

**13. INTAWD - SBA Intent to Award Letter**

IN REPLY

REFER TO: Solicitation \_\_\_\_\_  
For (Brief Description Title) \_\_\_\_\_

(See Attached List or insert name and address here)

Dear \_\_\_\_\_:

Reference is made to your proposal submitted in response to Request for Proposal Number \_\_\_\_\_ - 3K06-\_\_\_ for \_\_\_\_\_. In accordance with Federal Acquisition Regulations (FAR) 15.503(a)(2), Notifications to unsuccessful offerors, you are hereby notified that the apparent successful offeror on the above referenced solicitation is:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

No further discussions are contemplated and any subsequent revisions to your proposal will not be considered. No further contact with the Contracting Officer need be made at this time regarding the above referenced solicitation unless you have grounds to challenge the small business size status of the apparently successful offeror. Such challenges are considered under the rules stated in FAR 19.302 for the "Protesting Small Business Representation." In order for a protest to be considered timely for this acquisition, it must be filed and delivered to the Contracting Officer prior to 3:30pm (EST) time on \_\_\_\_\_.

Promptly after award is made, you will receive an additional written notice as to (i) the number of prospective contractors solicited, (ii) the number of proposals received, and (iii) the contract price. Also, after award has been made, you will be given an opportunity to request a debriefing.

Your interest in the programs of the Agricultural Research Service and time and effort which you expended in responding to the solicitation is appreciated.

If you have any questions, please contact \_\_\_\_\_ at \_\_\_\_\_.

Sincerely,

---

Contracting Officer  
\_\_\_\_\_ Branch

USDA:ARS:AFM:PPD:(branch initials):(writers first initial+last name):(typist initials):(file name):(Disk No.):\_\_/\_\_/2000

revised: 11/03/2000  
(w:\share\ppdsop.dir\INTAWD.wpd)