DEPARTMENT OF COMMERCE -Operating Unit XXX

508 ASSESSMENT PLAN - PROGRESS REPORT DETAILED BREAKOUT

June 2001

EIT Resource: Internet/ Intranet by file type, Name of Application, etc.	Date of Assessment Completion	Exempt?	Contractor Developed?	Compliant Y or N?	Date Repairs Will Be Completed	Work Metrics: Total No. of Pages, Lines of Code, Hours to Fix, etc.	Request Undue Burden?	Other/ Being Retired, Developed Before 6/21, etc.
Web - Internet/PDFs created before 6/21/01								
Web-Internet/PDFs with text equivalents								
Web - Intranet/forms								
Admin. systems/T&A								
Admin. systems/Travel								
Admin. systems/ Training								
Admin. systems/Job Application System								
Custom application-AWIPS								

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Custom application-ECASS								

EXPLANATION OF ASSESSMENT PLAN COLUMN HEADINGS

Column 1   EIT Resource: Internet/Intranet by File Type, Name of Application, etc.
List type of EIT resource being assessed. Aggregate by resource type where possible. For Internet/intranets, categorize Web pages by file type, e.g., image/inaccessible PDFs, accessible PDFs. For systems/software applications, list type of system(s) and system name(s).

Column 2   Work Metrics: Total Number of Pages, Lines of Code, Hours to Fix, etc.
For Web pages, software applications, or systems listed in Column 1, provide amount of work required if repairs are deemed necessary. Use metrics appropriate to the specific type of effort required.

Column 3   Date of Assessment Completion
Self-explanatory

Column 4   Exempt?
See list of Section 508 *exceptions* **(bookmark to Exceptions)** and cite specific exception being used.

Column 5   Contractor Developed?
Is the EIT resource (Web page, system, specific software application) developed/maintained by contractors?

Column 6   Compliant Y or N?

Is the EIT resource (Web page, system, specific software application) compliant with the Section 508 standards for the resource identified in Column 1?

Column 7   Date Repairs Will Be Completed

Self-explanatory

Column 8   Request Undue Burden?

If the EIT resource identified in Column 1 cannot be made accessible and will be develop, maintained, or used after 6/21/01, then enter yes in this column and follow the *undue burden process* **(bookmark to Undue Burden Determination process)** outlined in this policy.

Column 9   Other/ Being Retired, Developed Before 6/21, etc.

If the EIT resource identified in Column 1 is not exempt from the Section 508 standards, is not compliant, and no undue burden request is contemplated, then state the specific reason why the resource will continue to be available on the Web and/or the application will still be in use after 6/21/01. For example, Web pages developed prior to 6/21/01 with no text equivalent, in-house system/application developed prior to 6/21/01 with no near term plans to update it, or system that will be retired.