

This form must be received by the Benefits Department within 31 calendar days of the mid-year election change event or hire date, whichever is applicable.

To go to the top of the form press TAB.

 **Sandia National Laboratories**
Medical Insurance Enrollment Form

<u>For Benefits Use Only</u>	
Coverage effective date:	_____
SNL database:	_____ Rx: _____

PLEASE PRINT CLEARLY.

A) Medical Plan Information:

Select the plan you wish to enroll in or the plan you are currently enrolled in:

- Top Intermediate Basic CIGNA

B) Enrollment Information:

I am a(n): *(Check one)* Employee or Student employee Retiree Surviving Spouse COBRA participant

This is a(n): *(Check one)* New Enrollment Addition Reinstatement

Type of enrollment: *(Check one)* New Hire Marriage Birth Adoption Placement² Domestic Partner/Dependent¹
 Other, *Please Describe:* _____

Qualifying event date (e.g., hire date, marriage date, etc.) _____

¹include Domestic Partnership Affidavit with this form
²include adoption papers with this form

C) Primary member Information:

_____	_____	_____	_____	_____
Last Name	First Name	Middle Initial	Date of Birth	Social Security Number
_____		_____		_____
Street Address		City, State (Please Abbreviate)		Zip Code
_____	_____	Union Affiliation <i>(Check One)</i> :		
Home Phone	Work Phone	<input type="checkbox"/> None	<input type="checkbox"/> MTC	<input type="checkbox"/> OPEIU <input type="checkbox"/> SPA

D) Dependent Information: Please list below each family member you wish to cover. Note: If you are currently covered and are only adding a new family member or new family members to your plan, you only need to list the new addition(s) to your plan. If you have more than five children, please obtain an additional enrollment form and attach it to this form.

Last Name, First Name, M.I.	Relationship to Employee	SSN	Sex	Birth Date

E) Other Health Care Coverage:

Do you or your dependents have other group health care coverage? Yes No

If **yes**, please provide the following information:

Name(s) of person/people covered: _____
 Primary member ID number: _____ Employer name: _____
 Insurance Company name & address: _____

F) Employee's Signature: I understand that if a covered individual is injured through the act or omission of another, United of Omaha Life Insurance Company and CIGNA health plan, require reimbursement for the benefits. I agree that the information provided above is true and correct to the best of my knowledge.

Employee Signature

Date