| AD-2002 | | | | | | | EMPLOYEE NAME | | | | | | CONTACT POINT | | | | | |
|---|--------------------------------|-----|-------|-----------------|--------|--------|---------------|-----------------------|-------------------|------|---|---|---|----------|-------|--------------|---------------|--|
| (05-00) | | | | | | | | | | | | | | | | | | |
| , | U.S. DEPARTMENT OF AGRICULTURE | | | | | | | | | | | | | | | | | |
| | | | | | CORI |) | | | | | | | | <u> </u> | | | | |
| PAY PERIOD | FROM (MM/DD/YY) TO (MM/D | | | | | | OFFICE | FFICE/DIVISION/BRANCH | | | | | | | YEAR | | | |
| | | | | | | | | | | | | | | | | | | |
| | | | | FIRST WEEK | | | | | SECON | | | | D WEE | K | | | | |
| | | | | | | | | 1st WEEK | | | | | | | | 2nd WEEK | PAY PERIOD | |
| TIIME | SUN | MON | TUE | WED | THUR | FRI | SAT | HOURS | SUN | MON | TUE | WED | THUR | FRI | SAT | HOURS | TOTAL | |
| IN- | | | | | | | | | | | | | | | | | | |
| Begin Tour | - | | | | | | | - | | | | | | | | _ | | |
| LUNCH OUT- | | | | | | | | | | | | | | | | | | |
| End Tour | | | | | | | | | | | | | | | | | | |
| 2114 1 541 | l | | | | l | | | _ | | | | | <u> </u> | | | | ı | |
| Leave | | | | | | | | T | | | | | | | | | | |
| Used- | | | | | | | | | | | | | | | | | | |
| Annual 61 | | | | | | | | 1 | | | | | | | | | | |
| Sick 62 | | | | | | | | 1 | | | | | | | | | | |
| From To | | | | | | | | | | | | | | | | | } | |
| Additional | | | | | | | | | | | | | | | | | | |
| Hours | | | | | | | | | | | | | | | | | | |
| Used- | | | | | | | | | | | | | | | | | | |
| Credit 50 | | | | | | | | | | | | | | | | | | |
| COMP 64 | | | | | | | | | | | | | | | | | | |
| Other | | | | | | | | | | | | | | | | | | |
| From To | | | | | | | | | | | | | | | | | | |
| Overtime- | | | | | | | | | | | | | | | | | | |
| Hours | | | | | | | | | | | | | | | | | | |
| Worked | | | | | | | | | | | | | | | | | | |
| From | | | | | | | | | | | | | | | | | | |
| То | | | | | | | | | | | | | | | | | | |
| Credit | | | | | | | | | | | | | | | | | | |
| Hours Worked 29 | | | | | | | | | | | | | | | | | | |
| From | | | | | | | | | | | | | | | | | | |
| To | | | | | | | | | | | | | | | | | | |
| COMP | | | | | | | | | | | | | | | | | | |
| Time | | | | | | | | | | | | | | | | | | |
| Worked 32 | | | | | | | | | | | | | | | | | | |
| From | | | | | | | | | | | | | | | | | <u> </u> | |
| Total | | | | | | | | - | | | | | | | | | | |
| Total Hours | | | | | | | | | | | | | | | | | | |
| riours | | | IFAV | F RFC | ORD (O | ntiona | 1) | 1 | | | | | TRANS | SACTIO | N COI | DES | <u> </u> | |
| | | | | | J. (J | puona | •, | | | | (Also see PC-TARE Procedures Handbook) | | | | | | | |
| BBOLIGH. | SHT FORWARD ACC | | | CRUED AVAILABLE | | | USED | | ENDING BALANCE | | | | | | | | | |
| Annual 61 | . Sitter ACC | | AVA | | LADLL | 0025 | | DILLINOL | | 1 R | 1 Regular Hours Worked 62/62 FFLA | | | | | | | |
| Sick 62 | | | | | | | | | | | 29 C | 29 Credit Hours Earned 62 Sick Leave Used | | | | | | |
| COMP 64 | | | | | | | | | | 32 C | 32 Compensatory Time 64 Compensatory Time | | | | | y Time | | |
| LWOP 71 | | | | | | | | | | | V | Worked Used | | | | | | |
| CH 50 | | | | | | | | | | | 50 Credit Hours Used 65 Military Leave Used | | | | | | Used | |
| Terrify that all time recorded this period is correct according to law and regulations. | | | | | | | | | | | | | 60 Compensatory Time 66 Holiday, Administa Used (Religious Leave, Jury | | | | | |
| NOTE: If an | | | | | | | | | | | C | bservance | e) | 66 | /61 T | ime-Off Awa | | |
| submission of | | | | | | | | cuments, | the pen | alty | 61 A | nnual Lea | ve Used | 71 | L | eave Without | Pay | |
| may result in EMPLOYEE II | | | DATE: | ana ind | | | INITIAL | S: | DATE: | | TIMEKEEPER INITIALS: DATE: | | | | | | | |
| | | | | | | | | | | | | | | | | | | |
| REMARKS: | | | | | | | | | | | | | | | | | | |