



ACQUISITION,
TECHNOLOGY
AND LOGISTICS

OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON
WASHINGTON, DC 20301-3000

17 DEC 2002

MEMORANDUM FOR ASSISTANT SECRETARY OF THE ARMY
(INSTALLATIONS AND ENVIRONMENT)
ASSISTANT SECRETARY OF THE NAVY
(INSTALLATIONS AND ENVIRONMENT)
ASSISTANT SECRETARY OF THE AIR FORCE
(INSTALLATIONS, ENVIRONMENT AND LOGISTICS)
DEPUTY ASSISTANT SECRETARY OF THE ARMY
(PROCUREMENT AND POLICY)
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(ACQUISITION AND BUSINESS MANAGEMENT)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING)
DIRECTORS OF THE DEFENSE AGENCIES

SUBJECT: FY 2003 Call For Nominations for the White House Closing the Circle Awards

The annual call for nominations for the White House Closing the Circle (CTC) Awards is attached for your action. Please submit your nomination packages to the point of contact identified in the attachment. The deadline for submittal of nomination packages to the Office of the Federal Environmental Executive is January 31, 2003.

The CTC Awards recognize Federal employees and their facilities for efforts that contribute significantly to the environmental performance of their facility or organization. This year's CTC Award categories include: Waste/Pollution Prevention, Recycling, Affirmative (Green) Procurement, Environmental Preferability, Education and Outreach, Environmental Management Systems, Bio-based Products, and Sustainable Design/Green Buildings.

We request the support of each Component Headquarters organization to take appropriate measures to ensure all DoD nominations are appropriately categorized and conform with the format and content requirements described in the attached White House call letter.



For additional information, Component Headquarters CTC Award representatives may contact Mr. John Coho, ODUSD(I&E)/EQ, John.Coho@OSD.mil, (703) 604-1630, and Mr. David Boyd, OUSD(AT&L)/DP, (703) 697-6710, David.Boyd@OSD.mil.



Philip W. Grone
Principal Assistant Deputy Under
Secretary of Defense
(Installations and Environment)



Deidre A. Lee
Director, Defense Procurement
and Acquisition Policy

Attachment:
Call for Nominations, White House CTC Awards, 2003