

**CHECKLIST FOR REVIEW OF FINANCIAL STATEMENT  
AUDITS PERFORMED BY  
INSPECTORS GENERAL**

OIG UNDER REVIEW  
& PERIOD REVIEWED:

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NAME OF AUDIT:

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CONTROL NO.:

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NAME

DATE

REVIEWER (S):

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DATE COMPLETED:

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**CHECKLIST FOR REVIEW OF FINANCIAL STATEMENT  
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**INTRODUCTION**

This review is designed to check compliance with quality control policies and procedures and *Government Auditing Standards* in the conduct of financial statement audits performed by the Office of Inspector General (OIG). Use this checklist when the OIG performs the entire audit of an agency, components of the agency, or acts as principal auditor. The checklist should also be used when the OIG concurs with the results of the audit performed by an Independent Public Accountant (IPA) and states this concurrence in the letter transmitting the Auditor's Report to the agency head. If the OIG concurs with the results of the audit performed by the IPA, they generally should perform supplemental tests of the accounting records as well as perform a higher level of oversight of the IPA. The reviewer should use Appendix G, *Checklist for Peer Review of OIG Monitoring of Financial Statement Audits Performed by an Independent Public Accountant*, whenever a contract is awarded to an IPA to perform the financial statement audit.

The guidance for performing financial statement audits of federal agencies is based on the GAO/ PCIE Financial Audit Manual (<http://www.gao.gov/special.pubs/01765G/>). If the OIG did not purport to follow the FAM, the reviewer should determine whether appropriate alternative procedures were performed.

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	Yes	No	N/A	Remarks and Findings
<b>1. STAFF QUALIFICATIONS</b>				
1.1 Did the auditors assigned to the audit collectively appear to possess adequate professional proficiency for the tasks required? (GAS 3.3)				
1.2 Did the auditors assigned to the audit meet the CPE requirements? (Note: If this was tested with an organization-wide sample (or field office-wide samples) using the checklist in Appendix B, this does not need to be tested here.) (GAS 3.6 - 3.9)				
<b>2. INDEPENDENCE</b>				
2.1 Are there policies and procedures to determine whether auditors assigned to the audit are free of personal or external impairments to independence? (GAS 3.11 - 3.25)				
2.2 If impairments existed, were the OIG's policies and procedures for handling such situations followed? (If the organization has no policies or procedures, did it nevertheless comply with the GAS requirement to either take the individuals whose independence was impaired off of the assignment or report the impairment in the scope section of the report?) (GAS 3.13)				

	Yes	No	N/A	Remarks and Findings
<b>3. DUE PROFESSIONAL CARE</b>				
3.1 Did the auditors follow proper procedures when determining that an applicable standard was not to be followed and appropriately document the workpapers? (GAS 3.29)				
<i>The following three steps should be completed after the review of the subject audit.</i>				
3.2 Did the auditors use sound judgment in conducting tests and procedures? (GAS 3.28)				
3.3 Were key decisions documented; did the team consult with experts as appropriate? (GAS 3.28)				
3.4 Did the auditors comply with GAS? (GAS 3.27)				
<b>4. QUALITY CONTROL</b>				
4.1 Were the OIG's quality control procedures performed? (Supervisory review of workpapers, Independent referencing, concurring review?) (3.31 – 3.32)				
4.2 Did the auditor complete the Financial Statement Audit Completion Checklist (GAO/PCIE FAM 1003) or equivalent? <a href="http://www.gao.gov/special.pubs/01765G/">http://www.gao.gov/special.pubs/01765G/</a>  4.2 a. Was the checklist accurately completed?  4.2 b. If the checklist or equivalent was not completed, the reviewer should ask how the auditor was satisfied as to compliance with professional standards.				
4.3 Did the CFO or auditors complete the Checklist for Reports Prepared Under the CFO Act (GAO/PCIE FAM 1004) or equivalent? <a href="http://www.gao.gov/special.pubs/01765G/">http://www.gao.gov/special.pubs/01765G/</a>  4.3a. If the CFO completed the Checklist or equivalent, did the auditor test whether the checklist was accurately completed?  4.3b. If the checklist was not completed.				

<p>Ask how the auditor was satisfied that the financial statements followed GAAP and had adequate disclosures .</p>				
<p><b>5. USING THE WORK OF OTHERS</b>  5.1 Where applicable, did the OIG comply with the appropriate sections of GAO/PCIE FAM 650, or equivalent, when reviewing the work of the other auditors?  <a href="http://www.gao.gov/special.pubs/01765G/">http://www.gao.gov/special.pubs/01765G/</a></p>				

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