

Department of the Navy



Navy and Marine Corps Safety Council Charter

2003

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NAVY AND MARINE CORPS SAFETY COUNCIL CHARTER

I. ESTABLISHMENT, PURPOSE AND SCOPE

A. ESTABLISHMENT

The Secretary of the Navy hereby establishes the Navy and Marine Corps Safety Council, herein referred to as the Council. The Charter delineates the Council's membership, and specifies the scope of activities.

B. PURPOSE

The Council will be an integrative, collaborative, and interactive forum of operator-level Navy and Marine Corps safety leaders, who will advise and recommend safety performance improvements to the Chief of Naval Operations (CNO), the Commandant of the Marine Corps (CMC), and the Deputy Assistant Secretary of the Navy for Safety (DASN(S)).

C. SCOPE OF ACTIVITY

The Council shall:

1. Analyze mishap, incident and hazard report trends for predictive, leading indicators, evaluate effectiveness and viability of ongoing safety initiatives and provide DON safety readiness assessments to SECNAV, CNO and CMC.
2. Review other federal agency and private sector best practices, and make recommendations for safety improvement policies, programs, and investments.
3. Assess, review and advise the CNO and the CMC on improving the coordination, relevance, efficiency, efficacy, timeliness and viability of DON-wide safety information management systems.
4. Monitor development and implementation of safety initiatives in a Navy and Marine Corps Safety Strategic Plan.
5. Provide oversight to chartered Council Safety Committees, receive regular progress reports on the status of approved action plans, serve as the Council approval authority for actions proposed by Council Safety Committees, and endorse appointment letters for Committee chairs and members through their chain of command.
6. Ensure Council Safety Committees coordinate with other federal agencies and industry leaders, to facilitate communication, coordination, and integration of best practices into DON safety planning, development and implementation of initiatives and programs.
7. Support research to improve system safety, human performance, safety education

standards/procedures, and equipment, with integration into all key processes at senior levels.

8. Promote risk management as an intrinsic part of every decision made and every action taken by every Sailor, Marine, and DON Civilian employee.

9. Promote the preservation of human and physical resources throughout the Department of the Navy.

10. Monitor the development and implementation of civilian and military safety training, education, and professional development efforts.

II. ORGANIZATION

A. The Commander, Naval Safety Center and Director, Marine Corps Safety Division, will co-chair this Council. Council membership shall consist of the co-chairs and appointed chairs of each of the following Safety Committees:

- Afloat Safety Committee
- Air Safety Committee
- Ground Tactical Safety Committee
- Shore Safety Committee

B. Each Safety Committee formed under this Council will submit a charter to the Council for approval. These charters will receive an annual review by the Council for continuance. The Council shall have overall responsibility for implementation of this charter.

C. The Safety Committees shall consist of designated representatives from the listed activities:

Afloat Safety Committee

- Commander, Naval Surface Forces – co-chair
- Commander, Naval Submarine Forces – co-chair
- Commander, Naval Sea Systems Command (SEA 04R and SEA 00C for Diving Safety)
- Commander, Marine Forces Atlantic
- Commander, Marine Forces Pacific
- Commander, Naval Air Forces
- Commander, Naval Surface Forces, U.S. Atlantic Fleet
- Commander, Submarine Forces, U.S. Pacific Fleet
- Commander, Naval Safety Center (Code 30)
- Commander, Military Sealift Command
- President, Board of Inspection and Survey (Surface Ship and Submarine Boards)
- Commanding Officer, Surface Warfare Officers School Command

Air Safety Committee

- Commander, Naval Air Forces – co-chair
- Commander, 2nd or 3rd Marine Aircraft Wing – co-chair
- Headquarters Marine Corps (Safety Division)
- Commander, Naval Air Systems Command
- Commander, Naval Air Forces, U.S. Atlantic Fleet
- Commander, Naval Air Training Activity
- Commander, Naval Safety Center (Code 10)
- Commander, Naval Air Reserve Forces
- President, Board of Inspection and Survey (aviation rep)
- Director, Aviation Safety School

Ground Tactical Safety Committee

- Commander, Marine Corps Combat Development Command - chair
- Commanding General, Marine Corps System Command
- Commanding General, Marine Corps Logistics Command
- Commander, Naval Safety Center (Code 40)
- Commander, Marine Forces Atlantic
- Commander, Marine Forces Pacific
- Commander, Marine Forces Reserve
- Commander, Marine Forces Europe
- Commander, Special Warfare Command
- Headquarters Marine Corps (Safety Division)
- Inspector General of the Marine Corps

Shore Safety Committee

- Commander, Naval Installations - chair
- Chief, Bureau of Medicine and Surgery
- Commander, Naval Safety Center (Codes 40 and 90)
- Commander, Naval Personnel Development Command
- Commander, Naval Air Reserve Forces
- Commander, Marine Forces Atlantic
- Commander, Marine Forces Pacific
- Commander, U.S. Atlantic Fleet
- Commander, U.S. Pacific Fleet
- Commander, Naval Facilities Engineering Command
- Navy and Marine Corps Safety School
- Navy Inspector General/Safety Oversight Inspection Unit
- Commander, U.S. Naval Forces Europe

D. The Council and Committees may also have Associate Members and Advisory Members as required to carry out this charter.

E. The Council may designate the formation of working groups, as appropriate, made up of various Committee, associate, or advisory members.

III PROCEDURES

A. The co-chairs will convene the Council as needed, and at least annually. The Safety Committee chairs will communicate committee actions to the Council at the annual meetings. Safety committees shall meet at least semi-annually and keep the Council current on all actions. The co-chairs will forward a summary of the Council meetings, and committee action reports to SECNAV, CNO and CMC

B. The Council co-chairs will report to the CNO, the CMC and DASN(S), as appropriate.

C. The Council co-chairs will coordinate meeting-associated budgetary requirements and administrative support for the Council and Safety Committees.

D. A secretary shall be appointed by the co-chairs to maintain historical documentation of accomplishments and recommendations. Minutes, the Strategic Plan, annual accomplishments, and associated documentation for the Council and Safety Committees will be posted on the secure section of the Commander, Naval Safety Center and HQMC Safety Division web sites.

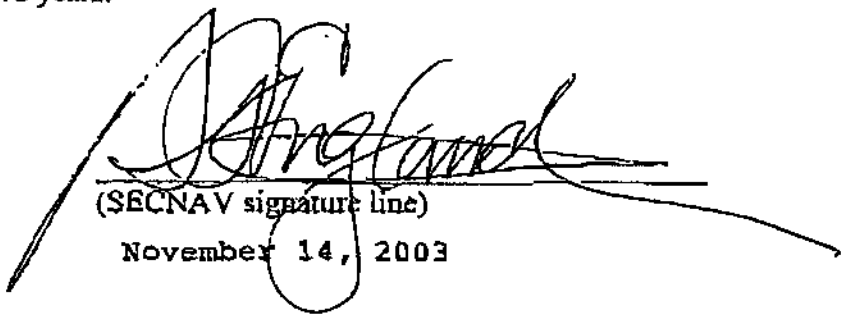
E. The Council will be operated in accordance with SECNAV Instruction 5420.194, "Department of the Navy (DON) Committee Management Program," 12 October 1999.

IV. DELIVERABLES

The Council will identify beneficial safety initiatives on a prioritized basis, recommend associated policies and programs for DON, and develop, for SECNAV, CNO and CMC approval, a Navy and Marine Corps Safety Strategic Plan.

V. DURATION OF COUNCIL

The Charter will be reviewed every two years.



(SECNAV signature line)

November 14, 2003