



Amerikanisches Generalkonsulat Leipzig

Wilhelm-Seyfferth-Str. 4
04107 Leipzig
0341-21384-20
ChrisN@state.gov

**American Consulate General
Internship for German Students
Application Instructions**

All applications must be submitted in English.
Due to a lengthy security process, deadlines for applications will not be extended.
Minimum internship of 6 weeks, 10-15 hours per week. If you have further questions, please email or call Chris Nuss (contact information above).

To apply, please fill out the form and mail to the following address:

Amerikanisches Generalkonsulat
z.H. Chris Nuss, Personalabteilung
Wilhelm-Seyfferth-Str. 4
04107 Leipzig

OR Email to: ChrisN@state.gov

Submission Deadlines:

Winter 2004/5: August 9, 2004
Spring 2005: December 1, 2004
Summer 2005: February 1, 2005

Requirements:

English language: speak, read and write
Citizenship: German (security clearances for non-German citizens would take over a year)
Minimum age: 18
Enrolled at a University

Preferred Skills:

Computer skills: MS Word, PowerPoint, MS Outlook
Service oriented



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Application Form for Internship

Last Name: _____

First Name: _____

Street Address: _____

Email: _____

Telephone: _____

Citizenship: _____

Date of Birth: _____

Preferred dates for Internship:

1) _____

2) _____

3) _____

Hours per week: _____

Year of Study: _____

Area of Study: _____

Previous visits to the US: _____

Computer Skills (1 excellent – 5 no skills)

MS Word ____ MS Outlook ____ HTML ____ PowerPoint ____

Tell us about yourself and why you're interested in working for the Consulate (500 words or less in English).