

U.S. Department of Labor

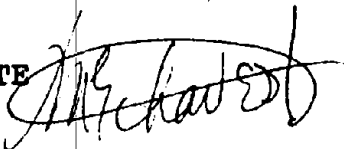
Employment Standards Administration
Wage and Hour Division
Washington, D.C. 20210



AUG 21 1995

MEMORANDUM NO. 182

TO: ALL CONTRACTING AGENCIES OF THE FEDERAL GOVERNMENT AND THE DISTRICT OF COLUMBIA

FROM: MARIA ECHAVESTE ADMINISTRATOR 

SUBJECT: Procedures for submitting Davis-Bacon and Related Act Refusal-to-Pay and Debarment Cases to the Wage and Hour Division

The speed and efficiency with which investigation cases are resolved are important components in effective enforcement programs. Therefore, as part of the continuing effort to expedite and streamline procedures for processing refusal-to-pay Davis-Bacon and related Act and Contract Work Hours and Safety Standards Act investigations, the responsibility for collection and debarment action in cases where agencies have conducted investigation has been delegated to the Wage and Hour Regional Administrators.

In the past, Federal procurement agencies forwarded their investigation files directly to the Wage and Hour National Office for processing when the investigation resulted in a refusal-to-pay and/or recommendation for debarment. For the future, we are requesting agencies to forward these files directly to the appropriate Wage and Hour Regional Office for processing. This streamlined procedure should result in a more effective and timely enforcement program.

All investigations are to be prepared in the following manner and should be forwarded to the appropriate Wage and Hour Regional Office shown on the attachment.

Investigation files should contain:

1. A detailed narrative of investigation findings
2. Name and address of firm and its responsible official(s)
3. Copy of contract
4. Copy of wage decision
5. Copy of certified payroll records
6. Interview statements of employees
7. Completed computations of back wages
8. Confirmation of withholdings

Working for America's Workforce

Investigations which involve disputes of legal issues should continue to be submitted to the Wage and Hour National Office in Washington, D.C.

**WAGE AND HOUR REGIONAL OFFICES
AND THEIR AREAS OF JURISDICTION**

Areas of Jurisdiction	Addresses	Regional Wage Specialists
<p><u>NORTHEAST REGION</u> (CT, DC, DE, MD, MA, ME, NH, NJ, NY, PA, PR, RI, VA, VT, WV)</p>	<p>Regional Administrator Wage and Hour Division U.S. Department of Labor - ESA 3535 Market Street, Rm. 15210 Philadelphia, Pennsylvania 19104</p>	<p>George Durbin (215) 596-0104 fax: (215)-596-1479</p> <p>Bill Pickett (617) 565-2091 fax: (617) 565-3700</p>
<p><u>SOUTHEAST REGION</u> (AL, FL, GA, KY, MS, NC, SC, TN)</p>	<p>Regional Administrator Wage and Hour Division U.S. Department of Labor - ESA Atlanta Federal Center 61 Forsyth Street S.W., Room 7M40 Atlanta, Georgia 30303</p>	<p>John Bates (404) 562-2209 fax: (404) 562-2209</p>
<p><u>MIDWEST REGION</u> (IL, IN, IA, KS, MI, MN, MO, NE, OH, WI)</p>	<p>Regional Administrator Wage and Hour Division U.S. Department of Labor - ESA 230 South Dearborn Street, Rm 562A Chicago, Illinois 60604</p>	<p>Dennis McInerney (312) 886-9097 fax: (312) 353-2539</p> <p>Percella Maupins (816) 426-5424, ext. 229 fax: (816) 426-5424</p>
<p><u>SOUTHWEST REGION</u> (AR, CO, LA, MT, MN, ND, OK, SD, TX, UT, WY)</p>	<p>Regional Administrator Wage and Hour Division U.S. Department of Labor - ESA Federal Building, Suite 800 525 Griffin Street Dallas, Texas 75202-5007</p>	<p>Shirley Ebbesen (214) 767-6895, ext. 237 fax: (214) 767-2730</p>
<p><u>WEST REGION</u> (AK, AZ, CA, GU, HI, ID, NV, OR, WA)</p>	<p>Regional Administrator Wage and Hour Division U.S. Department of Labor - ESA 71 Stevenson Street, Suite 930 San Francisco, California 94105</p>	<p>Richard Cheung (415) 975-4551 fax: (415) 975-4539</p>