



U.S. Department of State
IMMEDIATE SUPERVISOR REFERENCE FOR APPLICANT



*OMB Approved No. 1405-0114
Expires Date: 09/30/2005
Estimated Burden: 2 Hours

IMPORTANT: The success of this program depends on the selection of educators whose qualifications give promise of outstanding success under unusual circumstances abroad. Please see Fulbright Teacher and Administrator Exchange Program description on the reverse of form.

#1, and 2 are to be completed by the applicant.

1. Name of Applicant (*last, first, middle*):

2. Check the Applicant's professional qualifications and personal traits:

| Item | Superior | Above Average | Average | Below Average |
|-----------------------------------------------------------------------|----------|---------------|---------|---------------|
| PROFESSIONAL QUALIFICATIONS | | | | |
| Knowledge of the subject field | | | | |
| Effectiveness with students of diverse levels of preparation | | | | |
| Ability to work with colleagues, including those with divergent views | | | | |
| Adherence to established administrative policies and procedures | | | | |
| PERSONAL TRAITS | | | | |
| Adaptability | | | | |
| Resourcefulness | | | | |
| Self-reliance | | | | |
| Initiative | | | | |

3. Additional comments on the applicant's professional competence, experience, accomplishments, and personal qualities. Also indicate any limitations. Use additional page if necessary.

4. Number of years you have known applicant:

5. Is the applicant a full-time teacher/administrator?

6. Please provide a general description of your teacher's school/college. Comment on how you feel the school, college, or district will benefit from participating in the Fulbright Teacher and Administrator Exchange Program. Use additional page if necessary.

7. Can the U.S. teacher's course load be altered for the foreign teacher? Yes No

8. Please describe any special consideration that could be given to the incoming exchange teacher, (e.g., orientation, reduced teaching load, extra preparation periods, special assignments teaching about home country culture, special support staff to assist exchange teacher with instructional or related duties, other). Please continue on the reverse of this page, or use additional sheets.

9. Name and Job Title (*include Dr., Mr., Mrs., Ms., Miss*):

10. Name and Address of School (*include number, street, city, state and zip code*):

11.

PRINT NAME: _____ TITLE: _____

SIGNATURE : _____ DATE: (mm-dd-yyyy) _____

Note: Public reporting burden for this collection of information is estimated to average two (2) hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This information is being collected to evaluate a candidate's eligibility and suitability to be matched with a foreign counterpart for the Fulbright Teacher and Administrator Exchange Program. Responses are voluntary; however, insufficient applicant data could disable successful matching. A federal agency may not conduct or sponsor, and the respondent is not required to respond to, a collection of information unless it displays a valid OMB control number. Send documents regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to A/RPS/DIR, U.S. Department of State, Washington, DC 20520.

This form is subject to release, on written request, to the applicant. (Privacy Act of 1974, Freedom of Information Act)

Additional Space for Items 5, 8 and 10

About The Fulbright Teacher and Administrator Exchange Program

The purpose of the Fulbright Teacher and Administrator Exchange Program is to help promote mutual understanding between the people of the United States and the people of other countries through educational exchange. Teachers and administrators participating in the program have the opportunity to live and work abroad by exchanging positions with educators from similar institutions in more than twenty countries. Teachers may also apply to attend summer seminars or special initiative programs.

Fulbright exchange teachers usually exchange positions with foreign teachers for an academic year. By living and working in the cultures of their host countries, they gain an understanding and appreciation of the similarities and the differences between nations. Visiting teachers share new perceptions with their students, and the returned Fulbright exchange teachers transmit an ongoing sense of awareness about what is happening in that part of the world in which they have been living and teaching.

Please return this form to:
Fulbright Teacher and Administrator Exchange Program
600 Maryland Avenue, SW, Suite 320
Washington, DC 20024
Tel (202) 314-3520