



# **Fire Program Analysis (FPA) System Preparedness Module**

## **Fire Planner's Desk Guide**

**September 2004**

**Ver. 1.1**

**Purpose of this Desk Guide** \_\_\_\_\_ **3**

**Navigating the User Interface** \_\_\_\_\_ **3**

    General Process Flow \_\_\_\_\_ 4

    Hierarchy of Data Dependencies \_\_\_\_\_ 5

    Navigator and Sub-Menu Contents \_\_\_\_\_ 6

**Data Entry** \_\_\_\_\_ **8**

## Revision History

Date	Version	Description	Author
9/11/2004	1.0	Review draft	Dick Chase
9/23/2004	1.1	Review comments incorporated	Dick Chase
		Prepared by IBM	

## Purpose of this Desk Guide

Use this guide to navigate quickly through the FPA-PM program. It is intended to help you find *where* in the program you do each step, not *what* specific actions or information the step entails, or *how* you do it. For detailed information on these, see the FPA-PM User and Reference Guides.

## Navigating the User Interface

The system uses tabbed pages to access the various data entry fields and to view information. You may be familiar with tabs from other applications. If you click any of them, you will either see a new set of “sub tabs”, or the appropriate page appears.

The graphic below shows a typical layout:

The screenshot shows the FPA-PM Fire Planner interface. At the top, there is a header with the FPA logo and the text 'FPA-PM ANALYSIS PREPARED BY'. Below this is a navigation menu with tabs: Home, Input, Perform Analysis, Output, Planning Data Set, Administration (highlighted), and Help. To the right of the menu, it says 'FPU Name and Data Set Status' and 'FPU Team: Oregon Status: Complete'. Below the menu is a 'Lookup Data' section with a list of links: Miscellaneous, Fire Resource, Facility Capacity Type (highlighted), Program Leadership, Constraints, Personnel, Unit, and Post Optimization Rules. The main content area is titled 'View Facility Capacity Type for LookupDataSet Alpha Test'. Below this is a 'Current Screen' section with a 'Create Update Delete' button. The main content area contains a table with columns 'Selection', 'Unique Name', and 'Description'. The table lists various items like Air Tanker, Boat Ramp, Crew - 10, Crew - 15, Crew - 20 person, Crew - 5 person, Dozer pad, and Helicopter pad - 2. Callouts explain that clicking an underlined item opens a new screen page with additional information or data management functions, and that clicking a box selects the row. A starburst callout points to the main content area, indicating it is where the user is working on.

Selection	Unique Name	Description
<input type="checkbox"/>	<u>Air Tanker</u>	el, associated staffing
<input type="checkbox"/>	<u>Boat Ramp</u>	
<input type="checkbox"/>	<u>Crew - 10</u>	ew 10 person
<input type="checkbox"/>	<u>Crew - 15</u>	ew 15 person
<input type="checkbox"/>	<u>Crew - 20 pers</u>	Suppression hand crew 20 person
<input type="checkbox"/>	<u>Crew - 5 person</u>	Suppression hand crew 5 person
<input type="checkbox"/>	<u>Dozer pad</u>	Parking, servicing and staging site for dozer module an
<input type="checkbox"/>	<u>Helicopter pad - 2</u>	Parking, servicing and staging site for engine and cr arking, fueling, loading site for helicopter and support site this available
<input type="checkbox"/>	<u>Helicopter pad - 2</u>	Parking, fueling, loading site for helicopter and support site for crew and helitac. Must have adequate flight paths available

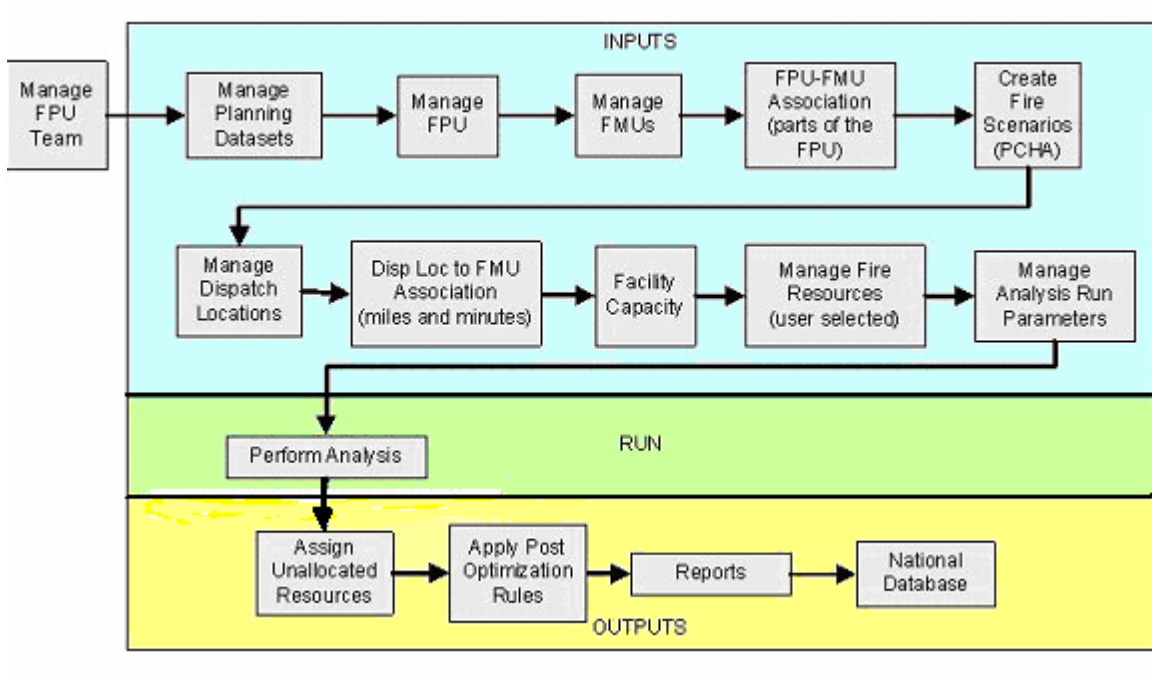
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If you see text or buttons that are grayed out, it means that you either don't have access to that function, or that the link does not apply to the current activity.

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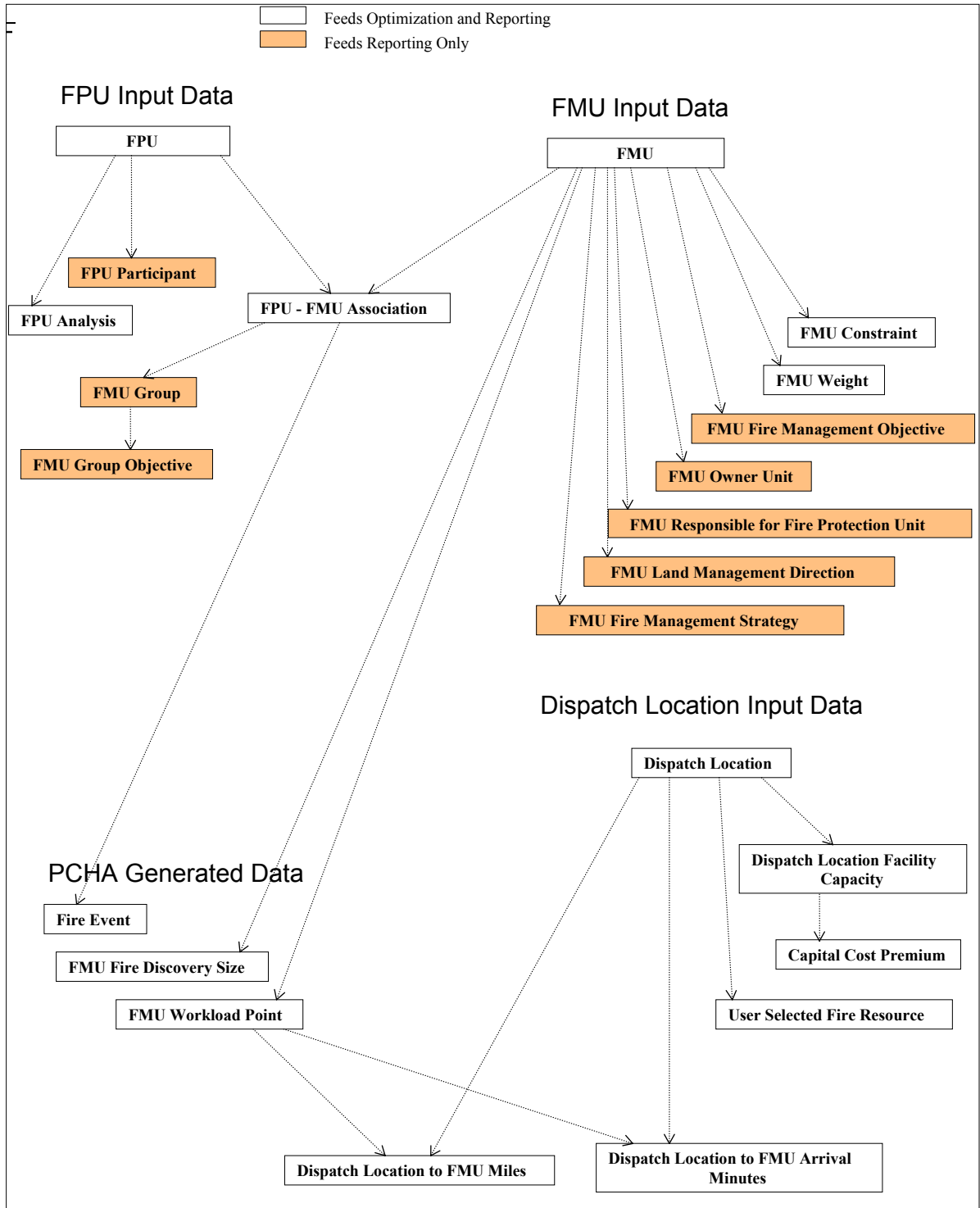
### General Process Flow

The following figure shows a simplified work flow of the Fire Planner's interaction with the FPA-PM:



The Navigator menu generally conforms to the order in which you perform the major tasks as you create a planning data set. Each main page (such as Manage FPU) contains all the actions that relate to managing the data for that function. For example, View, Create, Add, Update, Submit (save), Delete, and others appear as appropriate for the particular task.

## Hierarchy of Data Dependencies



This diagram shows the hierarchy of data dependencies. The arrows indicate the order in which you must create some specific data entities. Such dependencies occur when an entity

requires that certain data exist in the database before you can create that entity. For example, GIS Shapefiles must exist in the database before you can assign Owner Units to an FMU.

## Navigator and Sub-Menu Contents

The FPA-PM screen 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> tier menu tab functions are outlined below. Available actions from the page accessed by the tab appear in *Italics*.

- **Home** - FPA-PM Starting point where you select a 1<sup>st</sup> tier menu tab
- **Input** - Perform data entry functions here
  - **FPU** - Manage your Fire Planning Unit.
    - Update / Delete FPU*
    - **FMU Group Objectives** - Set objectives for acres burned limitations that are applicable to multiple FMUs in the FPU. *Create FMU Group and related Objectives / Associate – Disassociate FMU / View – Update – Delete Group Objectives*
    - **Participants** - Who are your participating Agency Units? *Create - Update - Delete FPU Participants*
    - **FPU Analysis** – Define analysis parameters. *Update – Delete an Analysis*
  - **FMU** - Manage your Fire Management Units.
    - View FMU Detail / Create – Update – Delete FMU / Associate-Disassociate FMU with FPU / Search for specific FMU*
    - **Owner Units** - Who owns the land in the FMU? *Add – Update – Delete Owner Units for FMU*
    - **Units Responsible for Fire Protection** - Who is responsible? *Add – Update – Delete Administrative Units Responsible*
    - **Land Management Direction** – Identify direction for each FMU. *Add – Update – Delete FMU Land Management Direction*
    - **FMU Weights** - How important is the FMU? *Create – Update FMU Weights by FIL/Sensitivity Period*
    - **Fire Management Objectives** - Target limits on Acres Burned. *Create – Update FMU Objectives by FIL/Sensitivity Period*
    - **Constraints** – Identify limitations on use of fire suppression resources. *Add – Update – Delete constraints on suppression resources by Sensitivity Period for an FMU*
    - **Fuel Models** – What are the fuel models and associated specific conditions for an FMU? *Associate specific conditions for fuel models with alternatives*

- **Dispatch Locations** – Identify where fire resources are dispatched from.  
*Create – View Detail – Update – Delete Dispatch Locations*
    - **Facility Capacity** – What resources does or can each facility accommodate?  
*Create – View Detail – Update – Delete Dispatch Location*  
*Facility types and capacities*
    - **Associate Dispatch Location and FMU** – Assign Dispatch Locations to FMUs and manage FMU arrival times.  
*Create – Update – Delete Dispatch Location associations with an FMU / Manage Fire Resource arrival times*
  - **User Selected Fire Resources** - Select current and potential resources to include in the analysis.  
*Create – View Details – Update – Delete User Selected Fire Resources*
  - **PCHA / Fire Events** - Import fire occurrence and behavior from PCHA.  
*Import PCHA data file*
- **Perform Analysis** – Set up analysis parameters and submit your data to the optimizer.  
*Validate Planning Data Set data entries – Run Analysis – Check analysis progress – Cancel analysis*
- **Output** - Reports and graphs for your analyses.  
*View Reports showing analysis results*
- **Planning Data Set** - View and manage your FPU data sets.  
*Open – Copy – Delete Planning Data Sets*
- **Administration**
  - **Lookup Data** - View the planning information you will use that is maintained by the System Data Administrator in the Lookup database.
    - **Miscellaneous** – Data for FILs, fuel models, slope classes, inflation factors, optimizer intervals, fire management strategies, and fire size classes.
    - **Fire Resource** – Production rates by fuel model, and resource cost and performance characteristics by type.
    - **Facility Capacity Type** – Standard facility type descriptions.
    - **Program Leadership** – Group characteristics and costs.
    - **Constraints** – Descriptions of standard FMU fire suppression constraints.
    - **Personnel** – Special pay areas and percents, fire resource and personnel staffing and cost data.
    - **Unit** – Agency and other organizational standard names and codes.
    - **Post Optimization Rules** – Rules by which indirect dollar costs will be added to those that are identified for an analysis in the optimization process.
- **Help**

## **Data Entry**

Most all of the data entries are self explanatory, with the content and format of an entry is that of the particular data specified by the field's label and hover text.

- Name, Local ID, and Other ID fields may be up to 50 characters (alpha-numeric) in length.
- Comment length is limited to 250 characters.
- Enter dollar values without a \$ or commas.
- Enter decimal values with a decimal. (0.12 or 2.45)
- Enter percents as a whole number (60% entered as 60).
- An asterisk (\*) indicates required fields. You must enter data in these fields before clicking **Submit**. If the field is a numeric entry, and the appropriate value to be entered is 'none', enter 0.

In the non-required fields, you can enter data immediately or use **Update** to enter it later.

- You must complete all fields in an FPU data set before submitting the data set for validation. If you submit an incomplete data set for validation a system-generated data validation report will provide a list of the missing entries.