

TO: Rural Development State Directors
Rural Development Managers, and
Community Development Managers

ATTN: Program Directors and State Environmental Coordinators

FROM: John Rosso *(Signed by John Rosso)*
Administrator
Rural Business-Cooperative Service

SUBJECT: Performing the Correct Level of Environmental Review for
Hotels, Motels and Similar Temporary Lodging Facilities

PURPOSE/INTENDED OUTCOME:

The purpose of this Administrative Notice (AN) is to clarify the requirements for environmental review of applications for funding of hotels, motels and similar temporary lodging facilities under RD Instruction 1940-G.

COMPARISON WITH PREVIOUS AN:

This AN replaces RD AN No. 3734 (1940-G), dated April 2, 2002, which expired on April 30, 2003.

IMPLEMENTATION RESPONSIBILITIES:

To determine the appropriate level of environmental review, the preparer of the review will apply RD Instruction 1940-G, §1940.311(b)(3), to the proposed action. Motels, hotels, and similar temporary lodging facilities will automatically be considered as single small sites which are not sources of substantial traffic generation, liquid or solid wastes, so long as they do not contain a net increase in rooms of over 25 percent of existing capacity or 25 new rooms, whichever is greater.

Expiration Date: November 30, 2004

Filing Instruction:
Preceding RD Instruction 1940-G

Therefore, if a proposed action involves a net increase in rooms of not more than 25 percent or 25 rooms, whichever is greater, a Class I assessment will be completed. If the proposed action exceeds these limitations, a Class II assessment is required.

If there are any questions regarding this AN, please contact your State Environmental Coordinator or Linda Rodgers, Technical Support Branch Chief at (202) 720-9647 or Baxter Hill, Senior Architect at (202) 720-1499, Program Support Staff.