

Number	Item	Per Accomplish Time	Frequency	Time Per Year	Workload Driver	Driver Number	Total Per Task
1.0	Readiness	1780.00					
1.1	LG Plans and Programs (State and Federal)	1742.50					
1.1.1	State emergency planning	42.50					
1.1.1.1	Develop Logistical Support Plan	40.00	1				
1.1.1.1.1	Maintains Equipment List	2.00	4				
1.1.1.1.1.1	Status						
1.1.1.1.1.2	Location						
1.1.1.2	Maintain Local Vendor List	0.50	4				
1.1.2	Future Force Planning / Programming	800.00	2				
1.1.2.1	Internal / External Assessments	200.00	2				
1.1.2.1.1	Strengths Weaknesses Opportunities Threats (SWOT)	100.00	2				
1.1.2.2	Long Range Strategic Planning	600.00	2				
1.2	Equipment / Supply Responsibilities	34.50					
1.2.1	Report of Survey	0.25	ar				
1.2.1.1	Issues Report of Survey number to units	0.08	ar				
1.2.1.2	Monitors Report of Survey Status	0.17	ar				
1.2.2	Acquisition / Disposition of State and Federal Equip @ Hqs	2.00	2				
1.2.2.1	Maintain CACRL	16.00	1				
1.2.2.2	Develop Operating Budget	12.00	2				
1.2.2.3	Accomplish needs assessment	4.00	2				
1.3	Monitor SORTS	3.00	12				
1.3.1	Review monthly SORTS report						
1.3.2	Provide assistance to CC on Logistics shortfalls						
1.3.3	Monitors War Reserve Materiel (WRM) and other equipment						
2.0	Resource Management						
2.1	Financial Planning - State Plans						
2.1.1	Determines State LG Requirements for Plans & Programs	1.00	2	2.00			
2.1.2	Performs cost analysis on logistical requirements	1.00	2	2.00			
2.1.3	Provides report to appropriate funds manager for requisitioning	1.00	2	2.00			
2.1.4	Monitors acquisition and distribution	0.50	4	2.00			
2.2	Financial Planning - Federal Plans						
2.2.1	Determines Federal LG Requirements for Plans & Programs	1.00	1	1.00			
2.2.2	Reviews cost analysis on logistical requirements	0.25	4	1.00			
2.2.3	Monitors & Reports to TAG on the Funding of UTC Shortfalls	0.50	12	6.00			
2.3	State Contracting						
2.3.1	Determines requirement for requisitioning supplies and equipment for state emergency response	1.00	2	2.00			
2.3.2	Coordinates acquisition and distribution	0.25	4	2.00			
2.3.3	Monitors equipment accountability	0.25	4	2.00			
3.0	Administration						
3.1	Provide information in response to state and federal inquiries						
3.1.1	Document inquiry	0.50	6	3.00			
3.1.2	Validate inquiry	0.50	6	3.00			
3.1.3	Research and data gathering	5.00	6	30.00			
3.1.4	Formulate response	0.50	6	3.00			
3.1.5	Submit to ESSO for ATAG/TAG approval	0.50	6	3.00			
3.2	Monitor Internal Reviews and Management Studies						
3.2.1	Acquire schedule from USPFO-IR and AFAA	2.00	1	2.00			
3.2.2	Analyze historical reports (IG, IR, AUDITS, ETC) for trends and deficiencies	4.00	4	16.00			
3.2.3	Provide SAV support at least annually, or as requested/directed to verify corrective actions	80.00	1	80.00			