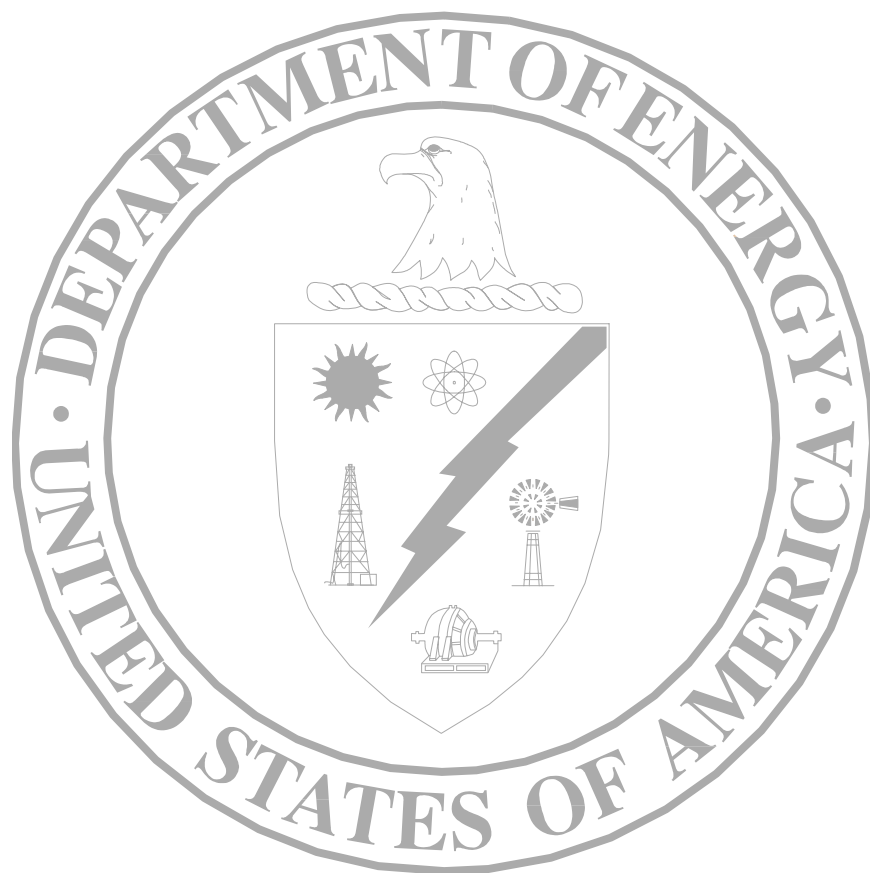


# **OFFICE OF GENERAL COUNSEL**



**Headquarters Directory**

**December 2002**

# Office of General Counsel

U.S. Department of Energy  
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# Office of Dispute Resolution

## GC-12

**Phyllis A. Hanfling**

**Director**

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Provides assistance on using various alternative dispute resolution (ADR) techniques to the DOE and its contractors, in order to prevent and resolve disputes without litigation. Manages the Technology Transfer Ombuds program and the Headquarters Mediation Program for workplace disputes. Provides ADR training and designs dispute resolution systems for ongoing problems. Develops Departmental policy, reviews legislation and works on government-wide ADR issues.

<b>Subject matter / Functional area</b>	<b>Lead</b>	<b>Backup</b>
HQ Mediation Program	Pam Pontillo 6-4002	Phyllis Hanfling 6-6972
Contractor Litigation Management - ADR	Anne Broker 6-5060	
Technology Transfer Ombudsman Program	Phyllis Hanfling 6-6972	Anne Broker 6-5060

**Litigation**  
**GC-30**

**Marc Johnston**  
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**Federal Litigation**  
**GC-32**

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<b>Subject matter / Functional area</b>	<b>Lead</b>	<b>Backup</b>
Litigation Issues	Marc Johnston 6-2909	Steve Skubel 6-5579
Contractor Litigation Management	Anne Broker 6-5060	Dan Bullington 6-7364

# Environment & Nuclear Programs

## GC-50

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## Environment

### GC-51

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Subject matter / Functional area	Lead	Backup
NEPA (EM, RW Issues)	Dan Ruge 6-6955	Angela Foster 6-6950 Dean Monroe 6-2948
NEPA (Other Program Office Issues)	Steve Ferguson 6-6952	Rick Ahern 6-3692 Ed LeDuc 6-4007 Steven Smith 6-8626
CERCLA	Steve Miller 6-2925	Dean Monroe 6-2948
Clean Air Act	Steve Ferguson 6-6952	Judy Odoulamy 6-6399
Clean Water Act/Safe Drinking Water Act	Rick Ahern 6-3692	Ed LeDuc 6-4007
RCRA/TSCA/Waste Management	Dan Ruge 6-6955	Ray Miskelley 6-6739
Endangered Species Act	Steve Ferguson 6-6952	Angela Foster 6-6950
Uranium Mill Tailings Radiation Control Act	Steve Miller 6-2925	Bill Dennison 6-6947
Historic Preservation	Steve Ferguson 6-6952	Judy Odoulamy 6-6399
Environmental Justice	Ed LeDuc 6-4007	Ray Miskelley 6-6739
Contractor Employment and Labor Issues	Jean Stucky, 6-7532	
Other Issues	Bill Dennison 6-6947	Steve Ferguson 6-6952 Dan Ruge 6-6955 Steve Miller 6-2925

# Civilian Nuclear Programs

## GC-52

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Subject matter / Functional area	Lead	Backup
Price-Anderson Act	Jeanette Helfrich 6-4218	Ben McRae 6-6975
Public Law No. 85-804	Ben McRae 6-6975	Sophia Angelini 6-0319
10 CFR Part 830	Jeanette Helfrich 6-4218	Ben McRae 6-6975
10 CFR Part 834	Robin Henderson 6-8706	Jeanette Helfrich 6-4218
10 CFR Part 835	Robin Henderson 6-8706	Anne Troy 6-7235
Integrated Safety Management (ISM)	Jeanette Helfrich 6-4218	Anne Troy 6-7235
NRC Licensing	Ben McRae 6-6975	Robin Henderson 6-8706
Nuclear Waste Policy Act (NWPA)	Ben McRae 6-6975	Anita Capoferri 6-8135
AEA Regulation of DOE Waste	Jeanette Helfrich 6-4218	Robert Waxman 6-6979
Office of Science	Anne Troy 6-7235	Robin Henderson 6-8706
Material Disposition (Plutonium, Depleted Uranium, etc.)	Kathy Martin 6-4467	Ellen Ott 6-2936
USEC	Ellen Ott 6-2936	Ben McRae 6-6975
Isotope Program	Anne Troy 6-7235	Ellen Ott 6-2936
Space Program	Jeanette Helfrich 6-4218	Anne Troy 6-7235
Transportation	Ellen Ott 6-2936	Jeanette Helfrich 6-4218
Workers Compensation Program	Robert Waxman 6-6979	Robin Henderson 6-8706

# International and National Security Programs

## GC-53

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Subject matter / Functional area	Lead	Backup
International Trade / Investment / Procurement (NAFTA/WTO/GATT)	Harvetta Asamoah 6-3648	Sam Bradley 6-2900
International R&D Agreements, Lab Agreements with Foreign Labs	Harvetta Asamoah 6-3648 Diana Clark 6-3417 Lise Howe 6-2906 Larry Leiken 6-6978	Sam Bradley 6-2900
Energy Policy Act - Section 2306 Restrictions on Foreign Participation in DOE R&D	Harvetta Asamoah 6-3648	Sam Bradley 6-2900
Human Reliability Programs	Diana Clark 6-3417	John Gurney 6-8269 Lise Howe 6-2906 Sam Bradley 6-2900
Polygraph Program	Lise Howe 6-2906	Sam Bradley 6-2900
Access Authorizations, Administrative Hearings	John Gurney 6-8269	Bob Newton 6-6980 Sam Bradley 6-2900
Classification / Declassification	Bob Newton 6-6980	John Gurney 6-8269 JoAnn Williams 6-6899
Export Controls	Bob Newton 6-6980	JoAnn Williams Sam Bradley 6-2900
Foreign Visitors	Bob Newton 6-6980	JoAnn Williams Sam Bradley 6-2900
Cyber Security	Bob Newton 6-6980	Sam Bradley 6-2900
Nuclear MPCA	Larry Leiken 6-6978	Sam Bradley 6-2900
Atomic Energy Act - "Agreements for Cooperation"; Foreign Distributions of Nuclear Material	JoAnn Williams 6-6899	Larry Leiken 6-6978 Sam Bradley 6-2900
Arms Control and International Atomic Energy Agency	JoAnn Williams 6-6899	Larry Leiken 6-6978
Unlawful Intelligence Activities	John Gurney 6-8269	Bob Newton 6-6980 Sam Bradley 6-2900
Assistance to Foreign Atomic Energy activities (10 CFR Part 810)	Bob Newton 6-6980	Sam Bradley 6-2900
Visas, Customs Duties	Lise Howe 6-2906	Sam Bradley 6-2900 Bob Newton 6-6980

<b>Subject matter / Functional area</b>	<b>Lead</b>	<b>Backup</b>
<b>(GC-53 continued)</b> Energy Emergency Authorities, International Energy Agency	Lise Howe 6-2906	Diana Clark 6-3417 Harvetta Asamoah 6-3648 Sam Bradley 6-2900
Intelligence	Bob Newton 6-6980	Lise Howe 6-2906 Sam Bradley 6-2900
Counterintelligence	Lise Howe 6-2906	Bob Newton 6-6980 Sam Bradley 6-2900
International Energy Agency	Diana Clark 6-3417	Sam Bradley 6-2900



# **Technology Transfer & Procurement**

## **GC-60**

**Mary H. Egger**  
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M&O Contracting, Procurement/Technology Transfer Legislation, Privatization, Procurement Policies & Practices, Technology Transfer Policies & Practices, and Elk Hills transactions.

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# Procurement & Financial Assistance

## GC-61

**Mary Ann Masterson**  
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<b>Subject Matter/Functional Area</b>	<b>Lead</b>	<b>Backup</b>
M&O Contracts	Robert Forst 6-3428	Judy Sukol 6-8262 William Stephens 6-3421
Foreign Ownership & Control	Judy Sukol 6-8262	Janey Barsy 6-3429
Public Law 85-804	Robert Forst 6-3428	Judy Sukol 6-8262
Privatization	Janet Barsy 6-3429	Laura Fullerton 6-3420
Procurement Integrity	Joseph Lenhard 6-0321	Paul Gervas 6-6918
Novations/Assignments	Prentis Cook 6-3430	Robert Forst 6-3428
Small Business Innovation Research (SBIR)	Prentis Cook 6-3430	Paul Sherry 6-8421
Property Management	William Stephens 6-3421	Janet Barsy 6-3429
Work For Others	William Stephens 6-3421	Robert Forst 6-3428
Protests	Gena Cadieux 6-3426	Beth Kelly 6-6906 Joseph Lenhard 6-0321 Marcia Suber 6-6902 (Paralegal)
Information Technology	Patricia Graham 6-3431	Gena Cadieux 6-3426
Energy Savings Performance Contracts	Patricia Graham 6-3431	Ralph Oser 6-0322
Utility Contracting	Ralph Oser 6-0322	Patricia Graham 6-3431
Organizational Conflicts of Interest	Beth Kelly 6-6906	Linda Johnson 6-3424
Procurement Policy, Laws & Regulations	Paul Sherry 6-8421 Linda Johnson 6-3424 Laura Fullerton 6-3420	Mary Ann Masterson 6-3427
Adarand & Affirmative Action in Contracting	Paul Sherry 6-8421	Mary Ann Masterson 6-3427
M&O Allowable Costs ( Major Fraud Act)	Laura Fullerton 6-3420	Mary Ann Masterson 6-3427
Financial Assistance Policy & Regulations	Linda Johnson 6-3424	Paul Sherry 6-8421
Whistleblower Costs	Laura Fullerton 6-3420	Mary Ann Masterson 6-3427
Suspension & Debarment	Judy Sukol 6-8262	Robert Forst 6-3428
International Contracting / Subcontracting	Janet Barsy 6-3429	Paul Gervas 6-6918
Export Control	Janet Barsy 6-3429	Paul Gervas 6-6918
Source Selection / Negotiated Procurement	Gena Cadieux 6-3426	Joe Lenhard 6-032 Beth Kelly 6-6906
Energy Efficiency Assistance/Contracts	Beth Kelly 6-6906	Patricia Graham 6-3431
Contract Formation / Administration	Paul Gervas 6-6918	Janet Barsy 6-3429
DOE Directives	Laura Fullerton 6-3420	William Stephens 6-3421

# Technology Transfer & Intellectual Property

## GC-62

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<b>Subject Matter/Functional Area</b>	<b>Lead</b>	<b>Backup</b>
Lab Tech Transfer	Paul Gottlieb 6-3439	Robert Marchick 6-4792 Michael Hoffman 6-3441
IP Policy	Paul Gottlieb 6-3439	Robert Marchick 6-4792 Michael Hoffman 6-3441
Patent Prosecution	John Lucas 6-2939	Richard Morgan 6-3440 Julia Moody 6-3815
Litigation	John Lucas 6-2939	Richard Morgan 6-3440
Administrative Claims	John Lucas 6-2939	Richard Morgan 6-3440
Section 152 Procedures	Richard Morgan 6-3440	Julia Moody 6-3815
Acquisition/Assistance CRADA IP Rights	Paul Gottlieb 6-3439	Robert Marchick 6-4792 Michael Hoffman 6-3441
International Agreements	Robert Marchick 6-4792	Michael Hoffman 6-3441
Patent Waivers	Michael Hoffman 6-3441	Robert Marchick 6-4792
Patent Licenses	Robert Marchick 6-4792	John Lucas 6-2939
Trademarks	John Lucas 6-2939	Julia Moody 6-3815
Copyrights/Software	Michael Hoffman 6-3441	Robert Marchick 6-4792
Security Review	Richard Morgan 6-3440	Betty Winchester 6-2910
Biotechnology	Julia Moody 6-3815	Michael Hoffman 6-3441

# Energy Policy

## GC-70

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## Legislation

### GC-71

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Subject Matter/Functional Area	Lead	Backup
Coal Electricity Generation Environment, Safety & Health DOE Legislative Initiatives Litigation Natural Gas Nuclear Property Disposals Small and Minority Business Uranium Enrichment	Ted Pulliam 6-3397	
Administrative Rulemaking Information, including FOIA Appropriations Authorizations (civil) Education Energy Research/Tech Trans. Energy Eff. & Renewables Laboratories Patents Procurement General Government DOE Reorganization Tax (including Electric Generation and Energy, Efficiency & Renewable Tax Issues)	Peg Thomson 6-3399	
Authorizations (NPR, State, and Defense) Defense Programs Emergency Management International Intelligence Naval Petroleum Reserve Oil and Gas Safeguards and Security Strategic Petroleum Reserve	Vera Connolly 6-3398	
Civil Service Inspector General GAO Whistleblower Issues Power Marketing Public Lands	Ted Pulliam 6-3397	

# Energy Efficiency

## GC-72

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<b>Subject Matter/Functional Area</b>	<b>Lead</b>	<b>Backup</b>
Federal Energy Management Program	Larry Oliver 6-9507	Francine Pinto 6-7432
Residential Products	Francine Pinto 6-7432	Tom DePriest 6-2946
Commercial Products	Francine Pinto 6-7432	Tom DePriest 6-2946
State Energy Program Weatherization Assistance Program Stripper Well Funds Program Alternative Fuel Transportation Program	Vivian Lewis 6-1321	Larry Oliver 6-9507
Water Heater Standards	Francine Pinto 6-7432	Tom DePriest 6-2946
Federal Buildings Program	Francine Pinto 6-7432	Larry Oliver 6-9507
Renewable Energy Production Incentive Program	Larry Oliver 6-9507	

# Regulatory Law GC-74

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Regulatory Review, Field Management Council and DOE Directives Review, Semi-Annual Regulatory Agenda, Plain Language Drafting and Congressional Review Act Notifications, Federal Register Liaison

Cecelia M. Williams, Paralegal Specialist (202-586-2902) cecelia.williams@hq.doe.gov

<b>Subject Matter/Functional Area</b>	<b>Lead</b>	<b>Backup</b>
Federal Regulatory Law	Neal Strauss 6-2902	Mike Bowers 6-8140
Regulatory Review	Mike Bowers 6-8140	Neal Strauss 6-2902
Field Management Council & DOE Directives Review	Steve Duarte 6-2951	Mike Bowers 6-8140
Regulatory & DOE Directives Review	Diana Dean 6-7440	Mike Bowers 6-8140
Semi-Annual Regulatory Agenda	Rick Farman - 6-8145	Clara Barley 6-8705
Plain Language Drafting & Congressional Review Act Notifications	Diana Dean 6-7440	Neal Strauss 6-2902
Federal Register	Clara Barley 6-8705	Diana Dean 6-7440
International Electricity Issues (Electricity Exports / Presidential Permits)	Mike Skinker 6-2793	Diane Stubbs 6-4297
Clean Coal Technology	Mike Skinker 6-2793	
Other Coal R&D Matters	Mike Skinker 6-2793	
Natural Gas Imports and Exports	Diane Stubbs 6-4297	Mike Skinker 6-2793
Strategic Petroleum Reserve	Diane Stubbs 6-4297	
Naval Petroleum and Oil Shale Reserves (excluding Elk Hills transactions)	Diane Stubbs 6-4297	
Great Plains Gasification Plant	Lot Cooke 6-0503	

# Regulatory Interventions & Power Marketing

## GC-76

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<b>Subject Matter/Functional Area</b>	<b>Lead</b>	<b>Backup</b>
Regulatory Interventions	Larry Gollomp 6-2918	Paul Phillips 6-4224
Electricity	Paul Phillips 6-4224	Larry Gollomp 6-2918
Power Marketing	Loy Kirkpatrick 6-2919	Larry Gollomp 6-2918
Electricity Restructuring	Lot Cooke 6-0503	Larry Gollomp 6-2918

# General Law

## GC-77

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Subject Matter/Functional Area	Lead	Backup
Financial Disclosure Reports	Mary Williams 6-8618	Rene Bunting 6-8618
Conflicts of Interest	Gloria Sulton 6-1522	Sue Wadel 6-4040
Post-employment	Joe Gibson 6-8618	Sue Wadel 6-4040
Hatch Act	Joe Gibson 6-8618	Gloria Sulton 6-1522
Standards of Conduct	Gloria Sulton 6-1522	Sue Wadel 6-4040
Non-Federal Source Travel	Renee Bunting 6-8618	Sue Wadel 6-4040
Ethics Training	Gloria Sulton 6-1522	Joe Gibson 6-8618
Use of DOE Aircraft	Gregg Burgess 6-1522	Susan Beard 6-1522
FOIA	Harold Goldsmith 6-5529	Alex Bailey 6-3700
Privacy Act	Harold Goldsmith 6-5529	Alex Bailey 6-3700
Fiscal	Tony Ketcham 6-0966	Hal Halpern 6-7406
Property	Nisha Kumar 6-1522	Susan Beard 6-1522
Federal Personnel	Nisha Kumar 6-1522	Maryann Shebek 6-1519
Delegations	Tony Ketcham 6-0966	Tony Ketcham 6-0966
Directives	Tony Ketcham 6-0966	Hal Halpern 6-7406
Memoranda of Understanding/Agreements	Hal Halpern 6-7406	Tony Ketcham 6-0966
EEO Programs	Perry Bruder 6-3409	Isiah Smith 6-8618
Small and Disadvantaged Business Utilization	Perry Bruder 6-3409	Tony Ketcham 6-0966
Minority Economic Impact	Perry Bruder 6-3409	Tony Ketcham 6-0966
Paperwork Reduction Act	Hal Halpern 6-7406	Maryann Shebek 6-1519
FACA	Hal Halpern 6-7406	Maryann Shebek 6-1519
PILT	Tony Ketcham 6-0966	Susan Beard 6-1522
Asset Divestiture	Nisha Kumar 6-1522	Susan Beard 6-1522
Constitutional Law	Nisha Kumar 6-1522	Susan Beard 6-1522
EIA	Tony Ketcham 6-0966	Hal Halpern 6-7406
Employee Claims	Yvonne Stewart 6-1522	Isiah Smith 6-6724



<b>Subject Matter/Functional Area</b>	<b>Lead</b>	<b>Backup</b>
(GC-77 continued) Program Fraud Civil Remedies Act	Isiah Smith 6-8618	Gus Goldberger 6-6748
Tort Claims	Yvonne Stewart 6-1522	Isiah Smith 6-8618
EEO Cases	Gus Goldberger 6-6748	Isiah Smith 6-8618
MSPB Cases	Gus Goldberger 6-6748	Isiah Smith 6-8618

## **Administrative Operations**

### **GC-90**

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<b>Subject Matter/Functional Area</b>	<b>Lead</b>	<b>Backup</b>
Security	Claude Barnes 6-2957	Betty Winchester 6-2810
Training	Ernestine Davis 6-7098	Julia Gaskins 6-1773
Personnel	Diane Himes 6-2941	Jim Rowe 6-8533
Travel	Julia Gaskins 6-1773	Ernestine Davis 6-7098
Records Disposition	Anthony Wayne 6-7344	Dan Bullington 6-7364
Budget / Procurement	Dan Bullington 6-7364	
Labor Relations	Jim Rowe 6-8533	Dan Bullington 6-7364