

18th annual MIS Conference

February 23-25, 2005

Sheraton New Orleans Hotel
New Orleans, Louisiana

JAZZIN' up the Data



Sponsored by
the National Center for Education Statistics
and the Louisiana Department of Education

18th Annual MIS Conference **JAZZIN'** up the Data

Sample Sessions from Previous Year

Come Learn From Our Experience!

Virginia's Ground Breaking Student Record Collection Initiative for NCLB

Filling the Gap with Data:

Using Data on a Daily Basis

Every Student Counts:

Do They Have an Account?

Data for Student Improvement OR Data for Accountability?

New York's Plan To Do Both!



Richard Nowitz

Get Continual Updates From the Web

Please take advantage of our online MIS conference registration form by visiting the MIS conference web site at:

<http://nces.ed.gov/conferences>

A registration form and other conference materials, such as a list of preliminary topics, a link to the conference hotel, and links to last year's sessions, can also be found on the web site. Visit the site from now until the week of the conference for continual updates on schedules, speakers, nighttime activities, etc.

- How have improved information systems impacted collaboration among schools, districts, and states?
- What tools and processes have been helpful in integrating data systems or in developing enterprise data systems?
- How are states and districts responding to the increasing requests for accountability data?
- What are the latest developments in information technology for education?
- How do we integrate information systems at the school district level? State level?

The 2005 MIS Conference is a concentrated 3 days of information about best practices, innovative ideas, current issues, and practical how-to advice about management information systems for K-12 education. Co-sponsored by the Louisiana Department of Education and the U.S. Department of Education's National Center for Education Statistics (NCES), the MIS Conference brings together the people who work with information collection, management, transmittal, and reporting in school districts and state education agencies.

Over the past 18 years, a state education agency has partnered annually with NCES to bring local, state, and national data professionals together to learn from one another in an informal setting. This year, the MIS Conference will offer more than 60 presentations, demonstrations, and workshops conducted by practitioners from K-12 information systems.

You are invited to attend the 2005 MIS Conference in New Orleans, Louisiana, and to submit a proposal for presenting a session that will add to the conference's interest and usefulness. Topics are invited from all sources, but the major focus will be on data models and data standards, with an emphasis on accountability.



Carl Purcell

Schedule of Events

Meeting of the National Forum on Education Statistics

Forum Working Meetings

SUNDAY		
2/20/05	8:30 AM – 5:00 PM	Task Force Meetings
MONDAY		
2/21/05	7:30 AM	Registration Open, Continental Breakfast
	8:30 AM – 12:00 PM	Forum Workshop
	12:00 – 1:15 PM	Steering Committee Meeting
	1:30 – 2:30 PM	Forum Opening Session
	2:30 – 5:00 PM	Standing Committee Meetings
TUESDAY		
2/22/05	7:30 AM	Registration Open, Continental Breakfast
	8:30 – 9:30 AM	Task Force Roundtable Discussions
	9:30 AM – 12:00 PM	Standing Committee Meetings
	12:00 – 1:00 PM	Steering Committee Meeting
	1:00 – 3:00 PM	Standing Committee Meetings
	3:00 – 4:00 PM	Forum Closing Session

MIS Conference

General Attendance

WEDNESDAY		
2/23/05	7:30 AM	Registration Open, Continental Breakfast
	8:30 AM	Opening Session
	10:00 AM – 4:30 PM	Concurrent Sessions
	6:30 PM	Smorgasbord of the States
THURSDAY		
2/24/05	7:30 AM	Registration Open, Continental Breakfast
	8:30 AM	General Session
	10:00 AM – 4:30 PM	Concurrent Sessions
FRIDAY		
2/25/05	7:30 AM	Registration Open, Continental Breakfast
	8:30 – 11:00 AM	Concurrent Sessions
	11:00 AM – 12:30 PM	MIS Closing Plenary

Attendance Costs

For states with Cooperative System contracts, the travel expenses of two participants and the Forum Liaison are included in the Basic Participation task. Meeting costs for these individuals are reimbursed directly by the state education agency and respective state travel regulations apply. NCES will directly reimburse, at the federal per diem rate, the travel and other costs for the local education agency Cooperative System Forum Liaisons, and two participants from those states that do not receive funds through a Basic Participation task.

If you are unsure whether your travel can be sponsored through this vehicle, see <http://nces.ed.gov/forum> for lists of state education agency and local education agency Forum Liaisons. As in previous years, the expenses of all other MIS participants and presenters are the responsibility of the individual.



THERE IS NO CONFERENCE REGISTRATION FEE.

Important Dates

Monday, October 11, 2004

Online registration and information regarding the 18th Annual MIS Conference are available on the NCES web site: <http://nces.ed.gov/conferences>

Friday, December 17, 2004

Cut-off date for submission of presentation, workshop, or demonstration proposals.

Week of January 10, 2005

Presenters and demonstrators notified via e-mail of acceptance or rejection of proposal.

Friday, January 28, 2005

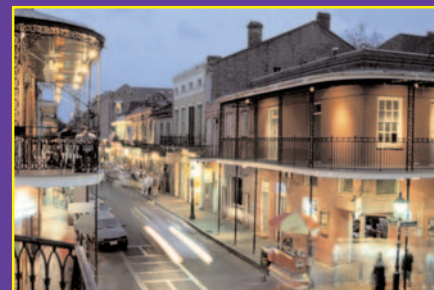
Cut-off date for hotel room block. All meeting participants booking a room after this date will be responsible for paying a higher room rate if space is available.

Cut-off date for name to appear in program participants list. All meeting participants' registrations received after this date will have only a name badge prepared in advance.

Monday, February 7, 2005

Cut-off date for late meeting preregistration and for a name badge to be available at the conference. After this date, participants will need to register on site.

Cut-off date for return of Smorgasbord Form.



Richard Nowitz

Information of Interest

Conference web site
<http://nces.ed.gov/conferences>

Sheraton New Orleans Hotel
<http://www.sheratonneworleans.com>

New Orleans Convention and Visitors Bureau
<http://www.neworleanscvb.com>

New Orleans International Airport
<http://www.flymsy.com>

Conference Hotel:

Sheraton New Orleans Hotel
500 Canal Street
New Orleans, Louisiana 70130

Reservations:
(504) 525-2500
(800) 325-3535

Front Desk:
(504) 525-2500

Fax:
(504) 595-5552



Hotel Highlights

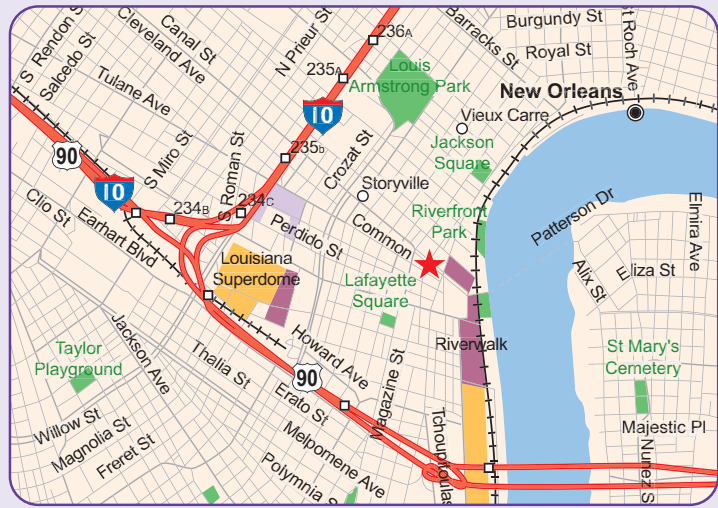
The Sheraton New Orleans Hotel recently underwent a large-scale renovation to offer you the finest of accommodations. The hotel is situated on legendary Canal Street, which borders the French Quarter.

Restaurants

The Sheraton New Orleans features Roux Bistro, offering contemporary New Orleans dishes with a unique Creole flair. The hotel offers the Pelican Bar for cocktails and lighter fare as well as a Starbucks Cafe. In-room dining is available 24 hours. The hotel is located within walking distance of many fine restaurants.

Rooms and Services

Guest rooms at the Sheraton New Orleans evoke classic New Orleans charm. Each room is equipped with: top-of-the-line mattresses; coffee makers with complimentary coffee; color cable, remote control TV with in-room movies & video games; in-room safes, hairdryers, irons & ironing boards; telephone voicemail; dual line telephones; and video checkout. The hotel also offers a fitness center, gift shop, business center, and a tour desk.



Making Your Hotel Reservations

(Please Read Carefully)

The Sheraton New Orleans Hotel will provide accommodations for the 18th Annual MIS Conference. All participants, including sponsored LEAs, must contact the Sheraton New Orleans Hotel directly to reserve their sleeping room. Please refer to the meeting schedule on the previous page when making your hotel reservation. The federal per diem rate for New Orleans, LA, is \$153.00 for single and double occupancy per night plus taxes. There is a \$25.00 charge for each additional person. You can make your reservations by telephone or online.

To register by telephone, please call the Sheraton New Orleans Hotel at (504) 525-2500 or (800) 325-3535. Identify the meeting you are attending as the U.S. Department of Education, MIS Conference to receive the federal rate of \$153.00 per night plus taxes. The hotel staff will ask you to provide your credit card number to guarantee your room reservation and to receive a confirmation number.

To book your hotel room online, go to <https://www.starwoodmeeting.com/StarGroupsWeb/res?id=0409018160&key=21F4E>. This web site was specifically designed for the MIS Conference, so there is no need to enter a group code.

- Click on "Book a Room" and follow the instructions.
- You should be quoted the federal per diem room rate of \$153.00 on this site. Upgraded rooms are also available on the site. **Sponsored participants will be responsible for the cost difference if booking an upgraded room.**
- You will need to submit your credit card information to complete your reservation.

This site also includes links to other web sites that may be of interest to you, including the conference online registration site and the New Orleans Convention and Visitors Bureau site.

Reservations for lodging must be made before 5:00 p.m. central time on Friday, January 28, 2005. After this date, the Sheraton New Orleans Hotel will release the U.S. Department of Education, MIS Conference room block for general sale and will accept sleeping room reservations on a space and rate availability basis. Sponsored individuals who book their rooms after this date and time will be responsible for any increase in room rate over the federal per diem rate of \$153.00 per night plus taxes. Please note that should the room block sell out prior to January 28, you may be referred to another hotel at a higher rate.

Check-in time at the Sheraton New Orleans Hotel is 3:00 p.m.; check-out time is 12:00 p.m.

If you need to cancel your reservation, you must call the hotel 48 hours prior to your arrival date to avoid incurring any charges.

Directions to the Hotel

The Sheraton New Orleans Hotel is located in the Central Business District at 500 Canal Street.

Getting There by Air

The New Orleans International Airport is approximately 15 miles away from the Sheraton New Orleans Hotel, located at 900 Airline Drive, Kenner, LA 70062. It is served by the following airlines: AirTran, America West, American, Continental, Delta, Frontier, JetBlue, Northwest, Southwest, United, and US Airways. For more information, please visit the airport web site at <http://www.flymsy.com>.

Ground Transportation to the Hotel From the Airport

Taxi: Taxi fare is approximately \$28.00 one-way from the airport to the hotel. Pick-up is on the lower level, outside the baggage claim area. There may be an additional charge for extra baggage.

Shuttle Service: The Airport Shuttle provides service from the airport to hotels in the Central Business District for \$13.00 (per person, one-way), \$26.00 (per person, round-trip). You can make advance reservations by calling 866-596-2699 or tickets can be purchased upon arrival. If purchasing your ticket(s) at the Airport, proceed to the baggage claim area on the ground level. After you have retrieved your luggage, proceed to the Airport Shuttle Ticket Desk, located across from all baggage claim carousels. For return service to the airport, please call 504-522-3500 no later than 48 hours prior to your flight. For more information, please visit the Airport Shuttle web site at <http://www.airportshuttleneworleans.com> or call 866-596-2699. Sponsored travelers should make an effort to use the shuttle rather than taxi to minimize cost to the government.

Driving Directions

From Points East (Slidell and Mississippi)

Take I-10 West to the junction of I-10 and I-610. Use the left or middle lane and continue on I-10 West to Canal Street, exit #235 B (approximately 3 miles). Turn right on Canal Street and proceed to the Sheraton (approximately 10 lights). The hotel is on the right.

From New Orleans International Airport or Points West (Texas, Baton Rouge, Hammond)

Take I-10 East to the New Orleans Business District. Proceed on I-10 East to the junction of I-10 and I-610. Use right lane and take I-10 East (New Orleans Business District). Proceed in center lane approximately 4 miles to I-10 East/Slidell sign. Use left lane to exit at Poydras Street, exit #234B. Proceed on Poydras Street to Camp Street (approximately 10 lights). Turn left on Camp Street. Go three blocks and turn right on Canal Street. The hotel is on the right at the corner of Camp Street and Canal Street.



Carl Purcell

From Points South

Take Highway 90 to the Westbank Expressway. Proceed on the Westbank Expressway to the Crescent City Connection (approximately 10 miles). From the right lane, exit at Camp Street. Turn right on Canal Street and proceed to the Sheraton.



Richard Nowitz



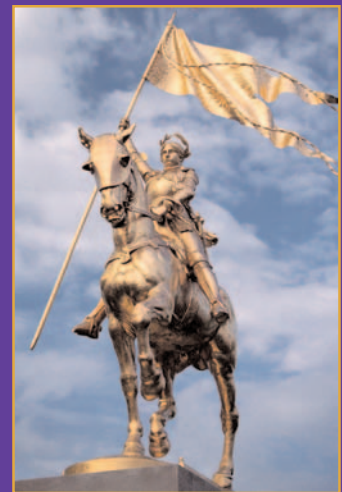
Linda Reineke

About New Orleans

New Orleans is known for its rich history, vibrant culture, delectable cuisine, and celebrated music. The Mississippi River and Lake Pontchartrain define the border of New Orleans, which encompasses 4,190 square miles.

Climate and Conference Attire

Year-round, New Orleans experiences a pleasant climate, though rainfall is common. In February, average daily highs are in the mid-60s, while lows are in the upper 40s. Temperatures rarely go below freezing. Attire for the conference is business casual.



Harry Gostner

Smorgasbord & T-Shirt Information

Whom to Contact

Please mail, fax, or e-mail this form to Vivian Chiu by Monday, February 7, 2005.

Westat
Attn: Vivian Chiu
1650 Research Boulevard, TA 2043
Rockville, MD 20850
Phone: (240) 453-2903
Fax: (301) 294-3992
E-mail: vivianchiu@westat.com

Ship to:

Sheraton New Orleans Hotel
MIS Conference/Timika Spurlock/your name
500 Canal Street
New Orleans, LA 70130

Please include this information on all of your boxes and number each box.

What You Need to Know

- Storage (dry, freezer, and refrigerator) is available at the Sheraton New Orleans Hotel.
- An electrical outlet, extension cord, and one-half of a 6' x 30" table will be provided.
- The Sheraton New Orleans Hotel will not provide any utensils, pots/pans, heating elements, kitchen staff, or plasticware.
- In keeping with health code regulations, the chef of the Sheraton New Orleans Hotel has final approval of any food or beverage served at the hotel.
- The Sheraton New Orleans Hotel may charge for handling and storage of your food. You will be responsible for any handling fees when you pick up your items.



Carl Purcell

Bring a T-Shirt and Some Food

On Wednesday night of the conference, participants will get together for a potluck supper and T-shirt exchange. Bring a dish that is representative of your state to share with participants (or just bring yourself). Be creative! Previous years' dishes included Mississippi catfish, Virginia hams, pheasant and wild rice stew from South Dakota, portobello mushrooms from Illinois, and Chugwater Chili with buffalo meat from Wyoming. Also, you can participate in the T-shirt exchange by bringing a new T-shirt from your state, which will be exchanged for a T-shirt from another state.

What to Do if You Are Planning to Bring Food

If you plan to bring food that represents your state, you will need to complete this form and submit it to Vivian Chiu at Westat (see contact information at left).

What We Need to Know

Dimension of box(es): _____

Number of boxes: _____

Name of responsible individual: _____

Address: _____

Phone: _____ Fax: _____

E-mail: _____

Hotel check-in date for responsible individual: _____

Expected time of arrival with food or date of expected shipment of food: _____

What food items are being stored or brought to your hotel room:

More details on procedures and onsite pickup of stored boxes will be sent via listserv in February 2005 to individuals who have completed this form and submitted it to Westat.

Photographs provided by the New Orleans Metropolitan Convention and Visitors Bureau (New Orleans CVB).



Richard Nowitz

Registration Information

Pre-Registration Form

(Please type or print clearly)

- I will attend the Forum only
Feb. 21-22, 2005
- I will attend MIS only
Feb. 23-25, 2005
- I will attend both the Forum and MIS
Feb. 21-25, 2005

Name: _____
Agency/Affiliation: _____
Title/Position: _____
Street Address: _____
City: _____
State: _____ ZIP Code: _____
Phone: _____ Fax: _____
E-mail: _____

Call for Proposals

Topics are invited from all sources, but the major focus will be on data models and data standards, with an emphasis on accountability.

All workshop or session presenters will be provided with a data projector and screen, flipchart, and high-speed Internet connection. No overhead projectors will be provided. More details, including information regarding laptops, will be sent to presenters in January.

Demonstrators in the technology area will be provided with a 6' x 30" skirted table, powerstrip, and electrical outlet. A high-speed Internet connection will be available upon request. Demonstrators are responsible for any additional equipment.

I am interested in making a presentation at the 18th Annual MIS Conference: Yes No

Session Types

- Individual or panel presentation/paper (60 minutes)
- Workshop (2 hours)
- Computer demonstration area

Presentation title: _____

Other presenters, their titles, and their agencies/affiliations:

Three keywords or phrases that can be used to index your presentation:

Please submit an abstract of the proposal presentation in 60-100 words, using complete sentences. This abstract will be used in the conference program.

For information regarding the conference, contact Mary McCrory, mary.mccrory@ed.gov, at the National Center for Education Statistics, or Bobby Franklin, bobby.franklin@la.gov, at the Louisiana Department of Education.

You may fax this form to Erin Dahlberg at (301) 294-3992 or use the enclosed envelope to mail it to Westat, 1650 Research Blvd, TA 2049, Rockville, MD 20850. This form is also available as a PDF at: <http://nces.ed.gov/conferences>

You may also register for the meeting online at the same URL.

THERE IS NO CONFERENCE REGISTRATION FEE.

Presenters are asked to bring a CD or diskette of their presentation and/or handouts to the conference. These will be posted on the NCES web site after the conference.



Richard Nowitz

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All proposals are due by Friday,

December 17, 2004.