

**UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF NORTH CAROLINA**

**On-Line Training Exercises for Attorneys
Who Have Previously Been Trained in Another District**

Name of Participant: _____

Law Firm: _____

Phone Number: _____

Name of Court Where
ECF Training took place: _____

Complete the following exercises while accessing the CM/ECF training database from your office at <http://ecf-train.uscourts.gov>. You will need to contact Carolyn Baker at Carolyn_Baker@nceb.uscourts.gov for a temporary login and password. Test documents to be used as your PDF can be found on the j drive under efilng when you click the browse button. Orders should be submitted to: ECF_ORDERS@nceb.uscourts.gov. Make sure you name the document using the complete case number. For this training exercise, add " training exercise" to the end (ex. 04-01178-8-JRL-training exercise).

Exercise 1:

- Open a joint Chapter 7 bankruptcy petition. Write your case number in the space provided below.**

Case Number: _____

- File the statement of social security number**
- Upload the creditor matrix**
- Assign the judge and trustee**

Exercise 2:

- In the case opened in exercise 1, docket a motion to avoid lien (filer is debtors' attorney).**
- Docket a response to the motion to avoid lien(filer is creditor's attorney).**

Exercise 3:

- Open an adversary proceeding for the bankruptcy case filed in exercise 1. The nature of suit is 454 (Recover Money/Property. Request a jury demand for \$10,000.00. Write the adversary proceeding number in the space provided below.**

Adversary Proceeding Number: _____

Exercise 4:

- File a Motion for Relief From Stay with an attachment.**
- Submit a proposed order to allow the Motion for Relief From Stay.**

Once completed, mail this sheet along with the [CM/ECF System Electronic Filing User Registration](#) Form to:

**U. S. Bankruptcy Court, EDNC
Attn: Training Specialist
P. O. Drawer 2807
Wilson, NC 27894-2807**