

# SOUTH DAKOTA

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your local election official. **Read all instructions printed below and on the FPCA before completing and signing your application.**

## FEDERAL POST CARD APPLICATION

SAMPLE FORM

REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)			
APPLICATION FOR STATE OF _____ COUNTY OF _____ CITY OR TOWNSHIP OF _____ §		I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE.	
<b>1. APPLICANT INFORMATION</b> (See instruction 1.)		<b>6. POLITICAL PARTY AFFILIATION</b> (This information is required by most states to send you a ballot for primary elections. See instructions.) <b>E</b>	
a. TYPED OR PRINTED NAME (Last, First, Middle Initial) _____ b. SEX _____ c. RACE _____		<b>7. REMARKS</b> (Provide additional information which will assist local election officials in determining your eligibility to register and vote. See instructions.)	
d. DATE OF BIRTH _____ e. SOCIAL SECURITY NUMBER _____ f. OTHER IDENTIFICATION NO. (passport, ID card) <b>A</b>			
<b>2. I LAST VOTED or PLACE OF LAST REGISTRATION</b> (Do not leave this section blank. See instructions.)			
a. YEAR _____ b. COUNTY, CITY, OR TOWNSHIP <b>B</b>		c. STATE _____ d. VOTER REGISTRATION NO. (if known) _____	
<b>3. VOTING RESIDENCE</b> (For military, legal residence. For overseas civilians, last residence in U.S. IF USING RURAL ROUTE, SEE INSTRUCTIONS.)			a. LAST DAY OF RESIDENCY _____
b. NUMBER AND STREET (do not use Post Office Box) _____			
c. CITY, TOWN OR VILLAGE <b>C</b>			d. STATE _____
e. COUNTY OR PARISH _____		f. ZIP CODE (9-digit, if known) _____	
<b>4. MAIL ABSENTEE BALLOT TO:</b> (Mailing address where you want the ballot to be sent.)			
_____ <b>D</b>			
_____			
_____			
<b>5. YOUR FAX NUMBER</b> (If this application is faxed, include all international prefixes. See Instructions.)		<b>8. AFFIRMATION BY APPLICANT</b> <b>F</b>	
_____		X only one: a, b, c or d I swear/affirm, under penalty of perjury, that I am: (See instructions)	
_____		a. a member of the Uniformed Services or merchant marine on active duty, or an eligible spouse or dependent.	
_____		b. a U.S. citizen temporarily residing outside the U.S.	
_____		c. a U.S. citizen overseas by virtue of employment or accompanying spouse or dependent.	
_____		d. other U.S. citizen residing outside the U.S.	
_____		e. I am a U.S. Citizen, eligible to vote in the above jurisdiction, and subscribe to any required state/local oath or statement.	
_____		f. I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated.	
_____		g. I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S.	
_____		h. The information on this form is true and complete.	
_____		i. SIGNATURE OF APPLICANT <b>G</b>	j. DATE _____
_____		M M D D Y Y	M M D D Y Y
<b>9. WITNESS/NOTARY ADDRESS AND SIGNATURE</b> (If required by state law) <b>H</b>		DATE SIGNED _____	
_____		M M D D Y Y	

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law.

### Application Instructions

*Circled letters on the form above correspond to the instructions below. You must complete all shaded areas.*

- A** Your U.S. Driver's License number is required for voter registration. If you do not have a driver's license number then you must give the last four digits of your social security number. If you do not possess either of these identifications, the voter may only register at the County Auditor's office and shall sign a statement of such fact.
- B** Do not leave blank. Enter "N/A" if not applicable or if you are a first time voter.
- C** Provide the complete street address of your South Dakota voting residence. A post office box is not sufficient. If your address includes a rural route, describe its location in Item 7. For example: "on Highway \_\_\_\_\_, 2 miles past Highway \_\_\_\_\_, across the street from the \_\_\_\_\_ gas station." This address must be different from the one provided in Item 4 and must be within the county where you claim legal voting residence.
- D** Print the complete address where you want your ballot sent — usually your current mailing address. It must be different from the address you provided in Item 3.
- E** If you do not list a party affiliation, you cannot vote in primary elections. You must indicate your political party affiliation when applying for a primary ballot (Example:

- Democrat, Republican) or write "none" in Item 6 of the FPCA. Political party choice is not required if only requesting absentee ballots for general elections. If you are currently registered and want to change your political party affiliation or you have previously declined to indicate a political party and you now want to vote in a primary election, you must submit a completed FPCA which includes your new political party choice to the local County Auditor.
- F** Check ONE box.
- G** You must sign and date the FPCA. When signing, you are swearing or affirming that the information is true and correct.
- H** Absentee ballot applications must be notarized by a notary public or other person authorized to administer oath. Instead of a notarized signature, you may provide a photo copy of your valid ID. An acceptable ID is: A South Dakota Drivers License or non-driver ID card; a passport or other picture ID issued by the U.S. government; a tribal photo ID; a photo ID issued by a South Dakota postsecondary education institution.

## I. UNIFORMED SERVICES

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of South Dakota and members of the Uniformed Services and their family members. Uniformed Services are defined as the U.S. Armed Forces, merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration.

### B. Registering and Requesting an Absentee Ballot

You should send an FPCA to your local election official early every year and whenever you change your mailing address (see Chapter 2). However, a separate FPCA is needed for school or municipal elections.

**To register and request an absentee ballot**, send a completed FPCA to the local County Auditor so that it arrives not later than 15 days before the election.

**If you are already registered and only wish to request an absentee ballot**, send a completed FPCA to the local County Auditor anytime before the election.

### C. Casting Your Vote

**Ballot Return Deadline:** Voted ballot must arrive at the local elections office in time to be delivered to the Superintendent of Elections of the voter's home precinct prior to the close of the polls.

Local election officials mail ballots within 48 hours after receiving your request, or as soon as ballots are available (six weeks before any primary or general election).

If you are outside the U.S. and have not received your state ballot in a timely manner, use the **Federal Write-In Absentee Ballot**. See instruction in Chapter 2, page 12.

### D. Notary/Witness Requirements

Absentee ballot applications must be notarized by a notary public or other person authorized to administer an oath. Instead of a notarized signature, you may provide a photo copy of your valid ID. An acceptable ID is: A South Dakota Drivers License or nondriver ID card; a passport or other picture ID issued by the U.S. government; a tribal photo ID; a photo ID issued by a South Dakota postsecondary education institution.

## E. Electronic Transmission of FPCAs and Ballots

South Dakota does not allow electronic transmission of the FPCA, the blank absentee ballot or the voted absentee ballot.

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

## II. CIVILIANS OUTSIDE U.S.

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of South Dakota and overseas citizens. The term "overseas citizen" means a U.S. citizen who resides outside the U.S. and (but for such residence) would be qualified to vote in South Dakota.

- South Dakota residents temporarily residing outside the U.S. (for local, state and Federal office ballots)
- overseas citizens (for Federal office ballots only)

### B. Registering and Requesting an Absentee Ballot

You should send an FPCA to your local election official early every year and whenever you change your mailing address (see Chapter 2). However, a separate FPCA is needed for school or municipal elections.

**To register and request an absentee ballot**, send a completed FPCA to the local County Auditor so that it arrives not later than 15 days before the election.

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If you have not received your state ballot in a timely manner, use the **Federal Write-In Absentee Ballot**. See instructions in Chapter 2, page 12.

***Notify Your Local Election Official About Your Current Mailing Address***

## D. Notary/Witness Requirements

Absentee ballot applications must be notarized by a notary public or other person authorized to administer an oath. Instead of a notarized signature, you may provide a photo copy of your valid ID. An acceptable ID is: a South Dakota Drivers License or nondriver ID card; a passport or other picture ID issued by the U.S. government; a tribal photo ID; a photo ID issued by a South Dakota postsecondary education institution.

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Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

## III. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.

### A. Bars to Registration and Voting

Persons currently serving a sentence for a felony conviction which included imprisonment, served or suspended, in an adult penitentiary system and persons judged mentally incompetent may not register or vote.

### B. Cancellation of Registration

Persons are removed from registration rolls for failure to vote at all in the last eight years and failure to respond to a confirmation notice.

### C. Action on Registration Requests

Notification of completed registration is sent.

### D. Action If Registration Is Denied

Persons denied registration may appeal to the circuit court. Consult a legal assistance officer or civilian counsel. Upon denial of your voter registration application or absentee ballot request, South Dakota shall provide you with the reason(s) for the rejections.

## E. Where To Send It

Mail the FPCA to the **County Auditor**, county of voting residence, as listed below:

County	County Seat	Zip Code
Aurora	PO Box 397, Plankinton	57368-0397
Beadle	PO Box 845, Huron	57350-0845
Bennett	PO Box 460, Martin	57551-0460
Bon Homme	PO Drawer E, Tyndall	57066-0605
Brookings	314 6th Avenue, Brookings	57006-2086
Brown	25 Market Street, Aberdeen	57401-4293
Brule	300 S. Courtland, Ste. 103, Chamberlain	57325-1599
Buffalo	PO Box 146, Gann Valley	57341-0146
Butte	839 Fifth Avenue, Belle Fourche	57717-1719
Campbell	PO Box 37, Mound City	57646-0037
Charles Mix	PO Box 490, Lake Andes	57356-0490
Clark	PO Box 294, Clark	57225-0294
Clay	211 West Main, Suite 200, Vermillion	57069-2039
Codington	14 First Avenue, SE, Watertown	57201-3611
Corson	PO Box 255, McIntosh	57641-0255
Custer	420 Mt. Rushmore Road, Custer	57730-1934
Davison	200 East 4th Street, Mitchell	57301-2692
Day	711 West 1st Street, Webster	57274-1364
Deuel	PO Box 616, Clear Lake	57226-0616
Dewey	PO Box 277, Timber Lake	57656-0277
Douglas	PO Box 159, Armour	57313-0159
Edmunds	PO Box 97, Ipswich	57451-0097
Fall River	906 North River Street, Hot Springs	57747-1398
Faulk	PO Box 309, Faulkton	57438-0309
Grant	210 East Fifth Avenue, Milbank	57252-2499
Gregory	Courthouse, Box 413, Burke	57523-0413
Haakon	PO Box 698, Philip	57567-0698
Hamlin	PO Box 237, Hayti	57241-0237
Hand	415 West First Avenue, Miller	57362-1346
Hanson	PO Box 500, Alexandria	57311-0500
Harding	PO Box 26, Buffalo	57720-0026
Hughes	104 East Capitol Avenue, Pierre	57501-2591
Hutchinson	140 Euclid, Room 128, Olivet	57052-0128
Hyde	PO Box 379, Highmore	57345-0379
Jackson	PO Box 280, Kadoka	57543-0280
Jerauld	PO Box 422, Wessington Springs	57382-0422
Jones	PO Box 307, Murdo	57559-0307
Kingsbury	PO Box 196, Desmet	57231-0196
Lake	200 East Center, Madison	57042-2941
Lawrence	PO Box F, Deadwood	57732-0678
Lincoln	100 East Fifth, Canton	57013-1792
Lyman	PO Box 38, Kennebec	57544-0038
Marshall	PO Box 130, Britton	57430-0130
McCook	PO Box 190, Salem	57058-0190
McPherson	PO Drawer L, Leola	57456-0448
Meade	1425 Sherman Street, Sturgis	57785-1452
Mellette	PO Box C, White River	57579-0403
Miner	PO Box 86, Howard	57349-0086
Minnehaha	415 North Dakota Avenue, Sioux Falls	57104-2465
Moody	101 E. Pipestone Ave., ST., Flandreau	57028-0750
Pennington	315 St. Joseph Street, Rapid City	57701-2879
Perkins	PO Box 126, Bison	57620-0126
Potter	201 South Exene, Gettysburg	57442-1521
Roberts	411 2nd Avenue, E., Sisseton	57262-1495
Sanborn	PO Box 7, Woonsocket	57385-0007
Shannon (send to Fall River County)		
Spink	210 East 7th Avenue, Redfield	57469-1266
Stanley	PO Box 595, Fort Pierre	57532-0595
Sully	PO Box 265, Onida	57564-0265
Todd (send to Tripp County)		
Tripp	200 East 3rd, Winner	57580-1806

***Who Say's One Person Can't Make A Difference? VOTE***

by ITSN Sergio Lozano, USN, USS Constellation

<b>County</b>	<b>County Seat</b>	<b>Zip Code</b>
Turner	PO Box 370, Parker	57053-0370
Union	PO Box 519, Elk Point	57025-0519
Walworth	PO Box 199, Selby	57472-0199
Yankton	PO Box 137, Yankton	57078-0137
Ziebach	PO Box 68, Dupree	57623-0068