

**UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF ILLINOIS**

ELECTRONIC FILING REGISTRATION FORM

Instructions: Complete this form to request an Electronic Case Filing (ECF) account from the United States District Court, Southern District of Illinois. Complete the form on-line and submit the form on-line or print a hard copy, sign it, and present it to the Clerk's office at the address provide. **After verification, your user id and password will be electronically mailed to the e-mail address listed on the registration form.**

Please Print or Type

First Name: _____ Middle Initial/Name: _____
Last Name: _____ Generation (i.e., Sr., Jr.): _____
Bar Id No.: _____ State Issued: _____
Affiliation/Firm Name: _____
Mailing Address(es): _____
City: _____ State: _____ Zip Code: _____
Telephone Number: _____
E-mail Address: _____

Are you admitted to practice in the Southern District of Illinois?	Yes	No
If Yes, are you a member in good standing?	Yes	No
Are you admitted to practice pro hac vice in the Southern District of Illinois?	Yes	No

I already have an ECF login that I use at another court, which is _____. Please assign the same login.

By submitting this registration form, the undersigned agrees to abide by all court rules, orders, policies, and procedures governing the use of ECF. The undersigned also consents to receiving NEF pursuant to Fed. R. Civ. P. 5(b) and 77(d) via the court's ECF. The combination of user id and password will serve as the signature of the attorney filing the documents. Attorneys must protect the security of their password and immediately notify the court if they learn that their password has been compromised.

Use the Online Submit button below to submit the completed Registration Form electronically or use the Print button below and mail the form via U. S. Mail to:
United States District Court
Southern District of Illinois
Attn: ECF Registration
P. O. Box 249
East St. Louis, IL 62202

Court Use Only

User Code Assigned: _____
Password Assigned: _____
Issuer: _____

Once your registration is complete, you will receive notification as to your user id and password. Procedures for using the system will be available for downloading at www.ilsd.uscourts.gov . You may contact the ECF Help Desk at 1-866-867-3169 or 1-866-222-2104 if you have questions concerning the registration process.