Application for Federal Employment--SF 171

Read the instructions before you complete this application. *Type or print clearly in dark ink.*

Social Sec	urity Number	3 Sex		
	any Number	J CON Mala	Fema	le
Birth date ((Month, Day, Year)	5 Birthplace (City and	d State or	Count
Name (Las	t, First, Middle)			
Mailing add	dress <i>(include apart</i>	tment number, if any)		
City		State ZIP	Code	
Other name	es ever used <i>(e.g.,</i>	maiden name, nickname, etc.)	0000000000000	5000000000
Home Pho	ne	9 Work Phone		
Area Code	Number	Area Code Number	E	ktension
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		civilian by the Federal Governme type of job you held with an "X".	ent? If " N	l ∪ ≊, go
Temp	orary Care	er-Conditional Career	E	xcepted
What is voi	ur highest grade, c	lassification series and job title?		•
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Date entered r	egister	Form revie Form appro				
Option	Grade	Earned Rating	Veteran Preference	Augmente Rating	ed	
			No Preference Claimed			
			5 Points (Tentative)			
			10 Pts. (30% Or More Comp. Dis.)			
			10 Pts. (Less Than 30% Comp. Dis.)			
nitials and Da	to		Other 10 Points			
niliais and Da	le		Disallowed	Being Investiga		
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When you have determined your eligibility for veteran preference from the instructions, place an "X" in the box next to your veteran preference claim.

NO PREFERENCE

5-POINT PREFERENCE -- You must show proof when you are hired.

10-POINT PREFERENCE -- If you claim 10-point preference, place an "X" in the box below next to the basis for your claim. To receive 10-point preference you must also complete a Standard Form 15, Application for 10-Point Veteran Preference, which is available from any Federal Job Information Center. ATTACH THE COMPLETED SF 15 AND REQUESTED PROOF TO THIS APPLICATION.

Non-compensably disabled or Purple Heart recipient.

Compensably disabled, less than 30 percent.

Spouse, widow(er), or mother of a deceased or disabled veteran.

Compensably disabled. 30 percent or more. Standard Form 171 (Rev. 6-88) NSN 7540-00-935-7150 171-110 U.S. Office of Personnel Management FPM Chapter 295

WC	RK EXPERIENCE If you have no work experience, write "NONE" in A	bela	ow a	nd ge	o to 2	25 on	pag	e 3.				
23	May we ask your present employer about your character, qualifications, an qualifications. If you answer "NO" and we need to contact your present end	nd w <i>mplo</i>	vork i oyer i	record before	d? A e we	"NO" can o	' will ffer y	not affec ou a job	our review of your we will contact you fi	irst	YES	NO
24	 READ WORK EXPERIENCE IN THE INSTRUCTIONS BEFORE YOU BEGIN. Describe your current or most recent job in Block A and work backwards, describing each job you held during the past 10 years. If you were unemployed for longer than 3 months within the past 10 years, list the dates and your address(es) in an experience block. You may sum up in one block work that you did more than 10 years ago. But if that work is related to the type of job you are applying for, describe each related job in a separate block. INCLUDE VOLUNTEER WORK (<i>non-paid work</i>)If the work (<i>or a part of the work</i>) is like the job you are applying for, complete all parts of the experience block just as you would for a paying job. You may receive credit for work experience with religious, community, welfare, service, and other 	•	blo De blo IF sar bel anr IF pap	ck just scribe ck. YOU I ne siz ow). nounce YOU I per.	t as yo each NEED te as t On e ement NEED	MOR major MOR this pa ach s numb MOR	E SF ge (t sheet er or E E	r a non-m ge of duti PACE TO be sure to show yo job title.	u should complete all part litary job, including all st es or responsibilities in a DESCRIBE A JOBUse include all information v ur name, Social Secur E BLOCKS, use the SF MORE RECENT JOBS),	upervise a separ e sheet we ask rity Nur = 171-A	ory exper rate exp for in A mber, a A or a s	per the and B nd the
A	Name and address of employer's organization <i>(include ZIP Code, if known)</i>	Fron Sala Star	m:	r earnii \$	10	To:		ny and yea	/	you su	er of em pervise ave	ployees
	Your immediate supervisor Name Telephone No. Exact title of your job	-					0		mployment <i>(civilian or m</i> I, if promoted in this job,			

Description of work: Describe your specific duties, responsibilities and accomplishments in this job, including the job title(s) of any employees you supervise. If you describe more than one type of work (for example, carpentry and painting, or personnel and budget), write the approximate percentage of time you spent doing each.

						For Agency Us	se (skill codes, etc.)
Name and address of employ	er's organization <i>(include ZIP</i> (Code, if known)	Dates employed	(give month,		Average number of hours per week	Number of employees you supervise
			From:	To:			
			Salary or earning	js		Your reason for leavi	ng
			Starting \$	ре	r		
			Ending \$	pe	r		
Your immediate supervisor Name	Telephone No.	Exact title of your job				ployment <i>(civilian or n</i> if promoted in this job	nilitary) list series, grade , the date of your last

Description of work: Describe your specific duties, responsibilities and accomplishments in this job, including the job title(s) of any employees you supervise. If you describe more than one type of work (for example, carpentry and painting, or personnel and budget), write the approximate percentage of time you spent doing each.

ED	JCATION	ANT ADDITIONAL										
25	Did you graduate from high school? If you have a GED high or will graduate within the next nine months, answer "YES".		26				ation <i>(city and</i> your GED high				ou atter	nded
	YES If "YES", give month and year graduate or received GED equivalency: NO If "NO", give the highest grade you com		27		ve you eve llege or gra				f "YES" , (f "NO" , g	continue w o to 31 .	/ith 28 .	
28	NAME AND LOCATION (city, state and ZIP Code) OF COLI uate within nine months, give the month and year you expe			ı expe	ect to grad-		H AND YEAR TENDED	NUMBER (HOURS CO	OF CREDIT		MONTH YEAR	ROF
	Name	City	State	Z	P Code	From	То	Semester	Quarter	B.A.,M.A.)	DEGF	REE
	1)	1										
	·											
	2)										<u> </u>	
	3)											
29	CHIEF UNDERGRADUATE SUBJECTS Show major on the first line	NUMBER OF CREDIT HOURS COMPLETED Semester Quarter	30		(ADUATE SUE			NUMBER HOURS (Semester	COMPLE	TED
	1)	Gemester Guarter		1)						Oemester		ILCI
	2)	↓ ↓ ↓ ↓ ↓		2)							–	
31	3) If you have completed any other courses or training relate	ed to the kind of jobs	/ou are	3) ann	lving for (t	rade voc	ational Armeo	Forces bu	isiness) a	ive inform:	ation be	elow
51	NAME AND LOCATION (city, state and ZIP code		МС	NTH A	ND YEAR NDED	CLASS- ROOM HOURS		SUBJEC ⁻	, 0		-	INING PLETE
	School Name			5111								
	1) City	State ZIP Code	-									
	School Name											
	2) City	State ZIP Code	-									0
SPE	CIAL SKILLS. ACCOMPLISHMENTS AND AWARD	20									لسعاه	

32 Give the title and year of any honors, awards or fellowships you have received. List your special qualifications, skills or accomplishments that may help you get a job. Some examples are: skills with computers or other machines; most important publications (do not submit copies); public speaking and writing experience; membership in professional or scientific societies; patents or inventions; etc.

33	How many words per minute can you:	34 List job-related	d licenses or co	ertificates that y	ou have, such	as: <i>registered i</i>	nurse; lawyer;	radio operator; o	driver's; pilot's	; etc.
	TYPE? TAKE DICTATION?	LIC	ENSE OR CE	RTIFICATE			OF LATEST L			OR OTHER
	Agencies may test your skills before hiring you.	<u>1)</u> 2)								
35	Do you speak or read a language of language)? Applicants for jobs to English may be given an intervie	that require a language oth	er than	YES NO	> If "YES", If "NO", g		ge and place a	an "X" in each c	olumn that ap	plies to you.
	LANGUAG	GE(S)		PARE AND CTURES	CAN SPEAK AN	D UNDERSTAND	CAN TRANSL	ATE ARTICLES		D ARTICLES WN USE
	1)		Fluently	With Difficulty	Fluently	Passably	Into English	From English	Easily	With Difficulty
	2)									
REF	ERENCES									
86	List three people who are not At least one should know you			you listed unde	er 24 who know	your qualificatio	ons and fitness	for the kind of j	ob for which y	ou are applyin
	FULL NAI	ME OF REFERENCE			E NUMBER(S) Area Code)		BUSINESS OR F Number, street a	IOME ADDRESS	STATE	ZIP CODE
	<u>1)</u>									
	2)									
	3)									

ATTACH ANY ADDITIONAL FORMS AND SHEETS HERE

Page 3

Β/	ACKGROUND INFORMATION You must answer each question in this section before we can process your application.		
37	Are you a citizen of the United States? (In most cases you must be a U.S. citizen to be hired. You will be required to submit proof of	YES	NO
	identity and citizenship at the time you are hired.) If "NO", give the country or countries you are a citizen of :		
z t F	NOTE: It is important that you give complete and truthful answers to questions 38 through 44. If you answer "YES" to any of them, provide your explana 45. Include convictions resulting from a plea of nolo contendere (<i>no contest</i>). Omit: 1) traffic fines of \$100.00 or less; 2) any violation of law committed before birthday; 3) any violation of law committed before your 18th birthday, if finally decided in juvenile court or under a Youth Offender law; 4) any conviction set as Federal Youth Corrections Act or similar State law; 5) any conviction whose record was expunged under Federal or State law. We will consider the da circumstances of each event you list. In most cases you can still be considered for Federal jobs. However, if you fail to tell the truth or fail to list all releve circumstances, this may be grounds for not hiring you, for firing you after you begin work, or for criminal prosecution (18 USC 1001).	fore you side und ate, facts	ur 16th der the s, and
38	During the last 10 years , were you fired from any job for any reason, did you quit after being told that you would be fired , or did you	YES	NO
39	 Pleave by mutual agreement because of specific problems? Have you ever been convicted of, or forfeited collateral for any felony violation? (Generally, a felony is defined as any violation of law punishable by imprisonment of longer than one year, except for violations called misdemeanors under State law which are punishable by imprisonment of two years or less.) 		
4(Have you ever been convicted of, or forfeited collateral for any firearms or explosives violation?		<u> </u>
4			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
42			711111
43			[
44	Are you delinquent on any Federal debt? (Include delinquencies arising from Federal taxes, loans, overpayment of benefits, and other debts to the U.S. Government plus defaults on Federally guaranteed or insured loans such as student and home mortgage loans.)		

45 If "YES" in: 38 - Explain for each job the problem(s) and your reason(s) for leaving. Give the employer's name and address.

39 through 43 - Explain each violation. Give place of occurrence and name/address of police or court involved.

44 - Explain the type, length and amount of the delinquency or default, and steps you are taking to correct errors or repay the debt. Give any

identification number associated with the debt and the address of the Federal agency involved.

NOTE: If you need more space, use a sheet of paper, and include the item number.

_	ltem No.	Date (Mo./Yr.)	Explanation	Mailing Addre	SS		
-				Name of Employer, Police, Court, or Fe		0,	
_				City	Sta	te ZIP Co	de
				Name of Employer, Police, Court, or Fe	ederal A	Agency	
				City	Sta	te ZIP Co	de
6 [Do you Columb	receive, or ia Governm	have you ever applied for retirement pay, pension, or other pay based on military, Federal ent service?	civilian, or District of		YES	NO
	wife; so brother	n; daughter -in-law; siste	tives work for the United States Government or the United States Armed Forces? Include: ; brother; sister; uncle; aunt; first cousin; nephew; niece; father-in-law; son-in-law; daughter er-in-law; stepfather; stepmother; stepson; stepdaughter; stepbrother; stepsister; half brother tails below. If you need more space, use a sheet of paper.	r-in-law;			

Name	Relationship	Department, Agency or Branch of Armed Forces

SIGNATURE, CERTIFICATION, AND RELEASE OF INFORMATION

YOU MUST SIGN THIS APPLICATION. Read the following carefully before you sign.

A false statement on any part of your application may be grounds for not hiring you, or for firing you after you begin work. Also, you may be punished by fine or imprisonment (U.S. Code, title 18, section 1001).

If you are a male born after December 31, 1959 you must be registered with the Selective Service System or have a valid exemption in order to be

eligible for Federal employment. You will be required to certify as to your status at the time of appointment. I understand that any information I give may be investigated as allowed by law or Presidential order.

I consent to the release of information about my ability and fitness for Federal employment by employers, schools, law enforcement agencies and other

individuals and organizations, to investigators, personnel staffing specialists, and other authorized employees of the Federal Government. I certify that, to the best of my knowledge and belief, all of my statements are true, correct, complete, and made in good faith.

18 SIGNATURE (Sign each application in dark ink)

49 DATE SIGNED (Month, day, year)