

Paper Work Reduction Act

Submission of this form is voluntary. The purpose of this collection is to capture passenger enplanement data to be used to allocate Federal funds to eligible airports. The public reporting burden for this collection of information is estimated to average 1 hour and 30 minutes per response. Note: An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number.

DEPARTMENT OF TRANSPORTATION - FEDERAL AVIATION ADMINISTRATION AIRPORT ACTIVITY SURVEY (By Selected Air Carriers)				FORM APPROVED OMB NO. 2120-0067	
TWELVE-MONTH PERIOD COVERED				FOR FAA USE ONLY	
DO NOT REPORT ACTIVITY PREVIOUSLY SUBMITTED ON BTS FORM 298C, SCHEDULE T-1				Operator Identification	
				Year	
				Month	
				AIR TAXI/COMMERCIAL CERTIFICATE NUMBER	
ADDRESS CORRECTION REQUESTED				Page	of Pages
OPERATIONS DURING 12-MONTH PERIOD COVERED					
DEPARTURE AIRPORT				ENPLANEMENTS	
CITY	STATE	AIRPORT NAME	LOCATION IDENTIFIER	NUMBER OF SCHEDULED ENPLANEMENTS (See Instructions)	NUMBER OF NONSCHEDULED ENPLANEMENTS (See Instructions)
DATE	TYPED NAME AND TITLE OF PREPARING OFFICIAL		SIGNATURE		

INSTRUCTIONS

The information requested on this form is voluntary, but is essential for the FAA to fairly allocate Airport Improvement Program (AIP) passenger entitlement funds to the airports you serve, as required by Title 49 of United States Code.

This survey is restricted to on demand operations that are NOT reported to the Office of Airline Information, Bureau of Transportation Statistics (BTS), Department of Transportation.

Commuter air carriers who report their scheduled activity to BTS on Form 298C, Schedule T-1, Report of Revenue Traffic by Online Origin and Destination, should report only those operations NOT reported to the BTS. For example, nonscheduled (charter) activity subject to the passenger transportation tax should be reported. Commuter carriers not required to report to BTS because they conduct less than 5 round trips between two points should report revenue enplanements on this form.

About this form: Please notify your General Aviation District Office of any differences in your name, address or FAA Air Taxi / Commercial Operator Certificate Number from that already printed on this form. In addition, you may submit any changes with the attached form.

Type of operation: If you conducted nonscheduled operations, enter the number of Nonscheduled Enplanements in the last column. If you provide regular round trip air service between two or more airports several times per week, enter the number of scheduled enplanements in the Scheduled Enplanement column. If you conducted both scheduled and nonscheduled operations, enter the scheduled enplanements in the scheduled column and the nonscheduled enplanements in the nonscheduled column.

Operations: Consolidate all enplanements executed in one airport and report them as one line record. Show the data for each airport on a separate line. Give the number of scheduled, if any, and nonscheduled passengers enplaned at each airport. An enplaned passenger is a revenue passenger who boarded the flight at that airport. If the number of lines required is more than those provided on the form, please reproduce it for continued entries.

While it is realized that adequate records may not always be available, it is important that each item on the form be completed, using best estimates if necessary.

When submitting the form with handwritten data, please make sure that the information is legible.

If you had no commercial or air taxi activity during the reporting period, please indicate this across the face of the form and return it in the self-addressed envelope provided. If there are any questions regarding the completion of this form, please contact FAA Headquarters, National Planning Division, telephone number 202-267-8739.

Sign and date FAA Form 1800-31 in the spaces provided, and mail it to:

Titan Secure Solutions
1900 Campus Commons Drive
Attention: ACAIS
Suite 400
Reston, VA 20191-1535