

2005

**Preservation Technology and
Training Grants Program
Call for Proposals**

Deadline: December 1, 2004

www.ncptt.nps.gov

NCPTT

National Center for Preservation Technology and Training

**National Park Service
Department of Interior**

Mission

NCPTT advances the application of science and technology to historic preservation. Working in the fields of archeology, architecture, landscape architecture and materials conservation, the Center accomplishes its mission through training, education, research, technology transfer and partnerships.

PTT Grants Program

The Preservation Technology and Training (PTT) Grants Program supports research, training, meetings, conferences and publications that further the Center's mission.

Research Priorities

The following research priorities are designed to focus NCPTT's grants program, but still accommodate a variety of proposals in archeology, historic architecture, historic landscapes and materials conservation. NCPTT will give preference to research and training proposals that:

- protect cultural resources against vandalism, looting, terrorism and natural disasters
- conserve architectural materials of the "recent past,"
- develop appropriate technologies to preserve houses of worship and cemeteries,
- monitor and evaluate preservation treatments,
- study environmental effects of pollution on cultural resources, and
- document and preserve threatened cultural landscapes.

Guidelines

NCPTT supports single year projects. Grants are awarded competitively with the maximum award of \$40,000. NCPTT typically receives 70- 80 proposals and funds approximately 15 percent of these.

The 2005 grants will be awarded during the federal fiscal year 2005 — October 1, 2004-September 30, 2005. Grants are funded by annual federal appropriation and are subject to availability of funds.

Eligibility

The following organizations are eligible to submit proposals:

- U.S. universities and colleges,
- U.S. non- profit organizations: Non- academic museums, research laboratories, professional societies and similar organizations in the U.S. that are directly associated with educational or research activity, and

- government agencies in the U.S.: National Park Service and other federal, state, territorial and local government agencies, as well as Hawaiian Natives, Native American and Alaska Native tribes and their Tribal Historic Preservation Offices.

Other organizations can participate only as contractors to eligible U.S. partners. Grants funds support only portions of projects that are undertaken or managed directly by U.S. partners.

Review Criteria

Review panels evaluate each project proposal by the following criteria. The proposed project should

- address an identifiable national need in preservation technology,
- demonstrate a technically sound methodology,
- include a principal investigator who is well qualified relevant to proposed work,
- disseminate project results effectively, and
- be cost effective given the scope of work and the audience.

NCPTT also reviews proposals for disciplinary, geographical and institutional distribution. Additionally, a National Park Service (NPS) grants administrator reviews for financial and policy matters. Special consideration will be given to proposals that leverage resources through public and private partnerships.

Awards

The Secretary of the Interior awards PTT Grants upon recommendation by NCPTT. Only an appointed NPS grants administrator may authorize the expenditure of funds. No commitment should be inferred from discussions with NCPTT staff. Applicants that spend money in the absence of a grant agreement or other agreement signed by an NPS grants administrator do so at their own risk.

Grants Administration

PTT Grants are administered according to the U.S. Department of the Interior's Uniform Administrative Requirements for Grants and Cooperative Agreements, Cost Principles, and Audits. An NPS grants administrator will manage financial and related matters. NCPTT staff will manage technical matters related to the grants project.

Proposal Preparation

Only Materials described below will be considered in the grants process.

- I. **Project title**
2. **Names, addresses, telephone and fax numbers, e- mail addresses, and website** (if applicable) of:
 - a) applicant organization or institution,
 - b) principal project contact within applicant organization or institution,
 - c) person within applicant organization or institution authorized to sign grant agreement, and
 - d) principal investigator responsible for completing the proposed project.

Multiple organizations may submit a collaborative or joint proposal, but only one person may sign the grant agreement and only one person may serve as principal project contact.
3. **Project team.** Project team members shall be experts in their fields, and their expertise shall be pertinent to the proposed project. List each team member's name, title and affiliation.
4. **Project abstract** (100 words maximum).
5. **Statement of national need.**
6. **Project narrative.** Briefly describe the background and the approach to the project.
7. **List of associated tasks and related project schedule.**
8. **Dissemination.** Describe how your work will be shared with others.
9. **Deliverables.**
10. **Qualifications.** State the Principal Investigator's expertise and experience related to the project.
11. **Budget.** Use only the budget categories outlined below. For each category, provide cost total and the amount requested from NCPTT.

Itemize each budget category totaling more than \$1000. Funds requested in the project budget can not be used to pay the salaries, travel or other expenses of federal employees. Only costs relevant and necessary to project completion may be paid with NCPTT funds. NCPTT cannot pay for meals or refreshments.

- a) **Salaries:** This category includes applicant's staff gross salaries. Show rate per person x time (not to exceed \$570 per day).
- b) **Payroll expenses** for applicant's staff salaries — benefits, taxes, etc. — paid by applicant, organization, or institution.
- c) **Travel:** This category includes travel costs for applicant's staff. Show number of persons x rate per day x number of days.

For travel funded by NCPTT, lodging, meals and incidental expenses may not exceed federal rates by location. For federal rates by location, see <http://policyworks.gov/org/main/mt/homepage/mtt/perdiem/perdo4d.html> or contact NCPTT.
- d) **Equipment:** Rental is preferred. Purchase of equipment will be considered if shown to be cost- effective. Distinguish between rental and purchase costs.
- e) **Supplies.**

- f) Contractual: This category includes fees and travel costs for consultants. Principal investigators and others who are not on applicant's staff are considered consultants (not to exceed \$570 per day).
Fees: Show rate per person x time.
Travel: Show number of persons x rate per day per location x days.
- g) Construction. Itemize costs for construction: mockups or samples, purchasing construction materials required to complete the proposed project.
- h) Other: Postage, printing, etc.
- i) Direct Costs: Sum a through h
- j) Indirect Costs. Organizations or institutions with an indirect cost agreement approved by a federal agency: Cite approved rate, duration and federal agency. Indirect costs funded by NCPTT shall not exceed approved rate or one- third of total direct costs, whichever is less. Organizations or institutions without an indirect cost agreement approved by a federal agency: Show \$0 for NCPTT funds requested for indirect costs.
- k) Project Budget: Sum direct and indirect costs. Show total project budget and total amount requested from NCPTT.

Proposal Submission

Fill out the form available at www.ncptt.nps.gov and click the submit button at the end of the form.

Deadline for online submission: December 1, 2004

Questions

For more information contact:

Andy Ferrell, Architecture & Engineering Research Fellow
andrew_ferrell@nps.gov

or

Dr. Mary F. Striegel, Environmental and Materials Research Program Manager
mary_striegel@nps.gov

NCPTT
645 College Avenue
Natchitoches, LA 71457
Telephone: 318/356- 7444 Fax: 318/356- 9119
E- mail: ncptt@nps.gov
Website: www.ncptt.nps.gov