



COMPTROLLER

**UNDER SECRETARY OF DEFENSE
1100 DEFENSE PENTAGON
WASHINGTON, DC 20301-1100**

FEB 18 2000

**MEMORANDUM FOR CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
DIRECTOR, DEFENSE RESEARCH AND ENGINEERING
ASSISTANT SECRETARIES OF DEFENSE
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE
DIRECTOR, OPERATIONAL TEST AND EVALUATION
ASSISTANTS TO THE SECRETARY OF DEFENSE
DIRECTOR, ADMINISTRATION AND MANAGEMENT
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES
PROJECT MANAGER-DEFENSE TRAVEL SYSTEM**

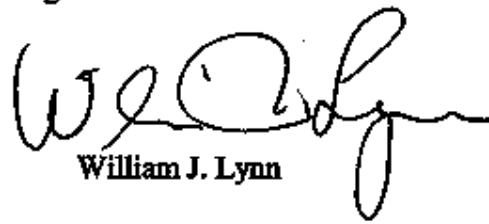
SUBJECT: Implementation of the Travel Card Requirements Contained in the Travel and Transportation Reform Act of 1998 (TTRA)

On January 19, 2000, the General Services Administration published Amendment 90 to the Federal Travel Regulation in the Federal Register as a final rule. This amendment implements the requirements contained in Public Law 105-264, the "Travel and Transportation Reform Act of 1998" (TTRA). It provides that it is applicable to official travel performed after February 29, 2000, or upon the issuance of agency implementing regulations, whichever first occurs. Provisions of the TTRA include: (1) mandatory use of the government contractor-issued travel card for all official travel expenses; (2) authority to grant exemptions from the mandatory requirement; and (3) application of late-payment fees where a travel settlement takes more than 30 days.

The Department of Defense (DoD) long has supported a robust travel card program for which the Under Secretary of Defense (Comptroller) (USD(C)) is the proponent. Accordingly, the Deputy Secretary has delegated to the USD(C) the authority granted to the Secretary of Defense under the TTRA.

Attached is the Department's policy for the TTRA implementation. This policy will be included in Volume 9, "Travel Policy and Procedures," of the DoD Financial Management Regulation (DoD 7000.14-R). I hereby redelegate to the heads of the DoD Components the authority to exempt any expense, person, type or class of expenses, or type or class of personnel from the mandatory use requirements of the TTRA consistent with the attached policy statement. The authority to exempt any individual person or specific expense may be redelegated in writing.

Component heads shall obtain USD(C) approval prior to exempting any types or classes of personnel or types or classes of expenses from the mandatory use requirement and prior to issuing or modifying any regulations implementing the TTRA.



William J. Lynn

Attachment