

# Resources

## Federal Government Agencies

### ◆ Office of Personnel Management (OPM)

#### Employee Relations and Health Services Center

1900 E Street, NW  
Washington, DC 20415  
(202) 606-2920

OPM's Employee Relations and Health Services Center provides advice and assistance to Federal agencies on issues relating to employee relations and Employee Assistance Program policy, including workplace violence, traumatic incidents, reasonable accommodation, and discipline. OPM publications include:

- *A Manager's Handbook: Handling Traumatic Events* is available through the OPM rider system.
- *Significant Cases*, a bi-monthly summary of important decisions of the courts, the U.S. Merit Systems Protection Board, and the Federal Labor Relations Authority is available through the OPM rider system.
- *New Developments in Employee and Labor Relations*, a bi-monthly publication that highlights current case law, issues, and events in employee and labor relations, is available through the OPM rider system.
- *Alternative Dispute Resolution: A Resource Guide* is available by calling the phone number listed above.

### ◆ Department of Health and Human Services (DHHS)

#### Centers For Disease Control and Prevention

#### National Institute for Occupational Safety & Health (NIOSH)

#### Robert A. Taft Laboratories

4676 Columbia Parkway  
Cincinnati, OH 45226-1998  
(800) 356-4674

NIOSH has issued a publication on workplace violence, *Violence in the Workplace: Risk Factors and Prevention*

## Federal Government Agencies (continued)

*Strategies*, NIOSH Current Intelligence Bulletin No. 57 (Publication Number 96-100), June 1996. To obtain a copy, call the toll free number or access the Internet at <http://www.cdc.gov/niosh/homicide.html>.

Callers may also use the toll free number to find a directory of topics of publications and databases which may be ordered. Recorded summaries that provide overviews and relevant statistics about selected topics are also available. Use the automated fax information service to receive documents within 15 minutes. Technical information specialists may also be reached on this number from 9:00 a.m. to 4:00 p.m., Eastern time, Monday through Friday. Callers may also learn about NIOSH training resources or request a NIOSH workplace health hazard evaluation. Access the Internet at <http://www.cdc.gov/niosh/homepage.html>.

- ◆ **Department of Justice**  
**National Institute of Justice**  
**National Criminal Justice Reference Service**  
**Bureau of Justice Assistance Clearinghouse (BJAC)**  
P.O. Box 6000  
Rockville, MD 20849-6000  
(800) 851-3420

Calling the toll free number offers several information options including a fax-on-demand service for documents, being able to speak with a specialist, or learning about how to access an electronic newsletter through their web and email address. The caller can also learn about their Research and Information Center located in Rockville, Maryland. BJAC also has a catalog of National Institute of Justice documents. Many of the documents included in the catalog pertain to workplace violence, for example, *Violence and Theft in the Workplace*, *The Cycle of Violence*, *Psychoactive Substances and Violence*, and *Crime Prevention Through Environmental Design in Parking Facilities*. Access the Internet at <http://www.ncjrs.org>.

## Federal Government Agencies (continued)

### ◆ Department of Labor

#### ➤ Occupational Safety and Health Administration (OSHA)

200 Constitution Avenue, NW, Room N3107  
Washington, DC 20210  
General information: (202) 219-8031  
Publications: (202) 219-4667

OSHA's most recent publication on workplace violence is *Guidelines for Preventing Workplace Violence for Health Care and Social Service Workers*, U.S. Department of Labor, Occupational Safety and Health Administration, (OSHA 3148), 1996. Copies can be obtained from the Government Printing Office by calling (202) 512-1800 or access the Internet at <http://www.osha.gov/oshpubs/>.

Contact OSHA's Office of Federal Agency Programs at (202) 219-9329 to obtain information on OSHA record-keeping and reporting requirements for Federal agencies (OSHA Instruction FAP 1.3).

#### ➤ Women's Bureau

200 Constitution Avenue, NW  
Washington, DC 20210  
(202) 219-6665

The Women's Bureau has issued *Domestic Violence: A Workplace Issue*, October 1996, Document Number 96-3.

## Non-Government Organizations

The following list is not exhaustive of the organizations available, nor does the list constitute an endorsement by the U.S. Office of Personnel Management.

### ◆ American Psychiatric Association (APA)

Division of Public Affairs  
1400 K Street, NW  
Washington, DC 20005

The APA publishes a free fact sheet, *Violence and Mental Illness*, Document Number 6109. To obtain a copy, call the APA's fast fax automatic document retrieval service at (888) 267-5400 or access the Internet at <http://www.psych.org/> (listed under Resources for the General Public, Fact Sheet Series).

## Non-Government Organizations (continued)

◆ **American Psychological Association (APA)**

1200 17th Street, NW  
Washington, DC 20036  
(202) 955-7600

Information on violence is available on APA's website at <http://www.apa.org/>.

◆ **International Association of Chiefs of Police (IACP)**

515 North Washington Street  
Alexandria, VA 22314-2357

The IACP has published a booklet *Combating Workplace Violence: Guidelines for Employers and Law Enforcement*. To obtain a copy, write to the IACP at the address above or access the Internet at <http://amdahl.com/ext/iacp/pslcl.toclhtml>.

◆ **International Critical Incident Stress Foundation**

10176 Baltimore National Pike, Unit 201  
Ellicott City, MD 21042  
(410) 750-9600

The International Critical Incident Stress Foundation provides information and training on critical incident stress management.

◆ **National Crime Prevention Council (NCPC)**

1700 K Street, NW, Suite 618  
Washington, DC 20006  
(202) 466-6272

NCPC provides information on the prevention of crime and violence.

◆ **National Domestic Violence Hotline  
(800) 799-SAFE or (800) 787-3224 (TTY)**

This nationwide hotline offers crisis intervention, problem-solving skills, information, and referral to service agency providers.

## Non-Government Organizations (continued)

◆ **National Organization for Victim Assistance (NOVA)**

1757 Park Road, NW  
Washington, DC 20010  
(202) TRY-NOVA

NOVA refers callers to local victim assistance organizations.

◆ **National Victims' Center**

P.O. Box 588  
Arlington, VA 22216  
(800) FYI-CALL

The National Victims' Center provides information and referrals to local victim assistance organizations.

## Computer Systems

◆ **PAVNET**

Partnership Against Violence Network (PAVNET), accessible through the Internet at <http://www.pavnet.org>, is a clearinghouse with over 500 entries on violence. Information in PAVNET includes: funding grants, research projects, grass-roots efforts to address violence, and curriculum development. Government and non-government organizations addressing the subject of violence are listed.