

## Senior Systems Engineer I (OA), OF-20

EMPLOYER	LOCATION	SALARY RANGE	CLOSE DATE
Office of Federal Housing Enterprise Oversight	Washington , Dist of Columbia	\$75,496.00-\$120,792.00	10-29-2004

**ANNOUNCEMENT NUMBER:** OIT-04-05B

**OPENING DATE:** 10-8-2004

**PROMOTION POTENTIAL:** 20

**WORK SCHEDULE:** Full Time

**AREA OF CONSIDERATION:** US citizens

**TIME LIMIT:** Permanent - No time limit

**CONTACT NAME:** Takisha Koonce

**CONTACT PHONE NUMBER:** 202-414-8923

**CONTACT EMAIL:** [Takisha.Koonce@ofheo.gov](mailto:Takisha.Koonce@ofheo.gov)

**NOTES:**

More than one position may be filled from the announcement.

Status applicants (current Federal Employees who are serving on permanent competitive Career/Career--Conditional appointments, or prior employees who served in this capacity in the past, for a minimum of three years) can be considered under our Agency's internal merit staffing process by applying to vacancy announcement OIT-04-05A.

**DUTIES**

Performs work that involves planning and coordinating the installation, testing, operation, troubleshooting, and maintenance of hardware and software systems.

Performs work to support IT strategic planning, policy and standards development, resource management, knowledge management, architecture and infrastructure planning and management, and/or information security management.

Serves as network administrator in a Microsoft Windows Server 2003/2000 network

environment.

Performs work involving the safeguarding, confidentiality, integrity, and availability of systems, networks, and data through the planning, analysis, development, implementation, maintenance, and enhancement of information systems (IS) security programs, policies, procedures, and tools.

### **KNOWLEDGE, SKILLS AND ABILITIES**

State-of-the art knowledge of information technology policies, practices and procedures as they relate to systems engineering.

Ability to perform a variety of system engineering duties.

Broad knowledge of computer science, engineering, and/or management information systems.

Ability to perform installation, configuration, maintenance, and troubleshooting on Windows 2003/2000 servers and computer hardware and peripheral devices operating in a network environment.

Ability to provide one-on-one support and expertise to all levels of the user community including support on network issues, computer hardware, and software problem resolution, including ability to provide training on network issues.

### **QUALIFICATIONS REQUIRED**

Applicants must meet ALL of the following general qualification requirements in order to receive consideration for this position:

(A) Bachelor's degree in Computer Science, Engineering, MIS, or related field, or equivalent experience which is at least seven (7) years of experience as a network administrator of a Windows 2003/2000/NT Local Area Network (LAN).

(B) Five (5) years experience installing, configuring and troubleshooting an Ethernet network, with expert experience in maintaining network desktop PCs. This experience may be inclusive of the employment experience acquired in the Qualification Requirement (A).

(C) Ability to install, configure, and maintain servers; troubleshoot and support Windows 2003/2000/NT administration utilities as well as the entire Microsoft suite of software.

(D) Ability to perform installations, configurations, administration, maintenance, and troubleshooting on Microsoft Exchange e-mail servers and related software clients, as well as Blackberry Enterprise Server and Internet Information Server.

(E) Demonstrated experience with Dynamic Host Configuration Protocol (DHCP), Domain Name Service (DNS), Windows Internet Naming Service (WINS), TCP/IP addressing and subnetting.

(F) Ability to install, configure, maintain, and troubleshoot Citrix Metaframe servers and clients

and RSA ACE server security platforms and clients.

## **OTHER SIGNIFICANT FACTS**

Applicants who have competitive status or reinstatement eligibility must attach a copy of the most recent SF-50, Notification of Personnel Action.

All qualified applicants will receive consideration for employment regardless of race, color, religion, gender, status as a parent, sexual orientation, political affiliations, national origin, age, disability, or any other non-merit factor.

**REASONABLE ACCOMMODATION:** This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify us. The decision on granting reasonable accommodation will be on a case-by-case basis, except when doing so would pose an undue hardship on the employing agency.

Relocation expenses are NOT authorized.

**BENEFITS:** OFHEO offers a wide array of benefits:

1. FREE dental care program underwritten by Delta Dental. There is a \$1,000 annual maximum per employee and a separate orthodontic benefit for dependent children to age 19.
2. 100% cost of your public transportation commuting expenses (e.g., vanpool, metro bus, metro train). The first \$100 of your commuting costs is provided to you as a pre-tax benefit.
3. Alternative Work Schedule (AWS) includes a flexible work schedule and a compressed work schedule.
4. A variety of Federal Employee Health Benefit plans to choose from which can be paid from pre-tax income.
5. The Federal Employee Retirement System program that features three components: a retirement pension, the Thrift Savings Plan (an employee controlled investment program), and social security.
6. The Thrift Savings Plan (TSP) is a retirement savings and investment plan for Federal employees and offers Federal employees the same type of savings and tax benefits that many private corporations offer their employees under 401(k) plans. As soon as you become a Federal employee, as a FERS employee, you can contribute up to 14 percent of your basic pay each pay period to your TSP account. You will receive agency-matching contributions up to the first 5%. As a CSRS employee, you can contribute up to 9 percent of your basic pay each pay period to your TSP account. CSRS employees do not receive any agency contributions.
7. The Federal Employee Group Life Insurance offers numerous life insurance policy options covering employees and dependents.

8. The Federal leave program offers exceptional time off benefits, including annual leave, sick leave, a leave sharing program, Family Friendly Leave, Family Medical Leave, and ten (10) paid holidays per year.

9. The Employee Assistance Program (EAP) provides free confidential counseling and referral services to you and your family members.

10. The Federal Long Term Care Insurance Program provides long term care insurance to help pay for costs of care when you can no longer perform everyday tasks by yourself, or you have a severe cognitive impairment, such as Alzheimer's. You may visit the Long Term Care Partners website for more information: [www.ltcfeds.com](http://www.ltcfeds.com).

11. The Flexible Spending Account Program for Federal employees provides employee-funded accounts that can be tapped by account holders to pay for medical expenses that are tax deductible as well as dependent care costs. Contributions to the accounts come from an employee's pre-taxed salary. The government does not make a contribution.

12. Career development and enrichment training is available in job-related areas.

13. Other benefits include a nearby full service ATM; free use of an on-site gym and locker room with shower facilities; aerobics and yoga classes are available for a small fee; and on-site child care center.

If selected, male applicants born after 12/31/59 must confirm their selective service registration status.

**DIRECT DEPOSIT:** All Federal employees are required to have Federal salary payments made by direct deposit to a financial institution of their choosing.

Applicants must be U.S. citizens.

Applicants must meet all minimum qualification requirements by the closing date of this announcement.

**ICTAP ELIGIBLES - Take Note!** ICTAP eligibles may apply for special selection priority for this position. To be well qualified and exercise selection priority for this vacancy, eligible displaced federal employees must receive a rating of 95 or more by the Rating Panel. Also, as required by PL 102-484, displaced DOD civilian employees must request full consideration with a job application and include a copy of their specific RIF notice of separation and/or a copy of the SF-50 documenting the RIF separation.

New federal employees are required to fulfill a one-year probationary period.