAVE

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
ESTRADA LOBO, ROBERTO PROFESSIONAL STAFF	47,000.00	1,566.67		