

Conservation Security Program: Self-Assessment Workbook



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About This Workbook

As you go through this workbook and answer questions about your operation, you will get a good idea about whether you are eligible for the Conservation Security Program (CSP) at this time. You will answer "yes," "no," or "not applicable" to most questions, and be asked to describe your operation. If the question covers a topic that is not relevant to your part of the country, mark NA for not applicable. Lastly, you will find out the next steps to start the application process.

If you are not eligible at this time, you will find out about programs that can help you achieve a higher level of conservation so that you may apply for CSP in the future.

- To determine your eligibility for CSP and to self-assess your operation, turn to page 3 and begin the self-assessment workbook.
- For definitions and photos describing terms used in this workbook, go to the Glossary, Appendix 1, page 25.

- To learn more about the eligibility requirements for CSP, go to Appendix 2, page 42.
- To learn more about conservation planning and for guidance on how to move forward to address your resource concerns, go to Appendix 3, page 43, call or visit your local NRCS or conservation district office, or visit the NRCS Web site: www.nrcs.usda.gov.
- To learn more about conservation programs that may help you reach your conservation goals, turn to page 44.

This workbook also is available online from www.nrcs.usda.gov. The interactive site allows you to log on and off at your convenience to complete the workbook at your own pace. Also, you may request a compact disk (CD) from your local NRCS office; the CD will allow you to fill out and print pages, which you can then bring to your local office.

About the Conservation Security Program

CSP supports ongoing conservation stewardship of agricultural lands by providing assistance to producers to maintain and enhance natural resources.

CSP is designed to reward the best conservationists and motivate the rest. CSP is a voluntary program that provides financial and technical assistance to promote the conservation and improvement of soil, water, air, energy, and plant and animal life on Tribal and

private working lands. Working lands include cropland, grassland, prairie land, improved pasture, and rangeland, as well as forested land that is an incidental part of an agriculture operation.

The program is available in all 50 States, the Caribbean area, and the Pacific Basin area. The program provides equitable access to benefits to all producers, regardless of size of operation, crops produced, or geographic location.

Determine Initial Eligibility

At this time, CSP is available in selected priority watersheds only. Producers located within these watersheds are eligible to apply for the program. For more information about the watersheds selected, contact your local NRCS office, or go to the NRCS Web page:

http://www.nrcs.usda.gov

List the location for the land, or portion of land, you wish to enroll.
Note: The name or parcel identifier can be whatever term (or number) you want to use for the
operation you wish to enroll in CSP.

NAME OR IDENTIFIER FOR PARCEL OR LAND UNIT			
ZIP CODE			
WATERSHED			
And/or LEGAL LOCATION			
(Section/Township/Range)			

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Words in **BLUE** are defined in Appendix 1. Mark "NA" if the question is not applicable.

				PRODUCER ELIGIBILITY
☐ YES	□ NO	□ NA	1.	Do you share in the risk of producing crops or livestock on this operation? Note regarding landlords: Landlords who receive only cash payments for renting the land are not currently eligible to apply for CSP on that acreage. Landlords who share in the risk of producing the crop or livestock and would share in the crop or livestock produced are eligible.
☐ YES	□ №	□ NA	2.	Are you entitled to share in the crop or livestock available for marketing from the agriculture operation?
☐ YES	□ №	□ NA	3.	Do you have control of some or all of the land you manage for the life of the proposed 5- to 10-year contract period?
☐ YES	□ NO	□ NA	4.	Is your average adjusted gross income less than or equal to \$2.5 million, or if greater than \$2.5 million, did 75 percent come from farming, ranching, or forestry? Note: To participate in CSP, your average adjusted gross income for the 3 tax years immediately preceding the year the contract is approved cannot exceed \$2.5 million, unless at least 75 percent of the income was derived from agriculture.
				LAND ELIGIBILITY
☐ YES	□ №	□ NA	5.	Is at least part of your land private agricultural land or Tribal land? Note: Public land is not eligible for CSP.
☐ YES	□ NO	□ NA	6.	Is your land in compliance with the highly erodible land and wetland conservation provisions of the 1985 Farm Bill?
☐ YES	□ №	□ NA	7.	Was your cropland used for crop production or considered cropland as part of a long-term rotation for 4 out of the last 6 years prior to May 13, 2002?
☐ YES	□ NO	□ NA	8.	Is this land currently enrolled in the Conservation Reserve Program, Wetlands Reserve Program, or Grassland Reserve Program? Note: Land enrolled in CRP, WRP, or GRP cannot be a part of the CSP contract. Other land in your operation may be eligible. For example: You have a 1.2-acre CRP buffer on a 40-acre parcel you wish to enroll. All but the 1.2 acres enrolled in the Conservation Reserve Program may be eligible for CSP.

STEP 1 ANSWERS (INITIAL ELIGIBILITY)

Below are the Initial Eligibility answers. If your answers differ, at this time you may not be eligible for CSP. Please review your responses, and answer only for the land, or portion of land, that you wish to enroll in the CSP.

You can turn to Appendix 2 for information on eligibility requirements, and go to the CSP Web page to read the specific language that covers person and land eligibility.

- 1. Yes
- 2. Yes
- 3. Yes
- 4. Yes
- 5. Yes
- 6. Yes or NA I am in compliance OR None of this land is highly erodible or considered wetlands.
- 7. Yes or NA My cropland meets this criteria OR This land is not cropland.
- 8. No or NA These acres are not enrolled in the Conservation Reserve Program, Wetland Reserve Program, or the Grassland Reserve Program.

Assess Land Use

Words in **BLUE** are defined in Appendix 1.

WHAT KIND OF LAND USES DO YOU MANAGE? Please check all land you wish to enroll in CSP. Cropland (including Hayland), Vineyards, or Orchards Note: Cropland includes permanent hayland and hayland as part of a long-term rotation. Pasture that is not cultivated, but mowed for hay, is addressed as a Pastureland land use. Page 10 Rangeland Page 13 Farmstead, Headquarters, or Livestock Feeding and Handling Areas Page 15 The following questions help to determine if the land you wish to enroll in CSP meets basic program requirements.

CROPLAND (INCLUDING HAYLAND), VINEYARDS, OR ORCHARDS

These questions help determine if the non-irrigated and irrigated cropland, hayland, vineyards, or orchards you wish to enroll in CSP meet basic program requirements. Each question pertains to the land you wish to enroll in CSP. Mark "NA" if the question is not applicable.

Managing Fertilizers and Nutrients on Cropland, Vineyards, or Orchards

□ YES	□ №	□ NA	1. Do you keep written records or documentation of your nutrient management activities for each field, such as yields, soil analysis, plant tissue analysis, and nutrients applied – including animal waste?
☐ YES	□ №	□ NA	2. Are you managing nutrients (for example, adding supplemental nitrogen) by following a nutrient management plan or schedule that budgets nutrients based on soil and crop needs, and environmental risk?
☐ YES	□ №	□ NA	3. Do you conduct soil tests and/or plant tissue tests?
☐ YES	□ №	□ NA	4. If you have abandoned or active water wells in your cropland, orchard, or vineyard, have you taken adequate steps to protect ground water?
☐ YES	□ NO	□ NA	5. If you land apply animal manure or waste, are you following a waste utilization plan that includes adequate setbacks from surface waters and other hydrologically active areas (including sinkholes, karst topography, saline seeps, ground water recharge areas, wetlands, and wellheads)?
☐ YES	□ NO	□ NA	6. If cropland, vineyards, or orchards are grazed, are you managing livestock access to rivers, streams, and other surface water?
□ YES	□ NO	□ NA	 7. If cropland, vineyards, or orchards are grazed, are you following a grazing plan which includes the following? Selecting kinds of domestic animals suited to the terrain, climate, and other existing grazing area conditions Optimizing grazing distribution through placement of watering facilities, fences, or herding techniques Identifying periods of grazing, rest, and other treatment for each management unit Identifying and maintaining adequate cover on sensitive areas (riparian,

management decisions

wetland, and other habitats of concern)

Not negatively impacting any cultural resource or sensitive species Identifying and monitoring key areas and key plants to evaluate grazing

☐ YES	□ №	□ NA	8. If cropland, vineyards, or orchards are grazed, are livestock prevented from direct access to sinkholes, unprotected wells, or other direct conduits to ground water?
			Managing Pests on Cropland, Vineyards, or Orchards
☐ YES	□ №	□ NA	9. Do you keep written records or documentation of your pesticide application and pest control methods for each field?
☐ YES	□ №	□ NA	10. Are you following a pest management plan or schedule that includes, as needed, insects, invasive species, and weeds?
☐ YES	□ №	□ NA	11. Are you scouting for pests and using the information as a basis for applying pesticides?
☐ YES	□ NO	□ NA	12. Have you assessed the environmental risks of pesticide use on your cropland, vineyards, or orchards and addressed any risks with appropriate measures?
			Managing Crops and Soil on Cropland, Vineyards, or Orchards
☐ YES	□ №	□ NA	13. Do you grow high-residue crops at least 1 in 3 years in rotation, apply a mulch, use a cover crop annually, and/or have hay/pasture in rotation?
☐ YES	□ №	□ NA	14. Do you maintain cover between the rows of your vineyards or orchards?
☐ YES	□ NO	□ NA	 15. Do you include any of the following in your crop rotation: No-till, strip-till, direct seeding, or mulch-till Perennial sod or hay in rotation Add organic soil amendments such as manure or compost Grow cover and green manure crops to improve the soil If none of the above, do your soil tests indicate an increase in organic matter?
☐ YES	□ №	□ NA	16. If you are in an area of saline or sodic soils, do you monitor soil salinity levels?
☐ YES	□ NO	□ NA	17. If you have saline soils, do you use one or more of these techniques to manage salinity: managing your irrigation and drainage water, deep tillage, crop selection, reduction in fallow, and/or soil amendments or planting salt-tolerant crops?
☐ YES	□ №	□ NA	18. Do you avoid operating equipment in your cropland, vineyards, or orchards when soils are wet to reduce soil compaction?

☐ YES	□ №	□ NA	19. Are sheet and rill erosion controlled?
☐ YES	□ №	□ NA	20. Is wind erosion controlled?
☐ YES	□ №	□ NA	21. Have you stabilized or treated ephemeral erosion or classic gullies on your operation?
			Managing Irrigation on Cropland, Vineyards, or Orchards
☐ YES	□ №	□ NA	22. Do you inspect and make repairs to your irrigation system at least annually?
☐ YES	□ NO	□ NA	23. Do you keep records of irrigation dates and irrigation amounts applied relative to the crop growth stage?
☐ YES	□ №	□ NA	24. Do you adjust your irrigation management for nutrient and pesticide applications?
☐ YES	□ №	□ NA	25. Do you control irrigation-induced erosion, by using a cover crop, perennial cover, polyacrylamide (PAM), residue management, or irrigation water management?
☐ YES	□ №	□ NA	26. Are you following an irrigation water management plan?

PASTURELAND

These questions help to determine if the non-irrigated and irrigated pastureland you want to enroll in CSP meets basic program requirements. Each question pertains to the land you wish to enroll in CSP. Mark "NA" if the question is not applicable.

Managing Water Quality on Pastureland

☐ YES	□ NO	□ NA	 Are you following a grazing plan which includes the following? Selecting kinds of domestic animals suited to the terrain, climate, and other existing grazing area conditions Optimizing grazing distribution through placement of watering facilities, fences, or herding techniques Identifying periods of grazing, rest, and other treatment for each management unit Identifying and maintaining adequate cover on sensitive areas (riparian, wetland, and other habitats of concern) Not negatively impacting any cultural resource or sensitive species Identifying and monitoring key areas and key plants to evaluate grazing management decisions
☐ YES	□ NO	□ NA	2. Is forage availability balanced with livestock and wildlife demands (e.g., forage and animal balance, including a completed forage production estimate, livestock numbers identified, and wildlife numbers estimated)?
☐ YES	□ NO	□ NA	3. Do you keep written records or documentation of your pasture management activities for each field, such as grazing intensity, frequency, and duration of grazing periods, forage yields, livestock needs, soil analysis, and nutrients applied, including manure?
☐ YES	□ №	□ NA	4. Are you managing livestock access to rivers, streams, and other surface water?
☐ YES	□ №	□ NA	5. Do you conduct soil tests and/or plant tissue tests?
☐ YES	□ NO	□ NA	6. Are you managing nutrients (for example, adding supplemental nitrogen) by following a nutrient management plan or schedule that budgets nutrients based on soil and plant needs and environmental risk?
☐ YES	□ №	□ NA	7. If you have abandoned or active water wells in your pasture, have you taken adequate steps to protect ground water?
☐ YES	□ NO	□ NA	8. Are livestock prevented from direct access to sinkholes, unprotected wells, or other direct conduits to ground water to protect water quality?

☐ YES	□ NO	□ NA	9. If you land apply animal manure or waste, are you following a waste utilization plan that includes adequate setbacks from surface waters and other hydrologically active areas (including sinkholes, karst topography, saline seeps, ground water recharge areas, wetlands and wellheads, etc.)?
			Managing Pests on Pastureland
☐ YES	□ №	□ NA	10. Have you assessed the environmental risks of pesticide use on your pasture and addressed any risks with appropriate measures?
☐ YES	□ №	□ NA	11. Do you keep written records or documentation of your pesticide application and pest control methods for each grazed area—pertaining to pesticide use and insect populations?
☐ YES	□ №	□ NA	12. Do you control noxious weeds and undesirable brush species?
☐ YES	□ №	□ NA	13. When you control noxious weeds and undesirable brush species, are you following a pest management plan that includes measures to protect water quality?
			Managing Forage and Soil on Pastureland
☐ YES	□ №	□ NA	14. Do you manage grazing on pastureland to avoid soil compaction?
☐ YES	□ №	□ NA	15. Are sheet and rill erosion controlled?
☐ YES	□ №	□ NA	16. Is wind erosion controlled?
☐ YES	□ NO	□ NA	17. Have you stabilized or treated classic gullies on your operation?
☐ YES	□ №	□ NA	18. If you are in an area of saline or sodic soils, do you monitor soil salinity levels?
☐ YES	□ №	□ NA	19. Do you manage salinity through one or more of the following: subsurface drainage, use of soil amendments, or use of appropriate crops (salt-tolerant forage)?
☐ YES	□ №	□ NA	20. Do you manage pasture access roads and trails to limit soil erosion?

			Managing irrigation on Pastureland
☐ YES	□ №	□ NA	21. Do you control irrigation-induced erosion?
☐ YES	□ NO	□ NA	22. Do you inspect and make repairs to your irrigation system at least annually?
☐ YES	□ №	□ NA	23. Do you adjust your irrigation management for nutrient and pesticide applications?
☐ YES	□ №	□ NA	24. Are you following an irrigation water management plan?

RANGELAND

These questions help to determine if the rangeland you wish to enroll in CSP meets basic program requirements. Each question pertains to the land you wish to enroll in CSP. Mark "NA" if the question is not applicable.

Managing Water Quality on Rangeland

☐ YES	□ NO	□ NA	 Are you following a grazing plan which includes the following? Selecting kinds of domestic animals suited to the terrain, climate, and other existing grazing area conditions Optimizing grazing distribution through placement of watering facilities, fences, or herding techniques Identifying periods of grazing, rest, and other treatment for each management unit Identifying and maintaining adequate cover on sensitive areas (riparian, wetland, and other habitats of concern) Not negatively impacting any cultural resource or sensitive species Identifying and monitoring key areas and key plants to evaluate grazing management decisions
☐ YES	□ NO	□ NA	2. Is forage availability balanced with livestock and wildlife demands (e.g., forage and animal balance, including a completed forage production estimate, livestock numbers identified, and wildlife numbers estimated)?
☐ YES	□ №	□ NA	3. Do you keep written records or documentation of range management activities for each grazed area—pertaining to intensity, frequency, and duration of grazing periods, forage production, and livestock needs?
☐ YES	□ №	□ NA	4. If you have abandoned or active water wells on your rangeland, have you taken adequate steps to protect ground water?
☐ YES	□ №	□ NA	5. Are livestock prevented from direct access to sinkholes, unprotected wells, or other direct conduits to ground water to protect water quality?
☐ YES	□ №	□ NA	6. Are you managing livestock access to rivers, streams, and other surface water to maintain water quality?
☐ YES	□ №	□ NA	7. If you land apply animal manure or waste, are you following a waste utilization plan that includes adequate setbacks from surface waters and other hydrologically active areas (including sinkholes, karst topography, saline seeps, ground water recharge areas, wetlands, and wellheads)?

			Managing Pests on Rangeland
☐ YES	□ №	□ NA	8. Do you keep written records or documentation of your pesticide management for each grazed area, such as chemical use and invasive plant populations?
☐ YES	□ NO	□ NA	9. Have you assessed the environmental risks of pesticide use on your rangeland and addressed the risks with appropriate measures?
☐ YES	□ №	□ NA	10. Do you control noxious weeds and undesirable brush species?
☐ YES	□ NO	□ NA	11. When you control noxious weeds and undesirable brush species, are you following a pest management plan that includes measures to protect water quality?
			Managing Forage and Soil on Rangeland
☐ YES	□ №	□ NA	12. Do you manage grazing on rangeland to avoid soil compaction?
☐ YES	□ №	□ NA	13. Have you stabilized or treated classic gullies on your operation?
☐ YES	□ №	□ NA	14. Do you manage pasture access roads to limit soil erosion?
☐ YES	□ №	□ NA	15. If you burn, are you following a prescribed burning plan?

FARMSTEAD, HEADQUARTERS, OR LIVESTOCK FEEDING

AND HANDLING AREAS

Note: This section is not required, except for the highest level of CSP.

These questions pertain if you wish to enroll your entire operation in CSP and help to determine if other areas within your operation meet basic program requirements. Mark "NA" if the question is not applicable.

Livestock Feeding and Handling Areas (production areas, including dairy, poultry, feeding operations, etc.)

☐ YES	□ NO	□ NA	 Do you inspect for leaks in pipelines, manure storage, or transfer facilities and equipment?
☐ YES	□ №	□ NA	2. Do you manage runoff from manure handling and feed handling areas?
☐ YES	□ NO	□ NA	3. Do you control runoff from traps, lots, and other livestock concentration areas?
☐ YES	□ NO	□ NA	4. Do you properly dispose of livestock mortalities?
			Wells
☐ YES	□ NO	□ NA	 5. Is the wellhead location appropriate and are protection components in place for all potential sources of contamination? Sanitary well cap, tightly secured with a screened vent Pitless adaptor Other State-identified components Surface runoff cannot reach the area immediately surrounding the well
☐ YES	□ №	□ NA	6. Is your well cased?
☐ YES	□ №	□ NA	7. Does the well casing extend above the ground (meets State and local standards)?
☐ YES	□ №	□ NA	8. Are all abandoned wells properly plugged?

Fertilizer/Pesticide Storage and Handling Areas

☐ YES	□ NO	□ NA	9. Is the well located a safe distance from the fertilizer/pesticide storage site and/or mixing and loading areas?
☐ YES	□ NO	□ NA	10. If the fertilizer/pesticide storage site is located on highly permeable soil (sandy soil), is there secondary containment?
☐ YES	□ NO	□ NA	11. Is rinse water from cleaning fertilizer/pesticide application equipment properly disposed of?
☐ YES	□ №	□ NA	12. Are used pesticide containers properly disposed of?

STEP 2 ANSWERS (LAND USE)

Below are the self-assessment answers. If your answers differ, you may not be eligible for CSP at this time. Please see the information on the next page. To continue the pre-application process, go to "Describe Your Operation" on page 19.

Cropland, Vineyards, or	Pastureland	Rangeland	Farmstead, Headquarters,
Orchards			or Livestock Feeding and
	1. Yes or NA	1. Yes or NA	Handling Areas
1. Yes or NA	2. Yes or NA	2. Yes or NA	(Required only if you wish to enrol
2. Yes or NA	3. Yes or NA	3. Yes or NA	your entire operation in CSP)
3. Yes or NA	4. Yes or NA	4. Yes or NA	
4. Yes or NA	5. Yes or NA	5. Yes or NA	1. Yes or NA
5. Yes or NA	6. Yes or NA	6. Yes or NA	2. Yes or NA
6. Yes or NA	7. Yes or NA	7. Yes or NA	3. Yes or NA
7. Yes or NA	8. Yes or NA	8. Yes or NA	4. Yes or NA
8. Yes or NA	9. Yes or NA	9. Yes or NA	5. Yes or NA
9. Yes or NA	10. Yes or NA	10. Yes or NA	6. Yes or NA
10. Yes or NA	11. Yes or NA	11. Yes or NA	7. Yes or NA
11. Yes or NA	12. Yes or NA	12. Yes or NA	8. Yes or NA
12. Yes or NA	13. Yes or NA	13. Yes or NA	9. Yes or NA
13. Yes or NA	14. Yes or NA	14. Yes or NA	10. Yes or NA
14. Yes or NA	15. Yes or NA	15. Yes or NA	11. Yes or NA
15. Yes or NA	16. Yes or NA		12. Yes or NA
16. Yes or NA	17. Yes or NA		
17. Yes or NA	18. Yes or NA		
18. Yes or NA	19. Yes or NA		
19. Yes or NA	20. Yes or NA		
20. Yes or NA	21. Yes or NA		
21. Yes or NA	22. Yes or NA		
22. Yes or NA	23. Yes or NA		
23. Yes or NA	24. Yes or NA		
24. Yes or NA			
25. Yes or NA			
26. Yes or NA			

If You Are Not Eligible at This Time

If you evaluated your entire operation in the self-assessment and believe your operation is not eligible for CSP at this time, you may want to:

- Try the self-assessment again to identify a smaller portion of your land that may be eligible
- Identify the remaining conservation work outlined in your conservation plan. If you don't have a conservation plan, contact your local NRCS office for help in developing one for your farm or ranch. To find out more about conservation planning, see Appendix 3.
- Look to other conservation programs (listed in Appendix 3) for assistance in implementing conservation practices that may help you become eligible in the future
- Obtain technical assistance from your local NRCS office

Describe Your Operation

This page shows an EXAMPLE in green. Your Description begins on the next page.

Describe the fields or portion of your farm or ranch that you are proposing for CSP.

AG OPERATION NAME: Jones Farm and Ranch

For the land you wish to enroll in CSP:

- Describe your crop rotation and associated tillage OR
- Describe your pasture rotation and associated grass management

Land Use/ Field/Acres	Crop Rotation/Tillage OR Pasture Rotation/Grass Management	Conservation work already installed or in use on this field
crop Field 28 ac.	Corn/Soybean rotation - No-till corn into soybean residue. Disk corn residue one time prior to planting soybean in corn residue	Terraces, grassed waterway, reduced tillage
vange North End 240 ac.	120 acres 2 pasture switch back	Alternative watering sites, buffer, stream crossing, spring burn, salt placement

For the land you wish to enroll in CSP:

 Describe any new or innovative activities, techniques, or methods used in your operation

Activity/technique/ method	Description
Yield Monitoring	tracking yield within the field and modifying fertilizer application throughout field based on yield map
Using Grazing and Spatial Analysis Tool (GSAT)	using GSAT to balance available forage and animal demand for the year

Describe Your Operation

Describe the fields or portion of your farm or ranch that you are proposing for CSP.

The name or parcel identifier can be whatever term (or number) you use for the operation you wish to enroll in CSP.

AG OPERATION NAME:			
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For the land you wish to enroll in CSP:

- Describe your crop rotation and associated tillage OR
- Describe your pasture rotation and associated grass management

Land Use/ Field/Acres	Crop Rotation/Tillage OR Pasture Rotation/Grass Management	Conservation work already installed or in use on this field

Describe Your Operation (cont.)

For the land you wish to enroll in CSP:

• Describe any new or innovative activities, techniques, or methods used in your operation

Activity/technique/ method	Description

Workbook Completed! Congratulations!

Now that you have completed the self-assessment workbook, please bring the following to your local NRCS office to submit your application:

- 1. This completed workbook
- 2. Plan map or aerial photo of your operation (if available)
- Identification (and location, if possible) of practices installed on each field
- 4. The written records and documentation you've identified in the workbook (at least 2 years of records). See page 40 for examples of records you will need. Records can be as simple as a pocket calendar record or as complex as a computer printout.

- 5. Number of acres and crop rotations for each field
- 6. Management activities being used, such as nutrient management, pest management, grazing management, haying, etc.
- Application amounts and rates for fertilizers, pesticides, manure application, etc.
- 8. Location of wells, roads, windbreaks, storage buildings, etc.
- 9. If you do not own the land, copies of agreements that refer to the land you wish to enroll in CSP, such as lease, power of attorney, or a letter from the landowner indicating that you have current control of the farming operation.