#### **REVIEW MANAGEMENT**

# Alternate Work Schedule for the Office of Drug Evaluation III

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## **PURPOSE**

This MAPP describes ODEIII policies and procedures governing the Alternate Work Schedule (AWS).

### REFERENCES

- MAPP 4657.1, "Alternate Work Schedules" [CDER]
- MAPP 6002.1, "Alternative Work Schedules" [ORM]

## **POLICY**

ODE III will follow the Office of Review Management (ORM) AWS plan (MAPP 6002.1) with the following additional policies:

- Timed earned towards credit hours will be accumulated on a minute by minute basis.
- Credit time may be taken with pre-approval, in quarter hour increments.
- Up to 24 hours of credit time may be taken, with pre-approval, in any given week.

**EFFECTIVE DATE** 

This MAPP is effective upon date of publication.

Originator: Director, Office of Drug Evaluation III

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