

UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF ALABAMA

Charles R. Diard, Jr.
Clerk

113 St. Joseph Street
Mobile, Alabama 36602
(251) 690-2371

May 27, 2004

**NOTICE TO COUNSEL OF MANDATORY ELECTRONIC NOTICING
AND ELECTRONIC FILING**

On May 19, 2003, the Southern District of Alabama implemented CM/ECF (Case Management/Electronic Case Files). CM/ECF is the automated case management and electronic docketing system for the Southern District of Alabama. Previous notice of CM/ECF implementation was provided to counsel admitted to the Bar of this Court through fax notices, Bar meetings, and orientation sessions provided by the Clerk of Court and court staff. CM/ECF provides easy-to-use electronic case filing features that will make life easier for you by allowing you to file and view court documents over the Internet.

Effective July 1, 2004, all counsel must register for electronic service of documents. Please visit our website at www.alsd.uscourts.gov to register. Effective September 1, 2004, electronic filing will be mandatory. More information about electronic filing and training can be obtained at the Court's website mentioned above. Please contact myself, Jeff Reinert, or Pat Shubird at 251/690-2371 if you have any questions.

Sincerely,

/s/ Charles R. Diard, Jr.

Charles R. Diard, Jr.
Clerk of Court

CRDJr/ljt