

# INDIANA

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your local election official. **Read all instructions printed below and on the FPCA before completing and signing your application.**

## FEDERAL POST CARD APPLICATION

REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)			
APPLICATION FOR STATE OF _____		COUNTY OF _____	
		CITY OR TOWNSHIP OF _____ §	
I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE.			
<b>1. APPLICANT INFORMATION</b> (See instruction 1.)		<b>6. POLITICAL PARTY AFFILIATION</b> (This information is required by most states to send you a ballot for primary elections. See instructions.) <b>E</b>	
a. TYPED OR PRINTED NAME (Last, First, Middle Initial)		b. SEX      c. RACE	
d. DATE OF BIRTH		f. OTHER IDENTIFICATION NO. (passport, ID card)	
e. SOCIAL SECURITY NUMBER <b>A</b>		<b>7. REMARKS</b> (Provide additional information which will assist local election officials in determining your eligibility to register and vote. See instructions.)	
<b>2. I LAST VOTED or PLACE OF LAST REGISTRATION</b> (Do not leave this section blank. See instructions.)			
a. YEAR		d. VOTER REGISTRATION NO. (if known)	
b. COUNTY, CITY, OR TOWNSHIP <b>B</b>			
c. STATE			
<b>3. VOTING RESIDENCE</b> (For military, legal residence. For overseas civilians, last residence in U.S. IF USING RURAL ROUTE, SEE INSTRUCTIONS.)			
a. LAST DAY OF RESIDENCY		<b>8. AFFIRMATION BY APPLICANT</b> <b>F</b>	
b. NUMBER AND STREET (do not use Post Office Box)		X only one: a, b, c or d	
c. CITY, TOWN OR VILLAGE <b>C</b>		I swear/affirm, under penalty of perjury, that I am: (See instructions)	
e. COUNTY OR PARISH		a. a member of the Uniformed Services or merchant marine on active duty, or an eligible spouse or dependent.	
f. ZIP CODE (9-digit, if known)		b. a U.S. citizen temporarily residing outside the U.S.	
<b>4. MAIL ABSENTEE BALLOT TO:</b> (Mailing address where you want the ballot to be sent.)		c. a U.S. citizen overseas by virtue of employment or accompanying spouse or dependent.	
<b>D</b>		d. other U.S. citizen residing outside the U.S.	
		e. I am a U.S. Citizen, eligible to vote in the above jurisdiction, and subscribe to any required state/local oath or statement.	
		f. I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated.	
		g. I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S.	
		h. The information on this form is true and complete.	
<b>5. YOUR FAX NUMBER</b> (If this application is faxed, include all international prefixes. See Instructions.)		i. SIGNATURE OF APPLICANT <b>G</b>	
		j. DATE	
		DATE SIGNED	
		(If required by state law)	
The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law.			

### Application Instructions

*Circled letters on the form above correspond to the instructions below. You must complete all shaded areas.*

**A** Provide your Indiana driver’s license number as issued by the Indiana Bureau of Motor Vehicles. If you do not have an Indiana driver’s license, provide the last four digits of your social security number. If you do not possess either of these identifications, the State shall assign a number that will serve to identify you for voter registration purposes.

**B** Do not leave blank. Enter “N/A” if not applicable or if you are a first time voter.

**C** Provide the complete street address of your Indiana voting residence. A post office box is not sufficient. If your address includes a rural route or star route or if you were a homeless or mobile voter, describe the location of this address in Item 7. For example: “on Highway \_\_\_\_\_, 2 miles past Highway \_\_\_\_\_, across the street from the \_\_\_\_\_ gas station.” This address must be different from the one provided in Item 4 and must be within the county where you claim legal voting residence.

**D** Print the complete address where you want your ballot sent — usually your current mailing address. It must be different from the address you provided in Item 3.

**E** If you do not list a party affiliation, you cannot vote in primary elections. You must indicate your political party affiliation when applying for a primary ballot. (Example: Democrat, Republican) or write “none” in Item 6 of the FPCA. Political party affiliation is not required if you request absentee ballots only for general elections, school board elections or public questions voted the same day as the primary election. If you are currently registered and want to change your political party choice or you have previously declined to indicate a political party and you now want to vote in a primary election, you must submit a completed FPCA which includes your new political party choice to the local election official not later than 29 days before the election. Under some circumstances, your completed FPCA including a new political party choice may be processed if it arrives not later than 10 days before the primary election.

**F** Check ONE box.

**G** You must sign and date the FPCA. When signing, you are swearing or affirming that the information is true and correct.

## I. UNIFORMED SERVICES

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Indiana and members of the Uniformed Services and their family members. Uniformed Services are defined as the U.S. Armed Forces, merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration. The provisions also apply to members of the Indiana National Guard deployed or on assignment outside Indiana and their family members.

### B. Registering and Requesting an Absentee Ballot

You should send an FPCA to your local election official early every year and whenever you change your mailing address (see Chapter 2).

To register and request an absentee ballot, send a completed FPCA to the clerk of the local circuit court so that it arrives not later than 29 days before the election. Under some circumstances, your registration may be processed if it arrives not later than 10 days before the election.

If you are already registered and only wish to request an absentee ballot, send a completed FPCA to the clerk of the local circuit court so that it arrives not later than 8 days before the election.

### C. Casting Your Vote

**Ballot Return Deadline:** Voted ballot must arrive at the local circuit court clerk in time for the clerk to deliver the ballot to the appropriate precinct election board (for counting) before the close of polls on election day. It is recommended that you return your voted ballot so that it arrives by the Saturday before the election.

Local election officials mail ballots beginning 45 days before primary and general elections, 38 days before presidential elections, and 32 days before special elections.

If you are outside the U.S. and have not received your state ballot in a timely manner, use the **Federal Write-In Absentee Ballot**. See instructions in Chapter 2, page 12, and Section I. E.

### D. Notary/Witness Requirements

No registration or voting materials are sworn to or witnessed. By signing a registration form, you are swearing that “to the best of my belief and knowledge, I am a U.S.

citizen, at least 18 years of age, and have resided in the precinct for 30 days.”

### E. Electronic Transmission of FPCAs and Ballots

- Indiana allows you to send the FPCA for registration and absentee ballot by fax. After faxing, submit the FPCA by mail.
- Indiana allows you to receive the blank ballot by fax.
- Indiana allows you to return the voted ballot by fax.

Please refer to Appendix C for specific instructions when transmitting election materials electronically. Use the following numbers:

DSN 223-5527  
(703) 693-5527  
1-800-368-8683

Additional international toll-free fax numbers are listed on the inside back cover.

### F. Special Write-In Absentee Ballot

Indiana provides a state special write-in absentee ballot available not earlier than the first Monday in June and not later than 45 days before a general election if you are outside the U.S. on general election day. This ballot is available if you cannot vote and return a regular absentee ballot by normal mail delivery.

This ballot includes statewide offices and state public questions. Vote this ballot by writing in the name of a political party or the name of a candidate for each office and by checking “yes” or “no” on the public questions.

Use the FPCA to request this state special write-in absentee ballot. All normal deadlines apply. The regular absentee ballot will be mailed to you as soon as it is available. **Vote and return all ballots you receive.** The state special write-in absentee ballot will be voided if local election officials timely receive your regular absentee ballot.

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

## II. CIVILIANS OUTSIDE U.S.

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Indiana and overseas citizens. The term “overseas citizens” means a U.S. citizen who resides

*Notify Your Local Election Official About Your Current Mailing Address*

outside the U.S. and (but for such residence) would be qualified to vote in Indiana.

- Indiana residents temporarily residing outside the U.S. (for local, state and Federal office ballots)
- overseas citizens (for Federal office ballots only)

## B. Registering and Requesting an Absentee Ballot

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Local election officials mail ballots beginning 45 days before primary and general elections, 38 days before presidential elections, and 32 days before special elections.

If you have not received your state ballot in a timely manner, use the **Federal Write-In Absentee Ballot**. See instructions in Chapter 2, page 12, and Section II. E.

## D. Notary/Witness Requirements

No registration or voting materials are sworn to or witnessed. By signing a registration form, you are swearing that “to the best of my belief and knowledge, I am a U.S. citizen, at least 18 years of age, and have resided in the precinct for 30 days.”

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Use the FPCA to request this state special write-in absentee ballot. All normal deadlines apply. The regular absentee ballot will be mailed to you as soon as it is available. **Vote and return all ballots you receive.** The state special write-in absentee ballot will be voided if local election officials timely receive your regular absentee ballot.

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

# III. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.

## A. Bars to Registration and Voting

Persons currently imprisoned following conviction for a crime are prohibited from voting.

## B. Cancellation of Registration

Registration is canceled upon receipt of written request for cancellation by the voter.

## C. Action on Registration Requests

Separate notice of registration is sent following processing of your application.

## D. Action If Registration Is Denied

Upon denial of your voter registration application or absentee ballot request, the county voter registration office shall provide you with the reason(s) for the rejection. Specific appeal procedures exist for denial of registration. Consult a legal assistance officer or civilian counsel.

## E. Late Registration

An absent uniform services voter (or the voter's spouse or dependent) may apply to register to vote after registration closes and the poll list is printed until noon election day if the voter:

- is otherwise entitled to vote in Indiana;
- was absent from Indiana during the previous registration period;
- shows the county registration office a discharge dated on or after the beginning of the preceding registration period or a government movement order with a reporting date on or after the beginning of the preceding registration period;
- completes a registration application;
- signs an affidavit that the voter has not voted at any other precinct in the election.

This voter is then entitled to vote in the upcoming election at the office of the circuit court clerk any time after the voter registers but before noon election day.

## F. Where To Send It

Mail the FPCA to the **County Voter Registration Officer** at the county of voting residence as listed below:

County	Address	Zip Code
Adams	Circuit Court Clerk, 112 S. Second PO Box 189, Decatur	46733-0189
Allen	Board of Voter Registration, 602 South Calhoun St., Rm. 105 Fort Wayne	46802-1713
Bartholomew	Circuit Court Clerk PO Box 924 Columbus	47202-0924
Benton	Circuit Court Clerk 706 E. 5th Street, Suite 37, Fowler	47944-1556
Blackford	Circuit Court Clerk, Courthouse, 110 W. Washington Street, Hartford City	47348-2298
Boone	Circuit Court Clerk, Room 212, Courthouse Square, Lebanon	46052-2100
Brown	Circuit Court Clerk PO Box 85, Nashville	47448-0085
Carroll	Circuit Court Clerk 101 W. Main Street, Delphi	46923-1566
Cass	Circuit Court Clerk 200 Court Park, Room 103, Logansport	46947-3192
Clark	Circuit Court Clerk 500 E. Court Avenue, Jeffersonville	47130-4090
Clay	Circuit Court Clerk 609 E. National Avenue, Brazil	47834-0033
Clinton	Circuit Court Clerk 265 Courthouse Square, Frankfort	46041-1993
Crawford	Circuit Court Clerk PO Box 375, Court Street, English	47118-0375
Daviess	Circuit Court Clerk, 200 E. Walnut Street, PO Box 739, Washington	47501-0739
Dearborn	Circuit Court Clerk 215 W. High Street, Lawrenceburg	47025-1909
Decatur	Circuit Court Clerk, 150 Courthouse Square, Suite 244, Greensburg	47240-2080
De Kalb	Circuit Court Clerk, PO Box 230 100 S. Main Street, Auburn	46706-0230
Delaware	Board of Voter Registration, 100 West Main Street, Room 200, Muncie	47305-2836
Dubois	Circuit Court Clerk, One Courthouse Square, Room 104, Jasper	47546-3058
Elkhart	Board of Voter Registration, County Office Building, Rm L4, 117 North 2nd St., Goshen	46526-3243

County	Address	Zip Code
Fayette	Circuit Court Clerk PO Box 607, Connersville	47331-0607
Floyd	Circuit Court Clerk, 311 W. First Street, Room 235, PO Box 1056, New Albany	47150-1056
Fountain	Circuit Court Clerk PO Box 183 Covington	46932-0183
Franklin	Circuit Court Clerk 459 Main Street, Brookville	47012-1486
Fulton	Circuit Court Clerk PO Box 524 Rochester	46975-0524
Gibson	Circuit Court Clerk PO Box 630 Princeton	47670-0630
Grant	Board of Voter Registration, Courthouse, Suite B-9, 101 E. 4th Street, Marion	46952-4055
Greene	Circuit Court Clerk PO Box 229, Bloomfield	47424-0229
Hamilton	Board of Voter Registration, 1 Hamilton County Square, Ste. 106, Noblesville	46060-2230
Hancock	Board of Voter Registration, 9 East Main Street, Room 202, Greenfield	46140-2320
Harrison	Circuit Court Clerk, Courthouse, Room 203 300 North Capitol Avenue, Corydon	47112-1155
Hendricks	Circuit Court Clerk PO Box 599, Danville	46122-0599
Henry	Board of Voter Registration PO Box B, New Castle	47362-1044
Howard	Board of Voter Registration, Courthouse Rm 106, 104 North Buckeye Street, Kokomo	46901-9004
Huntington	Circuit Court Clerk, PO Box 228 201 North Jefferson Street, Huntington	46750-2896
Jackson	Circuit Court Clerk, 111 South Main Street, PO Box 318, Brownstown	47220-0122
Jasper	Circuit Court Clerk 115 West Washington, Rensselaer	47978-2829
Jay	Circuit Court Clerk, Courthouse 120 North Court, Portland	47371-2195
Jefferson	Circuit Court Clerk, Courthouse, Room 20, 300 East Main Street, Madison	47250-3594
Jennings	Circuit Court Clerk PO Box 385, Vernon	47282-0385
Johnson	Board of Voter Registration, PO Box 451, 5 East Jefferston St., Franklin	46131-0451
Knox	Circuit Court Clerk 101 North 7th Street, Vincennes	47591-2022
Kosciusko	Circuit Court Clerk 121 North Lake Street, Warsaw	46580-2788
LaGrange	Circuit Court Clerk 105 North Detroit Street, LaGrange	46761-1801
Lake	Board of Voter Registration, 2293 North Main St., Suite 16, Crown Point	46307-1854
La Porte	Board of Voter Registration, LaPorte Circuit Courthouse, Ste. 108, 813 Lincolnway La Porte	46350-3401
Lawrence	Circuit Court Clerk, Courthouse Room 31, 1916 15th Street, Bedford	47421-3800
Madison	Board of Voter Registration 16 East 9th Street, Suite 208, Anderson	46016-1588
Marion	Board of Voter Registration, 200 East Washington, W131, Indianapolis	46204-3355
Marshall	Circuit Court Clerk 211 West Madison Street, Plymouth	46563-1762
Martin	Circuit Court Clerk PO Box 120, 111 Main Street, Shoals	47581-0120
Miami	Circuit Court Clerk PO Box 184, Peru	46970-0184
Monroe	Board of Voter Registration, 301 North College Ave., Room 202, Bloomington	47404-3865
Montgomery	Circuit Court Clerk, 100 East Main Street Room 203, PO Box 768, Crawfordsville	47933-0768
Morgan	Circuit Court Clerk PO Box 1556, Martinsville	46151-1556
Newton	Circuit Court Clerk PO Box 49, Kentland	47951-0049
Noble	Circuit Court Clerk 101 North Orange Street, Albion	46701-1092
Ohio	Circuit Court Clerk PO Box 185, Rising Sun	47040-0185

County	Address	Zip Code
Orange	Circuit Court Clerk Court Street, Paoli	47454-9632
Owen	Circuit Court Clerk PO Box 146, Spencer	47460-0146
Parke	Circuit Court Clerk, 116 West High Street Room 204, Rockville	47872-1781
Perry	Circuit Court Clerk 2219 Payne Street, Tell City	47586-2832
Pike	Circuit Court Clerk 801 Main Street, 2nd Floor, Petersburg	47567-1298
Porter	Board of Voter Registration, Administration Center, Suite 105, 155 Indiana Avenue Valparaiso	46383-5555
Posey	Circuit Court Clerk PO Box 606, Mount Vernon	47620-0606
Pulaski	Circuit Court Clerk 112 East Main, Room 230, Winamac	46966-1394
Putnam	Circuit Court Clerk PO Box 546, Greencastle	46135-0546
Randolph	Circuit Court Clerk PO Box 230, Winchester	47394-0230
Ripley	Circuit Court Clerk, PO Box 177 115 N. Main Street, Versailles	47042-0177
Rush	Circuit Court Clerk, 101 East 2nd Street PO Box 429, Rushville	46173-0429
St Joseph	Board of Voter Registration City-County Building, 4th Floor, 227 West Jefferson Boulevard, South Bend	46601-1871
Scott	Circuit Court Clerk 1 East McClain Avenue, Scottsburg	47170-1885
Shelby	Circuit Court Clerk PO Box 198, Shelbyville	46176-0198
Spencer	Circuit Court Clerk PO Box 12, 200 Main, Rockport	47635-0012
Starke	Circuit Court Clerk, Courthouse, Room E, 53 East Washington Street, Knox	46534-1197
Steuben	Circuit Court Clerk 55 South Public Square, Angola	46703-1945
Sullivan	Circuit Court Clerk, PO Box 370 100 Courthouse Sq., Sullivan	47882-0370
Switzerland	Circuit Court Clerk, Courthouse 212 West Main, Vevay	47043-1180
Tippecanoe	Board of Voters 301 Main Street, Lafayette	47901-1360
Tipton	Circuit Court Clerk, Courthouse 101 East Jefferson, Tipton	46072-1901
Union	Circuit Court Clerk 26 West Union Street, Liberty	47353-1396
Vanderburgh	Board of Voter Registration, Civic Center Complex, Room 106, 1 NW Martin Luther King Jr., Blvd. Evansville	47708-1828
Vermillion	Circuit Court Clerk PO Box 10, Newport	47966-0008
Vigo	Board of Voter Registration, Courthouse Room 3, 33 South 3rd Street, Terre Haute	47808-3472
Wabash	Circuit Court Clerk One West Hill Street, Suite 6, Wabash	46992-3175
Warren	Circuit Court Clerk, 125 North Monroe St. Ste. 11, Williamsport	47993-1198
Warrick	Circuit Court Clerk 1 County Squiare, Suite 220, Boonville	47601-1594
Washington	Circuit Court Clerk, Courthouse 99 Public Square North, Salem	47167-2098
Wayne	Circuit Court Clerk, 301 E. Main Street PO Box 1172, Richmond	47375-1172
Wells	Circuit Court Clerk, 102 West Market Street, Suite 201, Bluffton	46714-2091
White	Circuit Court Clerk PO Box 350, Monticello	47960-0350
Whitley	Circuit Court Clerk, 101 West Van Buren Street, Columbia City	46725-2087

***Show The World The Power of One! Vote!***

by SSgt Julie M. Edmonds, USAF, Langley, Virginia

