

MEMORANDUM FOR DISTRIBUTION

Subj: ESTABLISHMENT OF AUTOMATED CONTRACTOR PERFORMANCE
ASSESSMENT REPORTING SYSTEM (CPARS) MANAGEMENT BOARD


Ref: (a) Department of the Navy CPARS Guide- January 2000
(b) Department of the Air Force CPARS Guide- December 2000

Encl: (1) Charter- CPARS Management Board

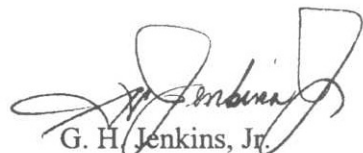
The Department of the Navy established an automated CPAR system for the collection and storage of automated CPARs. More recently, the U.S. Air Force signed a Memorandum of Agreement to use the automated CPAR system as a collection method for gathering past performance data and electronically passing it on to the DoD Past Performance Automated Information System for retrieval by authorized DoD and contractor users. This joint Navy and Air Force paperless initiative provides an automated workflow and CPARS business process enabling both Services to be more efficient and effective.

References (a) and (b) have been issued for implementing the paperless processing of CPARs. However, periodic application enhancements may be required to provide additional functionality and jointly support automated CPARS users. Additionally, configuration management of the automated system and modifications to the CPARS Guides are critical to the success of this application. Accordingly, a joint Service CPARS Management Board (CMB) was established to prioritize joint requirements and provide configuration control oversight of the application.

We strongly support the CMB's goals as outlined in enclosure (1), and we ask for your full support for their efforts as well.



Darryl A. Scott, Brig Gen USAF
Deputy Assistant Secretary (Contracting)
Assistant Secretary (Acquisition)



G. H. Jenkins, Jr.
Rear Admiral, SC, U.S. Navy
Deputy for Acquisition and
Business Management

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