Charter

I. TITLE OF COMMITTEE: Defense Logistics Support Command (DLSC) Configuration Management Board (CMB)

II. PURPOSE: This board will provide guidance in configuration management to all DLSC Primary Level Field Activities (PLFA) and DLA Systems Integration Offices (DSIO) configuration control boards. The collaborative configuration management (CM) process developed by this board will be the basis for establishing a CM process at each PLFA and DSIO site. Each step of the process must be executed, but each PLFA and DSIO site can refine the procedures within the steps. Members will share information on development efforts at each PLFA and DSIO and provide input to the Information Technology Coordinating Committee (ITCC) on CM issues. This board will recommend CM policy to the ITCC.

III. DATES OF ESTABLISHMENT/TERMINATION: Established November 3, 1999. Termination depends on continued need for this board.

IV. MEMBERSHIP: The CMB Co-Chairs are the CM representatives from DLIS and DSCR. The members will have authority to make binding agreements about the collaborative CM process and policy. The board members are CM representatives from:

- Defense Logistics Information Service (DLIS)
- Defense Reutilization and Marketing Service (DRMS)
- Defense Supply Center Columbus (DSCC)
- Defense Supply Center Richmond (DSCR)
- Defense Supply Center Philadelphia (DSCP)
- Defense Energy Support Center (DESC)
- Defense Distribution Center (DDC)
- Defense National Stockpile Center (DNSC)
- Defense Logistics Support Command (DLSC)
- DLA Systems Integration Office (DSIO)

V. AUTHORITY: Information Technology Coordinating Committee meeting, October 7, 1999.

VI. REPORTS: Minutes of each meeting will go to all board members and the ITCC. Minutes will be posted on the ITCC CM web site.

VII. COMMITTEE RELATIONSHIPS: This board will report to the ITCC. This board will have a working relationship with DLA Information Technology Architecture Team (ITAT) and the following boards and committees:

- CCB - Configuration Control Board (DLIS)

- CMB – Configuration Management Board (DDC)

- CMG - Configuration Management Group (DRMS)

- DRB - Design Review Board (DSIO-J)

- ITPSG - Information Technology Program Steering Group (DSCC)

- PDB - Project Development Board (DLIS)

- PSWG - Program Steering Work Group (DSCC)

- TRB - Technical Review Board (DSCR)

Additional CMBs will be established as needed.

VIII. FREQUENCY OF MEETINGS: The board meets quarterly unless otherwise called by the Chair. Recorder will be provided by DSIO-J. Members receive notification in advance of the meetings with an agenda.

_____ _____
Deborah K. Clark   DATE
DLIS CMB Co-Chair

_____ _____
Pete Plassmann   DATE
DSCR CMB Co-Chair

_____ _____
Thomas L. Brooks   DATE
Director, Information Resources
DSCR ITCC Representative

_____ _____
Teresa V. Popham   DATE
Director, Requirements Control and Management
DLIS ITCC Representative

_____ _____
Mae De Vincentis   DATE
Executive Director
ITCC Chair