

**Commerce Acquisition Manual
CAM Notice 04-04**

Title or Purpose: Contracting Officer Representative (COR) Certification Program

File in: CAM, Part 13.01, Section 6
1301.67

Effective: March 31, 2004

Applicability: The Department of Commerce (DOC) acquisition workforce including contracting personnel and all individuals nominated for assignment as Contracting Officer Representatives (CORs), individuals currently serving as CORs, alternate and assistant CORs and any individual delegated contract management responsibilities by a DOC contracting officer on contracts for DOC programs.

Supercedes: CAM Chapter 01-2, Contracting Officer Technical Representative Program, amended December 2002

Implementing Guidance: All acquisition personnel should read and understand the attached CAM Chapter. Further implementing guidance will be issued as a result of recommendations made by a COR implementation team, as outlined in accompanying transmittal memorandum.

CAM 1301.67 updates the Contracting Officer Technical Representative (COTR) Certification Program. Key revisions include: ▪Incorporation of the COR concept which encompasses all those with delegated contract management responsibilities ▪The identification and use of a single COR database ▪Recognition of a complete set of competencies for performing COR duties ▪Alignment of COR performance plans with assigned contract management duties

Signed by Christine A. Makris

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