

## LIBRARY USER'S RULES

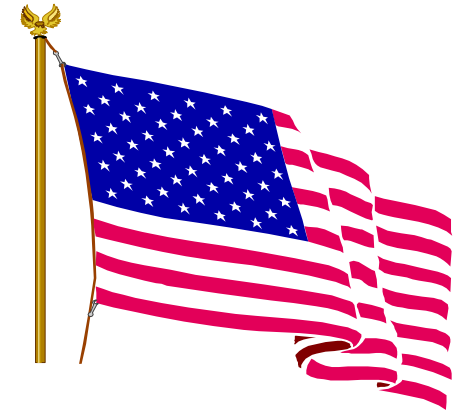
1. **Membership** in Information Resource Center Library **is granted on an individual basis free** to persons over the age of 18. It may not be transferred, nor may the membership card be loaned to another person.
2. **A member must bring his/her membership card** when visiting the library. Changes of address should be reported immediately to the librarian.
3. **Membership in the library is valid for one year** and enables a person to borrow up to two books at a time from the circulating collection. A lost membership card will be replaced at the cost of 500 FCFA.
4. **Library publications must be returned on or before the due date.** Books may be renewed for an additional two weeks if no one else is waiting for them. Titles currently out on loan may be reserved at the Circulation Desk.
5. **A fine of 100 FCFA per day is charged for an overdue book.** Books cannot be borrowed until the fine is paid. If a book is damaged or lost, the member must contribute to replacement costs.

6. **Photocopying** is subject to international copyright agreements. In keeping with those agreements, photocopying services are available for Library materials at a cost of 50 FCFA per page.

7. **Internet access.** Online searching by the Internet is available on a scheduled basis. The basic rate of CFA 1,250 per 30 mn of use is applicable. Printing on the laser printer is available at FCFA 100 per page. Request forms for Internet or CD-ROM search are available at the circulation desk.

8. **Failure to comply with library rules will result in the suspension of membership privileges.**

9. **Bags, handbags, parcels and non-library reading materials may not be brought into the library.** Food and drink may not be consumed on the premises.



## Information Resource Center (IRC)

*Public Affairs Section  
United States Embassy  
Yaounde, Cameroon*

For comprehensive, current and authoritative information on the U.S., visit, call or fax the U.S. Embassy Information Resource Center

## The Information Resource Center (IRC)

The Information Resource Center (IRC) is a component of the Public Affairs Section of the U.S. Embassy in Yaounde. It is both a public lending library for students, the academia and the general public, and a reference / research center which aims at providing comprehensive and authoritative information on the United States to those who need to make informed decisions. In this latter regard, some of its target audiences include top government officials, NGOs, journalists and researchers.

The Information Resource Center (IRC) is located at:

794, rue de Narvick

P.O. Box 817, Yaounde

Telephone: (237) 23-40-14 or 22-25-89

Fax: (237) 22-67-65

## IRC Resources

The IRC is equipped with both print and electronic resources on various subjects such as the media, government and politics, economics, the environment, social and security issues, the rule of law and civic education, arts, history, literature, with special emphasis on U.S society and culture.

### The Book Collection

The IRC has about 6000 volumes in both the English and French languages. This collection includes approximately 900 specialized reference books.

### Periodical & Newspaper Collection

The IRC is subscribed to more than 50 general and specialized periodicals in English and French, including scholarly journals and current American newspapers.

### CD-ROMs

The IRC regularly acquires new CD-ROM based databases which can be accessed from two computers in the IRC reading area.

### Online Databases

The IRC subscriptions also include several Online databases covering a range of sources and subjects in mostly full-text format:

• PROQUEST	Full-text articles from thousands of American journals and newspapers
• First Search	
• EBSCO	
• PDQ	U.S. Policy Documents
• Lexis-Nexis	Legislation by Federal and State government
• Dow Jones	
• Galenet	News, transcripts, etc.
• InfoUSA	General information about the U.S.

... and many more!

Apart from indepth and specialized searches for target audiences, the IRC provides quick reference services on contacts addresses, simple statistics, biographical information, professional and non-governmental associations, and articles in specific areas.

Reference queries are can be made in person during opening hours, or by mail, fax or telephone at the address above.

### U.S. Embassy Web Site

The IRC manages the U.S. Embassy web site. Visit our web site at:

**<http://usembassy.state.gov/yaounde>**

where there are lots of links for information on the United States of America..

## IRC Business Hours

The IRC is open during the followings times:

Mondays and Wednesdays  
09:00 to 16:30 Non-stop  
All members

Tuesdays and Thursdays  
09:00 to 16:30 Non-stop  
Premium members only.

The IRC is not open to the public on Fridays, and on U.S. and Cameroon official holidays.