

Cover Letter for a Change in Control

Date

Deputy Comptroller
International Banking and Finance
250 E Street, SW
Washington, DC 20219

Dear Deputy Comptroller:

This is to notify you of a change in control involving (name of foreign bank), which operates (name of federal branch/limited federal branch/agency). **[Provide an explanation of the change in control transaction]** This change in control (took/will take) place on (date).

We include a copy of a notice to the Board of Governors of the Federal Reserve System of change in ownership or control under 12 CFR 211.24(a)(4). We understand the OCC may request supplemental information as deemed appropriate.

If you have any questions regarding this notice, please contact (name) at (telephone and facsimile numbers).

Sincerely,

—Signature—

Name and Title

Attachment